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| MEETING: | Full Council |
| DATE: | Thursday, 1 December 2016 |
| TIME: | 10.30 am |
| VENUE: | Council Chamber, Barnsley Town Hall |

AGENDA

1. Declarations of Interests

To receive any declarations of interest of a pecuniary or non-pecuniary nature from Members in respect of the items on this agenda.

2. Minutes (*Pages 5 - 12*)

To approve as a correct record the minutes of the meeting of the Council held on 29th September 2016

3. Communications

To consider any communications to be submitted by the Mayor or the Chief Executive.

4. Questions by Elected Members

To consider any questions which may have been received from Elected Members and which are asked pursuant to Standing Order No. 11.

5. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

Minutes of the South Yorkshire Pensions Authority, South Yorkshire Fire and Rescue Authority, Sheffield City Region Combined Authority, and Police and Crime Panel

Any Member of the Council shall have the opportunity to comment on any matters referred to in the following minutes.

The relevant representatives shall then be given the opportunity to respond to any comments made by Members on those minutes.

6. Police and Crime Panel - 9th June 2016 (*Pages 13 - 22*)

7. Police and Crime Panel - 8th July 2016 (*Pages 23 - 26*)

8. Sheffield City Region Combined Authority - 12th September 2016 (*Pages 27 - 36*)

9. Sheffield City Region Combined Authority - 24th October 2016 (*Pages 37 - 44*)

10. South Yorkshire Fire and Rescue Authority - 19th September 2016 (*Pages 45 - 54*)

11. South Yorkshire Fire and Rescue Authority - 17th October 2016 (*Pages 55 - 64*)

12. South Yorkshire Pensions Authority - 6th October 2016 *(Pages 65 - 72)*

Minutes of the Regulatory Boards

13. Planning Regulatory Board - 27th September 2016 *(Pages 73 - 76)*
14. Planning Regulatory Board - 25th October 2016 *(Pages 77 - 80)*
15. General Licensing Regulatory Board - 26th October 2016 *(Pages 81 - 82)*
16. Statutory Licensing Regulatory Board - 26th October 2016 *(Pages 83 - 84)*
17. General Licensing Panel - Various *(Pages 85 - 88)*
18. Appeals, Awards and Standards - Various *(Pages 89 - 90)*

Minutes of the Health and Wellbeing Board

19. Health and Wellbeing Board - 4th October 2016 *(Pages 91 - 94)*

Minutes of the Scrutiny Committees

20. Overview and Scrutiny Committee - 4th October 2016 *(Pages 95 - 104)*
21. Overview and Scrutiny Committee - 8th November 2016 *(To Follow)*

Minutes of the Area Councils

22. Central Area Council - 19th September 2016 *(Pages 105 - 110)*
23. Dearne Area Council - 19th September 2016 *(Pages 111 - 116)*
24. North Area Council - 19th September 2016 *(Pages 117 - 122)*
25. North East Area Council - 29th September 2016 *(Pages 123 - 126)*
26. Penistone Area Council - 6th October 2016 *(Pages 127 - 132)*
27. Central Area Council - 17th October 2016 *(Pages 133 - 136)*

Minutes of Appointment Panel

28. Appointment Panel - Executive Director (Communities) - 2nd November 2016 *(Pages 137 - 138)*

Minutes of the Cabinet Meetings

29. Cabinet - 21st September 2016 *(Pages 139 - 142)*
30. Cabinet - 5 October 2016 *(Pages 143 - 146)*

31. Cabinet - 19th October 2016 (*Pages 147 - 148*)
32. Cabinet - 2nd November 2016 (*Pages 149 - 152*)

(NB. No Cabinet decisions have been called in from these meetings)

Schedule of Declarations - copy attached

A handwritten signature in black ink that reads "Diana Terris". The signature is written in a cursive style with a large, sweeping initial 'D' and a distinct 'T'.

Diana Terris
Chief Executive

Wednesday, 23 November 2016

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| | |
|-----------------|-------------------------------------|
| MEETING: | Full Council |
| DATE: | Thursday, 29 September 2016 |
| TIME: | 10.30 am |
| VENUE: | Council Chamber, Barnsley Town Hall |

MINUTES

Present

The Mayor (Councillor Burgess)

- Central Ward - Councillors D. Birkinshaw and Bruff
- Cudworth Ward - Councillors Hayward, Houghton CBE and C. Wraith MBE
- Darfield Ward - Councillor Saunders
- Darton East Ward - Councillors Charlesworth, Miller and Spence
- Darton West Ward - Councillor Cave and Howard
- Dearne North Ward - Councillors Gardiner, Gollick and Philips
- Dearne South Ward - Councillors C. Johnson and Sixsmith MBE
- Dodworth Ward - Councillors P. Birkinshaw, J. Carr and Riggs
- Hoyland Milton Ward - Councillors Shepherd and Stowe
- Kingstone Ward - Councillors D. Green and Williams
- Monk Bretton Ward - Councillors S. Green, Richardson and Sheard
- North East Ward - Councillors Ennis, Hampson and Higginbottom
- Old Town Ward - Councillor Cherryholme
- Penistone East Ward - Councillors Barnard, Hand-Davis and Wilson
- Penistone West Ward - Councillors David Griffin and Millner
- Rockingham Ward - Councillors Andrews BEM and Lamb
- Royston Ward - Councillors Cheetham, Clements and Makinson
- St. Helen's Ward - Councillors Leech and Tattersall
- Stairfoot Ward - Councillors W. Johnson and Mathers
- Wombwell Ward - Councillors Daniel Griffin and R. Wraith
- Worsbrough Ward - Councillors G. Carr, Clarke and Pourali

96. Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest in respect of items on the agenda.

97. Suspension of Standing Orders

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that Standing Order 13 (5) of the Council be suspended in respect of Minute 98 only insofar as it relates to restrictions on Members speaking more than once.

98. External Annual Governance Report - Presentation

Mrs C Partridge, representing KPMG, the Authority's External Auditor made a presentation on the External Audit Annual Governance Report 2015/16.

The following points were noted:

- An unqualified opinion was given on the financial statements, on the Use of Resources and Whole of Government Accounts
- The Accounts and papers had been produced to a high standard and the Local Authority Finance Team had dealt with audit queries efficiently and professionally
- There was one significant amendment with a total value of £13.3m. The Authority had accepted the adjustments which related to the repayment for the PFI contracts made by the Council which had been put into a prepayment account to match the revised Minimum Revenue Policy over a longer period. This was not in accordance with accounting standards. The Authority had accounted for the actual payment over 60 years, per the revised MRP policy instead of over 25 years in line with the life of the lease. Several adjustments had been required to the draft statement of accounts to rectify this, however, whilst there was an impact on the net worth in year, there was no overall impact on the Authority's medium term financial plan as this was simply a reallocation of costs over a longer period
- All audit risks had been mitigated and particular reference was made to the Consolidation of subsidiary companies and the Minimum Revenue Position
- The Annual Governance Statement complied with CIPFA Guidance and was consistent with other information published
- There were no recommendations raised in prior years to address in 2015/16 and two recommendations had been made in relation to:
 - The policy for journal authorisation – which requested process documents to be updated; and
 - The valuation of waste management PFI assets
- There were no Value for Money risks identified and no issues arising
- The Local Government Landscape was changing and the Auditor would, as part of the 2016/17 risk assessment, consider all issues arising both from a potential Financial Statement risk or Value for Money risk

Members asked to place on record their thanks and appreciation for the work of the External Auditors and also to the work of those staff within the Finance Directorate and within Internal Audit, who had contributed to the Annual Governance Report.

99. Audit Committee Minutes - 23rd September, 2016

Moved by Councillor Richardson – Seconded by Councillor Barnard; and

RESOLVED that the minutes now submitted of the proceedings of the Audit Committee held on the 23rd September, 2016 be received.

100. External Audit Annual Governance Report 2015/16

Moved by Councillor Gardiner – Seconded by Councillor Howard; and

RESOLVED:

- (i) That the External Auditor's Annual Governance Report 2015/16 be approved;
- (ii) That the findings on the effectiveness of the Council's internal controls and the conclusions on the Council's arrangements for securing Value for Money be noted; and
- (iii) That the findings from the audit work in relation to the 2015/16 financial statements be noted and accordingly, the final accounts 2015/16 be approved.

101. Final Annual Governance Statement 2015/16

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the final Annual Governance Statement 2015/16 be approved and adopted.

102. Minutes

The minutes of the meeting held on 28th July, 2016 were taken as read and signed by the Chair as a correct record.

103. Communications

Yorkshire in Bloom Awards

The Chief Executive was pleased to report that once again Barnsley was celebrating its growing reputation in the Yorkshire in Bloom awards by receiving an incredible 21 awards this year.

The following areas/schemes had all received Gold awards as well as the Council as joint category winner for town or city centre:

- Elsecar Park and Nature Reserve
- Oxpring Primary School

- Friends of Lock Park
- Churchfields Peace Garden
- Carlton Marsh Nature Reserve
- Barnsley Hospice
- Friends of Monk Bretton Memorial Garden and Friends of Monk Bretton Park

It was also the first time that Barnsley had won the Yorkshire Rose Community Award for both the large and small group categories. Elsecar Park had scooped the community award for small groups and the Council was crowned winner for the large groups, a first of its kind for this award.

The Judge, Brendan Mowforth had said 'Whilst this may not be the traditional type of organisation to receive this award, the council has taken on the role of facilitator to both develop voluntary groups and engage with the community'. The Chief Executive commented that this was one of the Councils priorities and it was pleasing to note that other organisations realised that the Authority was delivering on those priorities.

The judge went on to say, 'The levels of involvement shown by Barnsley Council clearly showed that they were at the heart of the community and provide that vital link that ensures things work'.

This was a fantastic example of Barnsley communities working together for a Brighter Future, A Better Barnsley.

Congratulations were extended to the Parks Team and particularly to Jo Birch, the Parks Supervisor who was in the Chamber this morning.

The Mayor and Members of the Council expressed their thanks to all involved in the usual manner.

Councillor Lamb, Cabinet Support Member for Communities asked to place on record his individual congratulations to all those involved in these fantastic achievements. He commented that these achievements were a testament to and a demonstration of the success of the Area Council initiative which was helping communities to work together in partnership with the Council and other organisations to improve the areas in which people lived.

The Mayor of the Council echoed these comments.

104. Questions by Elected Members

The Chief Executive reported that she had received no questions from Elected Members in accordance with Standing Order No. 11.

105. Questions relating to Joint Authority, Police and Crime Panel and Combined Authority Business

The Chief Executive reported that she had received no questions from Elected Members in accordance with Standing Order No. 12.

106. South Yorkshire Pensions Authority (Draft) - 30th June, 2016

RESOLVED that the minutes be noted.

107. South Yorkshire Fire and Rescue Authority (Draft) - 25th July, 2016

RESOLVED that the minutes be noted.

108. Sheffield City Region Combined Authority (Draft) - 1st August, 2016

RESOLVED that the minutes be noted.

109. Audit Committee - 20th July, 2016

Moved by Councillor Richardson - Seconded by Councillor Barnard; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Audit Committee held on 20th July, 2016 be received.

110. Planning Regulatory Board - 26th July, 2016

Moved by Councillor D Birkinshaw - Seconded by Councillor R Wraith; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Planning Regulatory Board held on 26th July, 2016 be received.

111. Planning Regulatory Board - 6th September, 2016

Moved by Councillor D. Birkinshaw - Seconded by Councillor R Wraith; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Planning Regulatory Board held on 6th September, 2016 be received.

112. General Licensing Panel - 19th July, 2016

Moved by Councillor C. Wraith, MBE – Seconded by Councillor Clarke; and

RESOLVED that the details of the General Licensing Regulatory Board Panel meeting held on the 19th July, 2016 be received.

113. Appeals, Awards and Standards - Various

Moved by Councillor Shepherd – Seconded by Councillor Makinson; and

RESOLVED that the details of the various Appeals, Awards and Standards Regulatory Board Panels held in the last cycle of meetings together with their decisions be received.

114. Health and Wellbeing Board - 9th August, 2016

Moved by Councillor Sir Stephen Houghton, CBE – Seconded by Councillor Cheetham; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Health and Well Being Board held on 9th August, 2016 be received.

115. Overview and Scrutiny Committee - 19th July, 2016

Moved by Councillor Ennis – Seconded by Councillor W Johnson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Overview and Scrutiny Committee held on 19th July, 2016 be received.

116. Overview and Scrutiny Committee - 13th September, 2016

Moved by Councillor Ennis – Seconded by Councillor W Johnson; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Overview and Scrutiny Committee held on 13th September, 2016 be received.

117. Penistone Area Council - 21st July, 2016

Moved by Councillor Barnard – Seconded by Councillor David Griffin; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Penistone Area Council held on 21st July, 2016 be received.

118. Dearne Area Council - 25th July, 2016

Moved by Councillor Gardiner – Seconded by Councillor Sixsmith MBE; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Dearne Area Council held on 25th July, 2016 be received.

119. North Area Council - 25th July, 2016

Moved by Councillor Leech – Seconded by Councillor Spence; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North Area Council held on 25th July, 2016 be received.

120. North East Area Council - 28th July, 2016

Moved by Councillor Hayward – Seconded by Councillor C Wraith MBE; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the North East Area Council held on 28th July, 2016 be received.

121. South Area Council - 2nd September, 2016

Moved by Councillor Stowe - Seconded by Councillor Shepherd; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the South Area Council held on 2nd September, 2016 be received.

122. Annual Report of the Corporate Parenting Panel 2015/16 (Cab.24.8.2016/9)

Moved by Councillor Bruff – Seconded by Councillor Cheetham; and

RESOLVED:-

- (i) that the progress and achievements of the Barnsley Corporate Parenting Panel in supporting children and young people in care, as detailed in the report now submitted, be noted; and
- (ii) that the Annual Report be approved and adopted as a symbol of the Council's commitment for its 'Pledge' towards children and young people in care.

123. Proposed Sale by the Council as Trustee of the North and South Lodges at Locke Park (Cab.7.9.2016/12)

Moved by Councillor Gardiner – Seconded by Councillor Howard; and

RESOLVED:-

- (i) that subject to consultation with the Charity Commission and the statutory procedures under the Charities Act 2011 being complied with, the Council in its capacity as Trustee of Locke Park approves the sale of the North Lodge and the South Lodge shown edged black on the plans attached to the report now submitted, subject to appropriate restrictive covenants to prevent the properties becoming Houses in Multiple Occupation;
- (ii) that the Director of Finance, Assets and Information Services on behalf of the Council as Trustee, dispose of the North Lodge and the South Lodge by most appropriate means as recommended by an independent surveyor acting on behalf of the Council as Trustee, to achieve best value;
- (iii) that the Director of Legal and Governance be authorised to address any representations made by the general public to the proposal on behalf of the Council as Trustee and to conclude the necessary legal documentation relating to the disposal of the properties;
- (iv) that the Director of Legal and Governance be authorised to seek the consent of the Charity Commission to use the proceeds of sale in accordance with the Trust's Governing Documents with such monies being applied towards improvements for the benefit of the remainder of the park, and that until concluded that the Council as Trustee holds the capital receipt on trust; and
- (v) that, once settled and consent of the Charity Commission is obtained, the Service Director Stronger, Safer and Healthier Communities (Park Services) be authorised to use the proceeds in accordance with the requirements and any directions made by the Charity Commission.

124. Appointment to Outside Bodies - Shaw Lands Trust (Cab.21.09.2016/10)

Moved by Councillor Howard – Seconded by Councillor David Griffin; and

RESOLVED that approval be given to the re-appointment of Councillor Richardson and Mr M Price as Trustees to the Shaw Lands Trust for a three year term.

125. Cabinet - 27 July, 2016

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet Meeting held on the 27th July, 2016 be received.

126. Cabinet - 24 August, 2016

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet meeting held on 24th August, 2016 be received.

127. Cabinet - 7 September, 2016

Moved by Councillor Sir Steve Houghton CBE – Seconded by Councillor Andrews BEM; and

RESOLVED that the minutes as printed and now submitted of the proceedings of the Cabinet meeting held on the 7th September, 2016 be received.

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Chair

POLICE AND CRIME PANEL
Thursday, 9th June, 2016

Present:-

Barnsley MBC

Councillor R. Frost

Doncaster MBC

Councillor A. Jones

Councillor C. McGuinness

Rotherham MBC

Councillor B. Cutts

Sheffield CC

Councillor J. Drayton

Councillor T. Hussain (in the Chair)

Councillor J. Otten

Councillor M. Rooney

Co-opted Members

Mr A. Carter

Mr S. Chu

Apologies for absence were received from:

Councillor D. Griffin (Barnsley MBC)

Councillor S. Sansome (Rotherham MBC)

F1. APPOINTMENT OF CHAIR FOR THE MUNICIPAL YEAR 2016/17

Resolved:-

That Councillor Talib Hussain be appointed as Chair of the South Yorkshire Police and Crime Panel for the 2016/17 Municipal Year.

F2. APPOINTMENT OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2016/17

Resolved:-

That Councillor Stuart Sansome be appointed Vice-Chair of the South Yorkshire Police and Crime Panel for the 2016/17 municipal year.

F3. TO CONSIDER WHETHER THE PRESS AND PUBLIC SHOULD BE EXCLUDED FROM THE MEETING DURING CONSIDERATION OF ANY PART OF THE AGENDA

The Chair confirmed that there were no items of business on the agenda which would require the exclusion of the press and public from the meeting.

F4. TO DETERMINE ANY ITEM WHICH THE CHAIRMAN IS OF THE OPINION SHOULD BE CONSIDERED AS A MATTER OF URGENCY

The Chair reported that there were no urgent items of business requiring consideration by the Panel.

F5. DECLARATIONS OF INTEREST

There were no declarations of interest.

F6. MINUTES OF THE PREVIOUS MEETING HELD ON 4 MARCH 2016

Resolved:-

That the minutes of the meeting of the South Yorkshire Police and Crime Panel held on 4 March 2016 be agreed as a true and correct record of the proceedings.

F7. QUESTIONS FROM MEMBERS OF THE PUBLIC

It was reported that Procedure Rule 10 (General Questions by Members of the Public at Panel Meetings) enabled members of the public to submit questions to the South Yorkshire Police and Crime Panel. The Clerk to the Panel reported that Mr Peter Thirlwall had submitted the following question:-

“Is it true that the Crime Commissioner’s Election Agent is the Partner/Husband of the previous Police and Crime Panel Chair and if so, was it detailed in his declaration of interests and it is appropriate?”

The Chair invited the Police and Crime Commissioner to comment on the question. The Commissioner indicated that the South Yorkshire Elected Local Policing Body Code of Conduct required him to notify disclosable interests in the following areas:

- Employment
- Sponsorship
- Contracts
- Land
- Licenses
- Corporate Tenancies
- Securities
- Other Interests: Membership of other organisations

He indicated that he had met that required and published his disclosable interests on the Office of the Police and Crime Commissioner website. He further explained that, as the selected Labour candidate, not in his capacity as Police and Crime Commissioner, he had formally appointed Howard Knight (husband of the former Chair of the Police and Crime

Panel) as his election agent on 4 April 2016, although he asked him informally on 15 March 2016.

The Commissioner indicated that in the interests of openness and transparency, had a meeting of the Police and Crime Panel taken place after that date, he would have drawn attention to this relationship with the Police and Crime Panel's Monitoring Officer before the meeting, notwithstanding that he was not required to declare it.

In response to Mr Thirlwall's question, the Chair indicated that the former Chair of the Police and Crime Panel was no longer a Panel Member or an Elected Councillor in Sheffield and he could not comment further.

F8. QUESTIONS FROM MEMBERS OF THE PANEL

In accordance with Procedure Rule 11 (General Questions from Members of the Panel), the following questions were put with responses from the Police and Crime Commissioner:

Mr. Alan Carter, a Co-opted Independent Member of the Panel, had submitted the following question:

"My question arises from some information that I have which relates to the Government having opened bidding to a £15m fund with the intention of providing health based places of safety to stop the practice of those in mental health crisis being held in police cells. I am anxious to know if the Commissioner is concerned about current practice and is aware of this initiative. I would ask if, in the interests of the people of South Yorkshire generally, he will be actively encouraging the South Yorkshire Police to support a bid for a proportion of this funding for allocation to South Yorkshire, thereby significantly reducing the need in South Yorkshire for the use of police cells and vehicles for this purpose."

The Police and Crime Commissioner responded:

"I am aware of the £15 million fund available to provide health and community based places of safety, in order to prevent vulnerable people being held in police cells. However this funding has not come directly to Police and Crime Commissioners.

South Yorkshire Police and I fully support this initiative. A number of bids are currently being developed and discussed at the Countywide Strategic Mental Health Partnership Board and such bids have already received my full support."

Mr Alan Carter submitted a further question for the Police and Crime Commissioner:

"Does the Commissioner see any relevance in this arrangement in the NHS to addressing the not entirely dissimilar situations (of unacceptable

levels of care and a culture which deters staff from raising genuine concerns) which can and do arise in the Police Service? And could he envisage the similar appointment of a National Guardian, to promote and reinforce best practice in supporting police staff (uniformed and civilian) to speak up safely through a network of Freedom to Speak Up Guardians (which, at a local Force level, conceivably might be Police and Crime Commissioners and/or their Deputies)?”

The Police and Crime Commissioner provided the following response:

“I do see the relevance of work undertaken by the NHS in relation to staff being deterred from raising genuine concerns about poor care and dangerous practices.

In January this year, the draft National Policy and Guidance about Reporting Concerns (Whistleblowing) released by the College of Policing was presented to my Independent Ethics Panel for comment prior to being rolled out in the Force. The Independent Ethics Panel has a role and there is a protocol which sets out the process Panel members should follow if they are approached by a member of South Yorkshire Police wishing to challenge or report improper behaviour.

Officers and members of police staff also report concerns directly and confidentially to my office and these are treated sensitively and seriously, usually by my Chief Executive and/or the Chair of my Independent Ethics Panel. Concerns reported to my office anonymously are also considered and any issues which need to be raised with the Chief Constable and Senior Leadership Group, and action taken, are so raised.”

Councillor Robert Frost submitted the following question:

“Could Dr Billings outline his plan for South Yorkshire Police moving forward to regain the trust of the public. Will Dr Billings lobby the Home Secretary forcefully to have any costs of an enquiry into Orgreave funded centrally? Many people in the area were not born at the time and should not suffer police cuts as a result. Other forces were also involved in policing the dispute and I believe the Tory Government at the time was complicit in decisions taken.”

In response, the Police and Crime Commissioner stated:

“Dealing first with the question about the policing of events at the Orgreave coking plant in 1984, I am currently talking to the Interim Chief Constable, the Truth and Justice Campaign and the Home Office about a way forward, particularly over the matter of making the archives held by the Force publicly available. I have, of course, said publicly many times that I support an independent review or public inquiry into Orgreave.

It is well known that policing at Orgreave was provided by a number of forces in the country and, if this is to be the subject of an enquiry this should be seen as a national issue and funded by central government. One of the lessons from Hillsborough is that the only way to establish all the facts and for justice to be done is for the Force to be fully open and to do everything possible to ensure that any enquiry is both thorough and swift.

The Interim Chief Constable and I have already requested a meeting with the Home Secretary to discuss a range of issues facing South Yorkshire Police. I am hopeful of constructive discussions; the Home Secretary has already been receptive to previous approaches I have made for funding, and supportive following recent events.

In terms of my plan for South Yorkshire Police moving forward, in order to regain the trust and confidence of the public, there are a number of strands of work that have been initiated by the Interim Chief Constable and myself:

- College of Policing Peer Support with a team currently in Force led by DCC Andy Rhodes (of Lancashire Constabulary).
- Support in Examining the Financial Position of the Force
- Exploring different approaches to issues relating to Hillsborough – potential prosecutions, misconduct proceedings and civil claims
- Exploring the best approach to Orgreave
- Support to the Office of the Police and Crime Commissioner with two projects – peer support aimed at strengthening my ‘holding to account’ arrangements, and a commissioned research project aimed at restoring public trust and confidence.

Finally, it is important to grasp the opportunity presented by the national support being made available and the arrival of a new Chief Constable to demonstrate to the public that the Force is willing to learn the lessons of recent events, especially the child sexual exploitation scandals and the Hillsborough Inquests, and to listen to victims, survivors, families and other interested groups who can help the Force begin the fundamental culture change necessary.”

Councillor Otten submitted the following question:

“Do you and did you approve of the timing of the Acting Chief Constable’s statement on Orgreave, being the day before the Police and Crime Commissioner election, in contravention of the spirit of ‘purdah’?”

The Police and Crime Commissioner responded as follows:

“Councillor Otten is mistaken as to the date. The Interim Chief Constable made his statement on the day of the election so he did not contravene the spirit of ‘purdah’. I did not know the Interim Chief Constable was going to make his statement. However, I do agree with his sentiments. South Yorkshire Police must approach the whole matter of Orgreave with the spirit of openness and cooperation.”

Councillor Otten submitted a further question to the Police and Crime Commissioner:

“Given the Home Office guidance on the ‘legal high’ ban wherein the legality of buying whipped cream and antifreeze seems to depend on how old you are and what time of day it is, are you confident that police will be able to enforce this law in a fair and proportionate manner?”

In response, the Police and Crime Commissioner stated:

“I would expect South Yorkshire Police to enforce all laws in a fair and appropriate manner.

South Yorkshire Police has provided the following information:

“The new Psychoactive Substances Act provides a blanket ban on the production, supply and import of new psychoactive substances. The Act covers psychoactive substances which create a psychoactive effect by stimulating or depressing the person’s central nervous system, effecting their mental functioning or emotional state. It does however, contain certain exemptions which include controlled drugs, medicinal products, nicotine and tobacco products, caffeine and food (including drink).

The legislation came into effect on 26 May 2016 and has since, changed the way forces tackle the issue of psychoactive substances. This Act is policed in a practical manner adopting a common sense approach and provides a variety of options to police forces to ensure it is enforced correctly. This includes, but is not limited to; powers to seize and destroy psychoactive substances, search persons, premises and vehicles and enter premises by warrant if necessary. There are provisions for civil sanctions: prohibition notices and prohibition orders — to enable the police and local authorities to adopt a proportionate response to the supply of ‘legal highs’ in appropriate cases. South Yorkshire Police are committed to reducing the harm caused by all drugs and are working with partner agencies to ensure prevention, education and health services all play a vital role in tackling psychoactive substances.”

F9. THE 'DREW REVIEW' AND THE POLICE AND CRIME COMMISSIONER'S RESPONSE

Consideration was given to a report submitted by the Police and Crime Commissioner detailing the findings of the independent review by Professor John Drew in respect of South Yorkshire Police's response to child sexual exploitation (CSE). The Commissioner also set out his response to the review findings.

It was noted that the review had been announced in March 2015 and the following areas for review were identified:

- 1) Has the police response to safeguarding children and young people from child sexual exploitation been adequate in the past?
- 2) Has South Yorkshire Police (SYP) understood and acted on the findings of and recommendations in previous reports and inspections, in the media and during parliamentary questioning?
- 3) Is the police response to safeguarding children and young people from child sexual exploitation adequate now?

It was reported that Professor Drew's overall judgement was that the police response to safeguarding children and young people from child sexual exploitation in the past was inadequate, especially in Rotherham where he simply repeated the criticisms already made in the Jay and Casey reports. Professor Drew was satisfied that South Yorkshire Police had understood and acted both on the general direction of previous criticism and also on most of the specific recommendations of previous scrutiny activity of its performance. Furthermore, Professor Drew believed that the police response to safeguarding children and young people from child sexual exploitation was now adequate. Indeed, it was noted that some recent work undertaken by South Yorkshire Police appeared to be of high quality.

Panel Members noted the eleven recommendations from Professor Drew and the response of both the Police and Crime Commissioner and the Chief Constable to the review. The Panel welcomed the Commissioner's commitment to continuously hold South Yorkshire Police to account in delivering on the review's recommendations.

Discussions range from the need to continue rigorous scrutiny of South Yorkshire Police and local authorities to how the nature of CSE was moving from the streets to an online problem. Reference was made to the review of licensing policies in the authorities across South Yorkshire and the introduction of mandatory training on identifying CSE.

In view of the recent changes in personnel at the top of South Yorkshire Police, the Panel sought assurances that recommendation 9, in respect of a standard operating procedure for the investigation of CSE, had been progressed. The Police and Crime Commissioner indicated that the Interim Chief Constable had been tasked with reviewing this, as part of a thorough review of practices and operations at South Yorkshire Police.

In response to further questioning, the Police and Crime Commissioner explained that a lot of work was ongoing within South Yorkshire Police to raise consciousness of CSE and to improve the sharing of intelligence with other public bodies, such as local authorities.

The Panel recommended that the Police and Crime Commissioner submit reports providing updates on progress on a regular basis in respect of the implementation of the recommendations from the Drew Report.

Resolved:-

1. That the Drew Report and response of the Police and Crime Commissioner be received.
2. That the Police and Crime Commissioner be requested to provide update reports on the implementation of the recommendations arising from the Drew Report to future meetings of the Panel.

F10. THE POLICE AND CRIME COMMISSIONER'S INITIAL RESPONSE TO THE HILLSBOROUGH INQUESTS VERDICTS

The Panel agreed to defer consideration of this item until after Members had completed their induction.

Resolved:-

That the item be deferred to a future meeting.

F11. PROCEDURE TO BE FOLLOWED IN RESPECT OF THE POLICE AND CRIME COMMISSIONER'S PROPOSAL TO CALL FOR THE CHIEF CONSTABLE'S RETIREMENT OR RESIGNATION

The Panel agreed to defer consideration of this item until after Members had completed their induction.

Resolved:-

That the item be deferred to a future meeting.

F12. PROCEDURE TO BE FOLLOWED IN RESPECT OF THE APPOINTMENT OF A NEW CHIEF CONSTABLE

The Panel agreed to defer consideration of this item until after Members had completed their induction.

Resolved:-

That the item be deferred to a future meeting.

F13. COMPLAINTS CONCERNING THE CONDUCT OF THE FORMER POLICE AND CRIME COMMISSIONER

Consideration was given to a report which informed the Panel of its options in relation to the complaints received in respect of the conduct of the former Police and Crime Commissioner, in accordance with the Panel's decision at its previous meeting.

It was reported that two complaints were received in October 2015 to the effect that the previous PCC had misled in his evidence to the Home Select Committee. As it appeared that the complaint may have referred to the commission of a criminal offence, in accordance with the Panel's complaints procedure, the complaints were referred to the Independent Police and Crime Commission (IPCC). In March 2016, the IPCC referred the complaints back to the Panel on the basis that the IPCC had obtained legal advice to the effect that deliberately misleading a Select Committee was not in fact a criminal offence, but if proved would be a contempt of Parliament. As such the IPCC stated that it was not necessary for them to investigate the complaint.

The Panel's complaints procedure provided for complaints received by the Panel to be resolved through the mechanism referred to as "Informal Resolution", which is a way of dealing with a complaint by solving, explaining, clearing up or settling the matter directly with the complainant, without an investigation or formal proceedings. The method of informal resolution is left up to the individual PCP, provided that it is in accordance with the Regulations and guidance issued by the Secretary of State.

It was reported that there was little prospect of an informal resolution being successful and there was no requirement for the former PCC to engage with with a sub-committee and there would be no sanctions which the Panel could impose. It was reported that an alternative option for the Panel would be to refer the complaint to Parliament, although it was noted that Parliament's powers in respect of contempt tended to be used very sparingly.

The Panel discussed the importance of responding to the issues raised by the complainants, but noted the lack of options available in providing redress. Consequently, the Panel concluded that the complaints should be referred to the Clerk of the Home Affairs Select Committee.

Resolved:-

1. That the report be noted.
2. That, in principle, the complaints in respect of the former Police and Crime Commissioner of South Yorkshire be referred to the Clerk of the Home Affairs Select Commission, subject to a further check with the Monitoring Officer at the Office of the Police and Crime Commissioner.

F14. POLICE AND CRIME PANEL - FUTURE WORK PROGRAMME

It was reported that a work programme planning session involving all Panel Members would be convened in due course. Panel Members requested that the work programme from the previous municipal year be circulated for information.

Resolved:-

That the position in respect of the work programme be noted.

F15. DATE AND TIME OF THE NEXT MEETING AND FUTURE MEETINGS

It was noted that the next meeting of the Police and Crime Panel would be held on Tuesday 28 June 2016 for the purposes of considering the recommendation from the Police and Crime Commissioner in respect of the appointment of a new Chief Constable of South Yorkshire Police. Members were advised that the time of the meeting would be confirmed in writing at a later date.

POLICE AND CRIME PANEL
Friday 8 July 2016

Present:-

Barnsley MBC

Councillor R. Frost

Rotherham MBC

Councillor S. Sansome

Sheffield CC

Councillor J. Drayton

Councillor T. Hussain (in the Chair)

Councillor J. Otten

Councillor M. Rooney

Co-opted Members

Mr A. Carter

Mr S. Chu

Apologies for absence were received from:

Councillor D. Griffin (Barnsley MBC)

Councillor A. Jones (Doncaster MBC)

Councillor C. McGuinness (Doncaster MBC)

F17. DECLARATIONS OF INTEREST

There were no declarations of interest.

F18. EXCLUSION OF THE PRESS AND PUBLIC

The Chair indicated that he did not propose to exclude the press or public from the meeting unless it was necessary to discuss issues which would require the disclosure of exempt information.

F19. PROPOSED APPOINTMENT OF A CHIEF CONSTABLE FOR SOUTH YORKSHIRE - CONFIRMATION HEARING

The Chair welcomed Panel Members, the Police and Crime Commissioner and the preferred candidate for the role of Chief Constable, Mr. S. Watson, as well as members of the public in attendance, to the meeting. He also apologised to the Police and Crime Commissioner and Mr. Watson for the need to re-schedule the meeting to ensure that a sufficient number of members could attend in order for the Panel could exercise its statutory powers.

The Panel considered a report from the Police and Crime Commissioner setting out his proposal to appoint a new Chief Constable for South Yorkshire Police, Mr Stephen Watson, in accordance with the requirements of the Police Reform and Social Responsibility Act 2011. The Police and Crime Commissioner provided a brief overview of the recruitment and selection process that had been undertaken and explained that the key characteristics that were required from the postholder included the authority to build and rebuild the public trust, and confidence in South Yorkshire Police and lead fundamental change and inspire the workforce

The Panel asked the Police and Crime Commissioner to explain why Mr. Watson was the best candidate of those that had made it to the final stage of the process. Dr. Billings explained that he had been impressed by Mr. Watson's ability to handle the media and understand a developing situation quickly. He also indicated that he had been impressed by the way in which Mr. Watson had appreciated how reputational issues affecting South Yorkshire Police had impacted on the morale of the organisation and what he would do in order to improve morale and the reputation of the Force. The Panel also sought assurances from the Police and Crime Commissioner that the proposed appointment would not be a short term fix. In response, Dr. Billings cited a number of long-term issues that required resolution and that the contract for the new Chief Constable would cover a five year period. He was satisfied that Mr. Watson was the best candidate to address the challenges that lay ahead and put right the reputation of the force both locally and nationally.

In order to make a recommendation to the Police and Crime Commissioner, the Panel asked questions of Mr Watson and initially sought further information on the qualities that he would bring to the role. In response, Mr Watson set out his career history and outlined specific examples of high profile policing activity that he had led or been involved in throughout his career.

Members sought to understand from Mr Watson how he would begin to change the culture of the force and address legacy issues arising from the Hillsborough tragedy, Orgreave and child sexual exploitation. Mr Watson indicated that it would require a cultural shift within South Yorkshire Police and one which returned to old fashioned behaviours which had previously engendered trust and confidence in the police. He categorically confirmed that understanding and learning from victim experience would be a lynchpin of the approach that he would embed within the force.

In response to questioning from Members, Mr Watson also confirmed that neighbourhood policing would be front and centre of his approach and acknowledged that the absence of neighbourhood police tended to lead to spikes in crime. The neighbourhood approach was cited as the principal form of intelligence for high performing policing cultures.

Mr Watson provided the Panel with examples of where the police had actively contributed to community cohesion and reducing tensions in the community and referred to his specific experience within the London Borough of Haringey at the time of the riots in the summer of 2011.

The Panel retired to consider their recommendation to the Police and Crime Commissioner in respect of his proposal to appoint Mr Watson and returned shortly to confirm its unanimous support for the appointment of Mr Watson. The Chair confirmed that the Panel looked forward to working with Mr Watson as the new Chief Constable of South Yorkshire Police and wished him well.

Resolved:-

That the Police and Crime Commissioner be advised that the Panel unanimously support his proposal to appoint Mr. Stephen Watson as the Chief Constable of South Yorkshire Police.

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SHEFFIELD CITY REGION COMBINED AUTHORITY

AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 12 SEPTEMBER 2016

PRESENT:

Councillor Sir Steve Houghton CBE, Barnsley MBC (Chair)

Councillor Ann Syrett, Bolsover DC
Councillor Graham Baxter MBE, North East Derbyshire DC
Councillor Chris Read, Rotherham MBC
Councillor Julie Dore, Sheffield CC
Councillor Simon Greaves, Bassetlaw DC
Councillor Glyn Jones, Doncaster MBC
Councillor Diane Meale, Notts CC
Councillor Tom Murphy, Chesterfield BC
Sir Nigel Knowles, SCR LEP

Ruth Adams, SCR Executive Team
David Armiger, Bassetlaw District Council
Fiona Boden, Sheffield City Region Executive Team
Huw Bowen, Chesterfield BC
Philip Cooper, Sheffield City Region Executive Team
Peter Dale, Doncaster MBC
Sarah Fowler, Peak Park NPA
Andrew Gates, SCR Executive Team
David Hewitt, SCR LEP
Sharon Kemp, Rotherham MBC
Julie Kenny CBE, Rotherham MBC (Commissioner)
Anthony May, Nottinghamshire CC
Martin McCarthy, South Yorkshire Joint Authorities
John Mothersole, Sheffield CC
Veena Prajapati, SCR Exec Team
Trevor Rees, KPMG
Mel Dei Rossi
Dave Smith, SCR Exec Team
Gareth Sutton, Sheffield CC / SCR
Daniel Swaine, Bolsover DC / NE Derbyshire DC
Diana Terris, Clerk / Barnsley MBC
Craig Tyler, Joint Authorities Governance Unit

Eugene Walker, S.151 Officer

Apologies for absence were received from Councillor J Burrows, Mayor R Jones, Councillor A Rhodes, Councillor L Roberts, Councillor L Rose, Councillor A Western, D Bunton, A Frosdick, J Miller and N Taylor

1 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was agreed that there were no items where non-Constituent Members should not have voting rights.

2 APOLOGIES

Members' apologies were noted as above.

3 ANNOUNCEMENTS

None.

4 URGENT ITEMS

None.

5 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED, that agenda item number 21 – Framework Agreement for the Gainshare National Panel, be considered in the absence of the public and press.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None.

8 RECEIPT OF PETITIONS

None received.

9 PUBLIC QUESTIONS

None.

10 MINUTES OF THE MEETING HELD ON 1 AUGUST 2016

RESOLVED, that the minutes of the meeting held on 1st August 2016 be signed by the Chair as a true and accurate record.

11 ANNUAL GOVERNANCE STATEMENT 2015/16

A report was received inviting Members consideration of the Authority's Annual Governance Statement for 2015/16 and Governance Improvement Plan for 2016/17.

Members were informed an officer Governance Advisory Group has met regularly throughout the year to consider the current status of the Authority's governance framework. The Group will continue to meet and monitor these areas and if required, add to those under review. Regular monitoring of progress against this Plan will be reported to the Authority's Audit Committee for consideration.

Members were asked to note 2 outstanding issues contained within the Governance Improvement Plan; the requirement to establish a code of corporate governance, and the requirement to recover performance as a result of the introduction of the software for the South Yorkshire Passenger Transport Pension Fund.

RESOLVED, that the Combined Authority Members:

1. Approve the Annual Governance Statement (AGS) for 2015/16.
2. Approve the Governance Improvement Plan (GIP) for 2016/17.

12 APPROVAL OF THE STATUTORY FINANCIAL ACCOUNTS FOR THE FINANCIAL YEAR 2015/16

On behalf of the S.151 Officer, G Sutton provided Members with the statutory financial accounts for 2015/16.

It was noted that unlike a local authority, where the annual accounts would be signed off by an Audit Committee, for the City Region this responsibility lies with the Combined Authority as the body charged with governance.

The report and accompanying presentation explained the complexities of the CA, highlighting where accounting rules are the same as, or differ from, those relating to a local authority.

The information provided covered the organisations contained under the umbrella of the CA Financial Group, the structure of the accounts, timescales and key approval milestones, the revenue outturn position and a number of key financial highlights from 2015/16.

Regarding key financial highlights for the year, Members were asked to consider that this has been a year of marked contrasts; between the efficiency savings achieved by SYPTE and the expanding remit of LEP economic development activity. It was noted that much work has been done to allow for significant and sustainable reductions on the South Yorkshire transport levy.

It was reported that during the year the CA also took on the financial accountable body role for the Transport for the North partnership as it transitions from a non-legal entity to a sub-national transport body

It was reported the Authority continues to be at the forefront of public service re-design and spent much of the year in negotiation with government on the devolution deal

Regarding the investment of funds, it was noted that all investment activity is covered by the CA's Treasury Management Strategy.

Members welcomed the External Auditor, Trevor Rees (Director, KPMG) who delivered the External Auditor's Opinion.

It was reported the financial accounts would be signed with no qualifications, however the External Auditor did issue an 'except for' qualification on the value for money conclusion due to issues with corporate governance.

It was noted the External Auditor has concluded that the Authority has made proper arrangements to ensure it took properly informed decisions and deployed resources to achieve planned and sustainable outcomes for taxpayers and local people except for some areas of corporate governance arrangements specifically in respect of the need to establish a clear Code of Corporate Governance, but it was suggested there are no concerns this requirement won't be addressed.

The External Auditor informed Members of the excellent co-operation of officers through the audit process and confirmed the Auditor's Opinion would be signed ahead of the September deadline.

Regarding the External Auditor's comments on the need to improve a number of governance related measures, Cllr Dore asked when the Metro-Dynamics report would be available. It was noted a draft report will be presented to members at a special meeting prior to formal presentation at the next CA meeting in October.

Members thanked the Finance Team officers for their work throughout the year.

RESOLVED, that the Combined Authority:

1. Accepts the Report to those Charged with Governance (ISA260) 2015/16.
2. Agrees that following the above acceptance, the Chair may provide signature to the Letter of Representation
3. Approves the Statement of Accounts for 2015/16 and agrees that the Chair of the meeting may provide signature to the Statement of Accounts.

13 DEVOLUTION AND CONSULTATION

A report was presented to address the next steps in the implementation of the Governance strand of the 2015 Devolution Deal. Specifically: (1) changing the governance of the existing combined authority (the "CA") to reflect it becoming a "Mayoral" CA (or "MCA") (2) giving the MCA the powers needed to deliver the SEP and Devolution Deal (3) extending the area of the CA to include the areas of Chesterfield and Bassetlaw.

It was noted the statutory consultation period has now ended and SCR Officers / Ipsos MORI have prepared a Summary of the consultation material. The report asked the Combined Authority to approve the Summary of the Consultation being sent to the Secretary of State for Communities and Local Government (along with a number of other documents including a description of the consultation more generally).

It was noted that the next key stage thereafter in the process for the Combined Authority would be to consider whether to consent to any statutory Orders drafted by the Secretary of State being laid before Parliament. It is anticipated that the Combined Authority will be in a position to consider that final key stage at its meeting on 24th October 2016.

Regarding the finding of the Consultation, it was noted that in the position of the Executive Team; (1) the majority of residents, businesses and civic institutions who responded to this consultation support the general principle of devolution and the proposals set out in the Scheme document, (2) in general, those who supported in the proposals set out in the Scheme document believed that the proposals would facilitate growth and improve the exercise of statutory functions, (3) this support was not universal or unanimous – and the consultation did raise issues and matters that the Secretary of State should have regard to when considering the nature and extent of future orders, and (4) the consultation raised a number of alternatives and/or variations to the proposals in the Scheme.

Cllr Jones re-asserted Doncaster MBC's contention that whilst the City Region want's devolved powers, it doesn't need a mayor to make devolution successful and there is therefore a requirement to fully explore all potential alternatives with government.

Cllr Murphy noted Chesterfield BC's full endorsement for the submission of the consultation summary, noting every vote in Chesterfield full council had unanimously supported the borough's intentions, recognising the overriding economic benefits to Chesterfield.

Cllr Meale noted that Nottinghamshire CC's (NCC) position is to not support the inclusion of Bassetlaw, on the grounds that it is not agreed the residents of Bassetlaw will benefit economically from the proposed governance changes and that these will lead to unnecessary confusion. It was noted representations to this effect have been provided via the consultation. However, it was further noted that NCC will continue to work closely with the SCR in the future irrespective of outcome.

Cllr Greaves noted that Bassetlaw remains fully committed to the direction of travel and thanked the district's residents and businesses for responding to the consultation. Cllr Greaves made reference to recognising differences in policy between the district and county but noted both share the same desire to achieve the best outcome for Bassetlaw's residents.

Cllr Syrett commented on Bolsover's support for the SCR concept but highlighted the issue of inherent unknowns arising from the change in status of non-Constituent districts.

The Chair noted the Authority will have the opportunity at the October meeting to decide whether to sign off the Secretary of State's draft order. It was acknowledged the mayoral issue was always going to be contentious and asserted every effort will be taken to fully understand any potential change to the government's position ahead of the decision whether to sign the order.

RESOLVED, that the Combined Authority:

1. Notes the Summary of the consultation which has been prepared pursuant to section 113 the Local Democracy Economic Development and Construction 2009 ("the 2009 Act") and that the Summary identifies a broad measure of support for devolving additional powers to the Sheffield City Region and to the extension of the geography of the Authority to include Bassetlaw and Chesterfield.
2. Notes the response identifies some appreciable opposition to the proposals set out in the Scheme including two substantial representations from Derbyshire and Nottinghamshire County Councils.
3. Agrees it is appropriate, having given due consideration to the outcome of the consultation exercise, that the Summary of the consultation be submitted to the Secretary of State pursuant to section 113 of the 2009 Act and that the Secretary of State be requested to consider the exercise of their powers under the 2009 Act to make relevant Orders so as to progress the implementation of the Devolution Deal.
4. Agrees that delegated authority be given to the Head of Paid Service to finalise supporting representations to accompany the Summary together with other supporting documents referred to in Appendix C of the report, noting this may extend to making minor amendments to the summary document itself.
5. Agrees that the current position with regard to the legal proceedings issued by Derbyshire County Council ("DCC") be noted.
6. Notes the next steps set out at Paragraph 5.1 – 5.7 of the report.

14 EARLY COMMISSIONING: UPDATE

A report was received recapping the Combined Authority decision taken on 1st August to launch a 'SCR Early Commissioning Proposal' and setting out the progress made to date in designing, developing and launching the early commission.

The report highlighted the key principles which will be used in order to assess and prioritise schemes, in particular outlining the role of the Combined Authority and its supporting Executive Boards in ensuring that deliverable schemes which align to SCR priorities can be supported through this approach.

Cllr Read noted the importance of ensuring all schemes contribute to the delivery of the Strategic Economic Plan (SEP) and asked when work to refresh the SEP will be complete. D Smith suggested the intention is for this work to be complete by the end of the year.

RESOLVED, that the Combined Authority:

1. Approves that schemes are able to progress rapidly through the Appraisal Process to the point at which they have demonstrated compliance, as well as the intention to commence discussions with Scheme Promoters on funding agreements at the point that the mandate is agreed.

15 MARKETING & COMMUNICATIONS: NEXT STEPS

A report was received requesting Combined Authority support for a set of recommendations that would enable progress to be made on establishing and embedding a set of core Sheffield City Region messages to support our place-marketing and strategic communications objectives.

Members were advised this work would support the delivery of the ambitions set out in the Strategic Economic Plan.

Cllr Dore commented on the importance of the Exec Team's Marketing and Communications officers working seamlessly with their counterparts in the districts. It was confirmed it was the intention to undertake joint promotions and do more with existing resources.

Noting intentions to establish a 'SCR level working group' to work up proposals, it was confirmed this would engage the districts' heads of marketing and communications.

RESOLVED, that the Combined Authority:

1. Notes the intention to establish an SCR level working group, to be chaired by a Private Sector LEP Board member to lead work on an SCR place marketing and strategic communications approach.
2. Notes that the programme of work will be delivered through a combination of in-house, local partner and externally commissioned support.
3. Provides the SCR Executive Director, in consultation with the Chair and Vice Chair of the Combined Authority, the approval to enter into a contractual arrangement with the potential value of this activity to exceed £100k to deliver the programme of work.

16 FINANCIAL APPROVALS

A report was presented asking the Combined Authority to note the approval by written procedures to progress to 'Award of Contract' for Chesterfield Waterside at a cost of £2.7M LGF and to consider the approval of a recommendation to progress

scheme business cases to Full Approval and entering into funding agreement for the Sustainable Transport Exemplar Programme (STEP) - Public Transport Connectivity Programme (PTCP) at a cost of £4.195M

It was noted that in line with the Sheffield City Region Single Assurance Framework these projects have been considered and recommended for CA approval by SCR Executive Boards and the schemes have been through a process of technical appraisal, utilising where necessary external support, and consideration by a Panel of Offers representing the SCR Statutory Officers culminating in the recommendations presented for approval.

In addition, the report requested consideration of 24 minor change requests affecting spend profiles. It was noted this will establish a firm baseline for subsequent monitoring of changes via the change request process. It was confirmed the change requests have been reviewed by the SCR Performance team and endorsed by Executive Boards prior to being presented for approval.

RESOLVED, that the Combined Authority:

1. Note the approval by written procedures to progress Chesterfield Waterside to Award of Contract at a cost of £2.7M to SCR CA subject to the detailed condition set out in the Project Approval Summary Table
2. Approve progression of the Sustainable Transport Exemplar Programme (STEP) - Public Transport Connectivity Programme (PTCP) at a cost of £4.195M to SCR CA subject to the detailed condition set out in the Project Approval Summary Table
3. Approve the requests for change affecting various Infrastructure Projects set out in the Change Request Table.

17 SCR SINGLE ASSURANCE FRAMEWORK - EXPRESSIONS OF INTEREST

A report was received requested the Combined Authority's consideration of two projects at an expected cost of up to £8M of Local Growth Fund funding (Strategic Testing Tools at a cost of up to £3M and an Enterprise Zone Development Fund at a cost of up to £5M).

It was noted that in line with the Sheffield City Region Single Assurance Framework these projects Expressions of Interest have been considered and recommended for CA approval by SCR Executive Boards. Each project will be required to complete the relevant assurance processes before commencing work.

It was noted that given the nature of the projects proposed the CA are asked to approve rapid progression through the Assurance Framework and invite submission of Full Business Case noting that projects will be evaluated at the furthest completed stage.

RESOLVED, that the Combined Authority:

1. Approves acceptance of a project to develop and refresh the SCR Strategic testing tools at a cost of up to £3M LGF.
2. Approves acceptance of a project to develop and Enterprise Zone Development Fund at a cost of up to £5M LGF.
3. Approves the rapid progression of these projects through the Assurance Framework to Full Business Case.

18 SUMMARY REPORT - HOUSING EXECUTIVE BOARD

RESOLVED, that the summary report's recommendations be endorsed.

19 SUMMARY REPORT - TRANSPORT EXECUTIVE BOARD

Item deferred.

20 SUMMARY REPORT - INFRASTRUCTURE EXECUTIVE BOARD

RESOLVED, that the summary report's recommendations be endorsed.

21 FRAMEWORK AGREEMENT FOR THE GAINSHARE NATIONAL PANEL

A report was received advising the Combined Authority of developments with the Framework Agreement for the Gainshare National Panel.

RESOLVED, that the Combined Authority:

1. Notes the update on the appointment of the National Panel.
2. Noted the appointment of a preferred contractor following the open procurement process, having been identified through a quality and cost assessment.
3. Agrees to the SCR entering into a Framework agreement for the National Panel noting that the cost range for the procurement was £10,000 - £50,000 per annum for five years (assuming a flat profile), with exact costs for defined outputs to be agreed for each contract made through this Framework.

CHAIR

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SHEFFIELD CITY REGION COMBINED AUTHORITY

AMP TECHNOLOGY CENTRE, WAVERLEY, ROTHERHAM, S60 5WG

MINUTES OF THE MEETING HELD ON 24 OCTOBER 2016

PRESENT:

Councillor John Burrows, Chesterfield BC (Vice Chair, in the Chair)

Councillor Graham Baxter MBE, North East Derbyshire DC

Councillor Chris Read, Rotherham MBC

Councillor Julie Dore, Sheffield CC

Councillor Simon Greaves, Bassetlaw DC

Mayor Ros Jones, Doncaster MBC

Nigel Brewster, Managing Partner of Brewster Pratap Recruitment Consultants

Ruth Adams, SCR Exec Team

Fiona Boden, SCR Exec Team

Huw Bowen, Chesterfield BC

Peter Dale, Doncaster MBC

Philip Cooper, SCR Exec Team

Mel Dei Rossi, SCR Exec Team

Steve Edwards, SYPTE

Andrew Gates, SCR Exec Team

David Hewitt, SCR Exec Team

Martin McCarthy, South Yorkshire Joint Authorities

John Mothersole, Sheffield CC

Andrew Shirt, South Yorkshire Joint Authorities

Dave Smith, SCR Exec Team

Gareth Sutton, Sheffield CC / SCR

Neil Taylor, Bassetlaw DC

Diana Terris, Clerk / Barnsley MBC

Damien Wilson, Rotherham MBC

Apologies for absence were received from Councillor S Houghton CBE, Councillor A Syrett, Councillor A Rhodes, Councillor L Rose, N Knowles, A Frosdick, J Kenny, J Miller, D Swaine, C Tyler and E Walker

1 APOLOGIES

Members' apologies were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That agenda item 21 'Early Commissioning Call Recommendations', be considered in the absence of the public and press.

5 VOTING RIGHTS FOR NON-CONSTITUENT MEMBERS

It was agreed that there were no items where non-Constituent Members should not having voting rights.

6 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

Councillor Burrows declared an interest at agenda item 13 'LGF Capital Programme Approvals' in relation to a decision to consider and approve progression of the Chesterfield Northern Gateway project.

7 REPORTS FROM AND QUESTIONS BY MEMBERS

None.

8 RECEIPT OF PETITIONS

None received.

9 PUBLIC QUESTIONS

The Chair informed Members that two questions had been received from Mr Nigel Slack.

Mr Slack asked the Combined Authority:

1. Has the SCRCA or the LEP looked at new technology being research in Oak Ridge National Laboratory in the USA, which promises the potential to create large scale CO2 conversion into Ethanol fuels?

Have the regions Universities and the AMP been promoted to explore future development deals with the researchers?

Is not this combination of materials sciences, advanced manufacturing and environmental impact exactly the sort of thing that Boeing, Rolls Royce and the Region LEP should be chasing?

If none of the above, why not?

D Smith informed Mr Slack that, Officers were currently consulting with Partners' and the SCR's Universities regarding his question. It was noted that a written response would be provided to Mr Slack.

2. Which is likely to come first, the Court Case in respect of Derbyshire County Council and the SCR geography or the Secretary of State's order going before Parliament?

The Chair confirmed that a hearing would take place first in the High Court on the 9th and 10th November 2016, prior to the Secretary of State's order going before Parliament.

10 MINUTES OF THE MEETING HELD ON 12 SEPTEMBER 2016

RESOLVED – That the minutes of the meeting held on 12 September 2016 be signed by the Chair as a true and accurate record.

11 Q2 FINANCIAL MONITORING

A report was received updating Members on the position of the CA's revenue budgets and capital programme as at the end of Quarter 2, 2016/17.

The report highlighted that there was an unanticipated contingent cost for legal fees that had been recognised as a provision in the CA/LEP's revenue budget. It was noted that this provision reduced an underspend position arising from staffing vacancies.

Members noted that there was a need to defray £27.5m of LGF capital resource by the end of March 2017, or risked Government clawing back unspent funding. An early call for schemes had been undertaken with submissions reviewed. Members would be asked to approve a number of these schemes to enter into the Assurance processes.

A number of budget variations were also recommended within the report, which were noted by Members.

RESOLVED – That the Combined Authority:-

1. Noted the forecast revenue budget underspend of £130k on CA/LEP activity, despite contingency being taken for devolution legal challenges.
2. Noted the forecast revenue budget overspend of £150k on South Yorkshire transport activity.

3. Noted the forecast CA/LEP capital programme underspend of £8.5m against approved budget.
4. Noted the forecast CA/LEP capital programme requirement to defray a further £27.5m to avoid claw back.
5. Noted the forecast revenue budget underspend of £1.3m on SYPTE activity.
6. Noted the forecast profit after tax of £438k for SYITA Properties Limited.
7. Agreed the budget variation recommendations summarised within section 2 of the report.
8. Noted that, further approvals for project level capital expenditure were sought in the 'Financial Approvals' paper on today's agenda.

12 DEVOLUTION UPDATE

D Smith reported that Government had advised Officers that they were currently not in a position to bring forward a draft Devolution Order for consideration.

It was anticipated that a draft Devolution Order would be received from Government in late November.

RESOLVED – That the Combined Authority noted the update.

13 LGF CAPITAL PROGRAMME APPROVALS

A report was presented asking the Combined Authority to approve project requests for spend from LGF Grant Funds.

It was noted that in line with the Sheffield City Region's Single Assurance Framework, the projects had been considered and recommended for CA approval by SCR Executive Boards. The schemes had also been through a process of technical appraisal, utilising where necessary, external support, and consideration by a Panel of Officers representing the SCR Statutory Officers culminating in the recommendations presented for approval.

RESOLVED – That the Combined Authority:-

1. Considered and approved progression of the SCR Growth Hub to Full Approval and Award of Contract at a cost of up to £5.32m, subject to the conditions set out in the Project Approval Summary table at Appendix 1 within the report.
2. Considered and approved progression of the SCR Strategic Testing Tools to Full Approval and Award of Contract at a cost of up to £3m, subject to the conditions set out in the Project Approval Summary Table at Appendix 2 within the report.

3. Considered and approved progression of the EZ Accelerator to Full Approval and Award of Contract at a cost of up to £5m, subject to the conditions set out in the Project Approval Summary Table at Appendix 3 within the report.
4. Considered and approved progression of the Chesterfield Northern Gateway project to Full Approval and Award of Contract at a cost of up to £5.83m, subject to the conditions set out in the Project Approval Summary Table attached at Appendix 4 within the report.
5. Considered and approved delegated Authority to the Head of Paid of Service, in conjunction with the Chairman of the CA, to enter into the contractual arrangements required as a result of the above approvals.

14 SUMMARY REPORT - HOUSING EXECUTIVE BOARD

RESOLVED – That the summary report’s recommendations be endorsed.

15 SUMMARY REPORT - TRANSPORT EXECUTIVE BOARD

Councillor Dore reported that, in relation to Government’s most recent proposals regarding the HS2 route, station location and route alignment, the CA had agreed to write to David Higgins with the CA’s comments on these proposals.

If Government’s proposals were final, CA Members’ agreed to commission work to investigate an alternative route alignment to help mitigate the effects on local communities, avoiding demolition of housing and commercial industry. It was proposed that, on completion of the work, these findings would be presented to Government.

Members requested that the LEP Board also provided a statement on HS2.

RESOLVED – That the Combined Authority:-

1. Endorsed the recommendations set out within the summary report.
2. Agreed to commission work to investigate an alternative HS2 route alignment.

16 SUMMARY REPORT - BUSINESS GROWTH BOARD

RESOLVED – That the summary report’s recommendations be endorsed.

17 SUMMARY REPORT - INFRASTRUCTURE EXECUTIVE BOARD

RESOLVED – That the summary report’s recommendations be endorsed.

18 SYLTE ORGANISATIONAL STRUCTURE

A report was received requesting the Combined Authority to approve recruitment to vacant positions within SYLTE’s existing structure of Director of Public Transport and Director of Customer Services to the SYLTE’s Executive Board.

Members' requested that a review of SYPTE's organisational structure takes place, to ensure that the organisation is fit for 21st century transport and the Combined Authority moving forward.

RESOLVED – That the Combined Authority:-

1. Requests that a review of SYPTE's organisational structure takes place.
2. Notes the timeline for the recruitment process set out in section 3.4 of the report.
3. Delegate authority to recruit to the positions of Director of Public Transport and Director of Customer Services to SYPTE's Executive Board.

19 JEREMIE FUND TERMS AND STATE AID IMPLICATIONS

A report was received informing Members that, on 20 June 2016, the CA had approved up to £2.5m of investment capital being used to bridge the gap between the current JEREMIE fund and the Northern Powerhouse Investment Fund (NPIF). Heads of terms had been agreed which, on balance, outside the scope of this original decision.

Following the CA's decision, financial models had been developed and heads of terms had been agreed with Finance Yorkshire. These terms were, in fact, outside the scope of the Market Economy Operator principle and relied on Article 21 (Risk Finance Aid) of the General Block Exemption Regulation (GBER). In addition, the heads of terms proposed:

- (a) Investing alongside Leeds City Region on an equivalent basis.
- (b) Giving the CA the ability to extend or vary this agreement, should there be an unexpected delay to NPIF.
- (c) Did not provide a defined rate of return to the SCR (unlike a loan under MEO) but, was forecast to deliver a small positive return. Unlike the MEO method however, this rate of return could not be guaranteed.
- (d) Made it clear that fund manager fees would not be paid in the event of non-performance (i.e. if investments were not made within the investment period, no fund manager fees would be paid).
- (e) Provided the circumstances in which any unspent grant and legacy funds would be repaid to the CA.

RESOLVED – That the Combined Authority delegate authority to the CA's Head of Paid Service to enter into an agreement on the CA's behalf in accordance with the terms set out above.

20 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

21 EARLY COMMISSIONING CALL RECOMMENDATIONS

A report was presented setting out the Appraisal Panel's recommendations from the assessment of the early commissioning call run in September 2016.

Members were reminded that at the CA meeting held on 1st August 2016, a decision was approved to launch a Commissioning Call seeking schemes with a high level of certainty for delivery in 2016/17. An Expressions of Interest process was developed in consultation with Local Authority partners and Chief Executive Officers and was launched on 1st September 2016. 35 expressions of interests had been received and reviewed and scored by the SCR Appraisal Panel.

RESOLVED – That the Combined Authority:-

1. Noted the process undertaken to receive and assess expressions of interest and the submission of 35 expressions of interests.
2. Considered the Categorisation of projects recommended by the Appraisal Panel following assessment of the submissions.
3. Approved progression of the Category 1 projects to the next stage of the Assurance Framework or fund application process as appropriate.

CHAIR

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Item 10

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

19 SEPTEMBER 2016

PRESENT: Councillor A Cave (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: S Ayris, A Buckley, P Haith, S Howard,
E Hughes, C Ransome and G Weatherall

CFO J Courtney, DCFO J Roberts, ACFO M Blunden and
B Sandy (South Yorkshire Fire & Rescue Service)

D Terris, A Brown, D Cutting, M McCarthy, L Noble, I Rooth
and M McCoole (Barnsley MBC)

Apologies for absence were received from Councillor N Akther,
Councillor B Johnson, Councillor J Satur, J Bell, A Frosdick
and F Foster

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

None.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That the following items be considered in the absence of the public
and press:-

Item 16 'Comparative Contingency Costs'.

Item 17 'SYFR Executive Team Re-Alignment'.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO
ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Councillor Hughes had attended a cheque presentation at the Real Junk Food Project in Doncaster. She gave thanks to the Service for the funding provided which had enabled the project to go from strength to strength.

Councillor Atkin had recently visited a number of fire stations where he had been warmly greeted by the crews. He had recently visited the Lifewise Centre at which his daughter had been present during a school visit; he had found the whole experience to be enlightening. Members had recently met with senior staff to discuss the IRMP and Efficiency Plan submission; Members would meet with the Fire Brigades Union (FBU) tomorrow (20th September).

Councillor Howard referred to the regular communications received by Members in relation to the awards presented to the Service and the funding provided to projects. She suggested that it would be useful to find a way to celebrate the work moving forwards.

CFO Courtney commented that he would look into the matter.

Councillor Haith referred to the new Safe and Well Visits that would commence in Doncaster later this month. She gave thanks to the firefighters and community support officers who had undergone training to enable them to undertake the vital work.

Councillor Ransome referred to an email sent by the Clerk to the Authority to an Independent Member, which had been forwarded on for Members' attention. The email had stated that the Independent Member was prohibited from meeting with Councillors Ayris and Ransome; the Independent Member had queried where this was stated in the Constitution.

Councillor Ayris expressed concern at being referred to in the email without prior contact. He added that Councillor Ransome and himself had been assured by the previous Authority Chair, that they would be offered the same pre-meeting facilities as other political party Members prior to the Authority and committee meetings. At that time Councillor Ransome and himself had extended the invitation to Independent Members who did not have a pre-meeting facility.

Councillor Ransome commented that she had been informed, at her initial appointment onto the Authority, that they were political meetings, although she had not observed any political voting.

D Terris commented that, to adhere to the role of the independent members, it would be advisable that Independent Members were briefed separately rather than attending political meetings. She added that pre-meeting facilities should be made available for Independent Members should they so wish.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 25 JULY 2016

Councillor Ayris reiterated his concerns in relation to the proposed changes to the Procedural Standing Orders. He added that all Authority Members had a duty to challenge, and he was concerned that the proposed changes would restrict that duty. Councillor Ransome agreed with his concerns.

Members noted that at the Fire Authority AGM on 27 June that the new governance arrangements had been agreed by all Members. L Noble commented that a full review of the FRA Constitution would be presented to Members at the Fire Authority meeting on 28 November.

Councillor Ayris referred to the recommendations from the 'Audit Committee – Internal Audit Report: Wirral Cladding and Roofing Ltd' to which he still had a number of unanswered questions. He enquired whether any further contact had been made with previous employees, and whether the view not to refer the matter onto South Yorkshire Police had changed in light of any further developments.

Councillor Ransome reiterated that not all of the Audit and Governance Committee Members had agreed not to refer the matter onto South Yorkshire Police.

R Winter referred to an update report on today's Audit and Governance Committee agenda following the last cycle of meetings where a number of further enquiries had been made. He added that from his perspective, that nothing further had come to light, and therefore there was no requirement to change the view that the matter did not need to be referred onto South Yorkshire Police.

Councillor Hughes requested an update on fitness testing.

DCFO Roberts commented that the FBU would be taking fitness testing to the Brigade Committee meeting on 21 September.

RESOLVED – That the minutes of the Authority meeting held on 25 July 2016 be agreed and signed by the Chair as a correct record.

10 PRESENTATION ON EXTRICATION

The Authority received a presentation on extrication, from Firefighter North. Members noted the following key points:-

Road Traffic Collision (RTC) Statistics

The United Kingdom Rescue Organisation, the World Rescue Organisation and Internal Development Project (IDP) had released the following statistics on 30 June 2016:-

A total of 1,732 UK road deaths had been reported in 2015 which was a 2% decrease in comparison to 2014. Since 2002, road deaths in the UK had fallen by almost 50% which equated to almost 1,700 lives saved each year. The reduction had been attributed to by:-

- Safer vehicles – Supplementary Restraint System for occupants in cars.
- Safer roads – Speed cameras and speed humps.
- Education – Fire and rescue services community teams.
- Medical care – Equipment training and air ambulance.
- Fire service – Extrication techniques training and equipment.

The United Kingdom Rescue Organisation (UKRO) aimed to advance professional rescue, and to encourage rescue challenges at both regional and national level. Every team that entered the challenge must attend the national workshop to advance their skills and knowledge.

The World Rescue Organisation (WRO) ran an annual world rescue challenge in RTC extrication and trauma, which was open to all qualifying countries.

The Internal Development Project (IDP) ran from the UK with the aim to assist and share experiences with rescue and medical services around the world. Equipment was provided via fire aid, Blytheswood Care and FRS direct donations. The UKRO IDP Training Team was provided from the Fire Service and NHS to provide basic training to firefighters in RTC extrication techniques Level 1 to 4, together with medical training, training to fire service instructors in extrication instruction techniques, training national assessors in extrication assessing techniques, and facilitated an Annual National Challenge.

SYF&R and UKRO have had extrication teams in place for over 20 years, and had reached third place at the UK National Challenge in Belfast in 2000 which enabled World entry into Johannesburg, South Africa following which SYF&R had attended 7 World challenges.

Firefighter North's roles included UKRO Deputy Lead for Extrication, UKRO Head Assessor and Head of Quality Assurance, WRO Assessor and Quality Assurance and the Extrication Trainer and Assessor with the IDP. Members noted the following countries that had been supported to date:- Germany, Ghana, Hungary, Luxemburg, Moldova, Poland, Portugal, Romania, Russia, Spain, Serbia, Republic of Ireland and Singapore; consideration was being given to additional countries who had requested assistance.

The Service benefited from its investment into the organisation by the huge improvements in extrication techniques in recent years via UKRO, together with the new equipment that had been trialled at UKRO events for technical services, the extrication teams had cascaded new skills onto their own watches/stations which had resulted in more advanced and safer RTC techniques for firefighters and ultimately safer roads in the UK.

Members noted the Service's future with UKRO, WRO and IDP:-

- An SYF&R extrication team would compete in the regional and national events next year.
- J Lister from the Service had recently joined the UKRO as Rope Rescue Assessor.
- S Jeffries from the Service was interested in going forwards as the Extrication Command/Technical Assessor.
- The Service could also become involved in water, trauma and animal rescue disciplines.

Councillor Buckley commented that he had previously worked with Firefighter North at both Tankersley and Rotherham Fire Stations. He gave thanks to Firefighter North on behalf of the Authority, for being an excellent ambassador for the Service, and he hoped that his connections through the organisations would continue following his retirement in November.

Councillor Ransome gave thanks to Firefighter North for his presentation.

Councillor Cave also gave thanks to Firefighter North for an interesting and informative presentation, and she wished him the very best in his upcoming retirement.

RESOLVED – That Members received the presentation.

11 INDEPENDENT MEMBERS - AUDIT AND GOVERNANCE COMMITTEE

A report of the Clerk to the Fire and Rescue Authority was presented to request Members to consider postponing the appointment of an additional Independent Member (co-opted) to serve on the Audit and Governance Committee until the revised Committee, with its reduced membership, had been in place for one year. It had been agreed at the Authority's AGM on 27 June 2016 to significantly reduce the membership of the Committee from 10 to 5 elected Members.

Members noted that Independent Members had provided risk and financial management expertise and knowledge to the Committee since 2008. One of the three Independent Members' term of office would expire at the end of September 2016; Independent Members could serve a maximum of eight years.

Councillor Ransome commented that it would be prudent for transparency to the public, for the Committee to continue to consist of three Independent Members.

Councillor Ayris commented that he would like to retain the current proportionality of Independent Members on the Committee. He paid tribute to the Independent Members for their invaluable input which was vital to maintain scrutiny and challenge.

Councillor Howard gave thanks to C Marshall for all her work and commitment provided to the Committee over the last 8 years. She agreed that the Committee should consist of three Independent Members, and that appointment should be made to replace the outgoing Independent Member.

RESOLVED – That Members agreed to appoint an additional Independent Member (co-opted) to serve on the Audit and Governance Committee, to be reviewed in one year's time as part of the wider governance arrangements.

12 WEBCASTING

A report of the Deputy Clerk was presented to seek an extension to the webcasting of Authority and sub-committee meetings for 3 years to 2018/19.

Members noted that meetings of the Authority had been webcast since 2007, and that the current webcasting contract would expire at the end of August 2016. Over the last 12 months there had been 11,626 live and archived viewings of Authority meetings, which was a 34% increase over the 2014/15 figure of 8,691 live and archived viewings.

M McCarthy commented that both the Pensions Authority and the Sheffield City Region had agreed to extend the webcasting contract for an additional 3 years, subject to the agreement of partners.

Councillor Howard commented that webcasting of the Authority meetings could communicate to the public the good work provided by the Service, and inform staff that Members supported the work undertaken.

Councillor Buckley also agreed that webcasting provided openness and transparency for the public on the work undertaken by the Service, and the decision-making process of the Authority.

RESOLVED – That Members approved a 3 year contract for the webcasting of Authority meetings (to 2018/19) at a cost of £5,683.31 p.a. (ex-VAT).

13 JULY 2016 PROJECTED OUTTURN REPORT

A report of the Chief Fire Officer and Chief Executive and Clerk and Treasurer was submitted to inform Members of the projected spend for the 2016/17 financial year based on the July 2016 outturn position and any additional information gathered during August 2016.

Members noted the outturn position currently projected a potential overspend of £422,702, which was an increase of £28,837 from the projected outturn position in May which was reported to the July Authority meeting.

RESOLVED – That Members noted the contents of the report.

14 CORPORATE PERFORMANCE REPORT - QUARTER 1 - 2016/17

A report of the Chief Fire Officer and Chief Executive and Clerk and Treasurer was presented to provide Members with details of the corporate performance for quarter one of 2016/17 and set out the current position for South Yorkshire Fire and Rescue's (SYFR) suite of Local Performance Indicators (LPis).

Members noted that in quarter one of 2016/17:-

- Primary fires had been 16.2% higher compared with the same quarter in 2015/16, and equated to 4.2% above the upper tolerance level.
- There had been 11 fewer accidental dwelling fires in the quarter in comparison with the same quarter in 2015/16. The launch of a high-visibility electrical fires campaign had taken place during May-July 2016 and had proved to be successful.
- Primary arson was 41% higher in the quarter compared with the same quarter in 2015/16.
- There had been 1,935 fires in adult prisons and young offender establishments in England and Wales during 2015 which was a 57% increase from 2014. SYFR were in discussions with the prisons to establish whether any further assistance could be provided.

Councillor Ayris referred to the Stakeholder Planning Board meeting, where Members had been informed of the faulty electrical goods issue. Members had been informed that the Service's Media Team had deferred the high-visibility electrical fire campaign due to Trading Standards issues; he queried the current position.

ACFO Blunden commented that Members had been informed at the Stakeholder Planning Board meeting of the success of the campaign that had commenced in November 2015 which had achieved a 37% decrease in the number of fires related to electrical appliances, together with the faulty goods campaign. The Service's Media Team were liaising with Trading Standards, who had the legal responsibility to deal with faulty goods, to establish what measures could be implemented when trading electrical products.

Councillor Weatherall expressed concern in the increase of prison fires experienced in South Yorkshire, which reflected a national trend. He considered that the lack of investment in the prison service had put SYFR under strain following the recent cuts made.

Councillor Haith queried whether the matter would be raised at the Chief Fire Officers Association (CFOA) as a national issue.

ACFO Blunden commented that the District Commander was working closely with the prison management team and prisons in the Doncaster area, to ensure that the Service was called out for the right reasons, and to ensure that staff were as safe as possible when entering into such environments.

Councillor Buckley commented that Members had been informed at the recent Performance and Scrutiny Board meeting of a large number of instances where prison fires had already been extinguished upon the Service's arrival. He considered that potentially the Service was being used to highlight the problems encountered in the prison service.

Councillor Ransome referred to the partnerships, and she queried how the Service worked with South Yorkshire Police and the district councils.

DCFO Roberts commented that the partnership agenda remained strong within the four local authority areas in South Yorkshire, and that community safety partnerships, which were the main partnership forums, continued to be functional. There had been many changes in policing and within local authorities; the Service had found strength in the partnerships that had been beneficial to all parties.

RESOLVED – That Members:-

- i) Noted the contents of the report.
- ii) Scrutinised and commented on the information presented in the report.

15 AUDIT COMMITTEE ANNUAL REPORT 2015/16

A report of the Clerk to the Fire and Rescue Authority was presented for Authority consideration and approval of the Audit Committee Annual Report 2015/16.

Members noted that in support of good governance and following the CIPFA Solace Code of Good Audit Practice, the Audit Committee produced an Annual Report for the Authority which outlined the role of the Audit Committee, the responsibilities undertaken by its Members and the programme of work engaged upon.

Councillor Ransome expressed concern in relation to the confidential reporting and whistleblowing policies that had last been reviewed and noted on 18 May 2015. She requested, in view of the events regarding the Chair's payments, Officers overtime payments and the Wirral Cladding and Roofing Ltd matters that the issue should come through to the Audit and Governance Committee.

Councillor Ayris referred to the Officer overtime payments and Wirral Cladding and Roofing Ltd issues, to which he considered that the outcomes had not been delved into deep enough. He considered that there were a number of unanswered questions that were not reflected within the Annual Report.

M McCarthy commented that a more regular report in relation to the confidential reporting and whistleblowing policies could be built into the Audit and Governance Committee's Work Programme if that was Members' wish.

RESOLVED – That Members:-

- i) Considered the Annual Report of its Audit Committee.
- ii) Agreed to publish the Annual Report onto the Authority's website.

All Members voted in favour to publish the Annual Report onto the Authority's website, with the exception of Councillors Ransome and Ayris who voted against the decision.

16 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

17 COMPARATIVE CONTINGENCY COSTS

A report of the Chief Fire Officer and Chief Executive was submitted to set out the comparative costs of providing ‘contingency officers in charge of appliances’ during periods of industrial action, relative to the utilisation of senior officers from the Service.

RESOLVED – That Members noted the report.

18 SYFR EXECUTIVE TEAM RE-ALIGNMENT

A report of the Chief Fire Officer and Chief Executive was presented following a review of the SYFR Executive Team and the allocated roles therein that had been undertaken as a result of the changing expectations of Government.

RESOLVED – That Members agreed to the proposal outlined within the report.

CHAIR

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Item 11

SOUTH YORKSHIRE FIRE AND RESCUE AUTHORITY

17 OCTOBER 2016

PRESENT: Councillor A Cave (Chair)
Councillor A Atkin (Vice-Chair)
Councillors: S Ayris, A Buckley, P Haith, S Howard,
E Hughes, B Johnson, C Ransome and G Weatherall

CFO J Courtney, DCFO J Roberts, ACFO M Blunden,
B Sandy, M Wright and AM S Helps (South Yorkshire Fire &
Rescue Service)

A Frosdick, J Bell, F Foster, M McCarthy, L Noble and
M McCoolle (Barnsley MBC)

Apologies for absence were received from Councillor N Akther,
Councillor J Satur and D Terris

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

Councillor Cave thanked B Sandy on behalf of the Authority, for all her hard work and commitment provided to both the Service and the Authority and she wished her every success for the future.

CFO Courtney commented that the SYFR Efficiency Plan had been submitted to the Home Office by the deadline date of 14 October; the Plan was available on the SYFR website.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

None.

5 DECLARATIONS OF INTEREST BY INDIVIDUAL MEMBERS IN RELATION TO ANY ITEM OF BUSINESS ON THE AGENDA

None.

6 REPORTS BY MEMBERS

Councillor Atkin had attended an LGA Fire Commission meeting on behalf of the Authority in London on 14 October. The new Fire Minister, Brandon Lewis MP, was

due to attend but had been substituted by Dan Greaves, Home Office Civil Servant. The following key issues were raised:

- The Fire Commission were in discussions with the Local Government Association (LGA) regarding the possibility of Police and Crime Commissioners (PCC) taking over the fire and rescue services. It was hoped to establish an independent assessment panel who would determine whether there was sufficient interest for PCC's to take on responsibility for fire and rescue.
- The inspection regime had now been signed up to, and it was hoped to undertake something similar to the HMIC model to go live in April 2017 with the first round to hopefully be completed by April 2018; this would be complementary to the LGA Peer Reviews already undertaken.
- The Government was also keen to boost transparency, and had received 2,000 responses to a recent survey. Additional data, particularly in relation to diversity, would be published on the Government's website.
- In respect of the workforce, the Government hoped to ascertain more flexibility for the fire and rescue sector. The Government would shortly publish the Thomas Review, and the Fire Minister hoped to establish a professional framework to review evidence along the lines of that previously undertaken by the College of Policing.
- The Government hoped to repeat the procurement challenge undertaken last year; they had acknowledged the difficulty to match one fire service to another and would look for more collaboration to increase efficiencies. I Curry had also given a presentation in relation to the range of procurement goods available.
- The Government would look to work with fire and rescue authorities and the LGA to drive transformation and diversity, to have themed reviews and consider the future of the negotiation committees.

A presentation had been received from A Fry, Chief Fire Officers' Association (CFOA). The CFOA had now been restructured and a National Fire Chiefs Council established from April 2017 based on the police model. The new NFCC will have a full-time Chair who will serve a two to four year period. The Council will be made up of all of the Chief Fire Officers across the UK. The full-time Chair would initially be funded from CFOA's own reserves. However, the intention is to have a full-time, permanent post funded by the fire and rescue authorities.

Councillor Ransome had attended a Middle Managers' Engagement Day at the Service's Training and Development Centre (TDC), Handsworth on 12 October. The session had been hosted by AM Helps and had included an array of interesting speakers covering topics including Modus Solutions, equipment damage, data quality and sprinklers. Councillor Ransome had found the session to be both interesting and enlightening. Councillors Haith and Weatherall had also attended the event.

Councillor Haith commented that Councillors Ransome, Weatherall and herself had also been given a tour around TDC on 12 October which included a visit into the Incident Room which had various scenarios faced by crew managers.

Councillor Haith gave thanks to AM Helps and his team for the recent visit to the Lifewise Centre, Hellaby where she had observed the fantastic developments which provided a real bonus for the South Yorkshire children attending the centre. Councillor Haith had also attended the Yorkshire and Humber Employers' Association on behalf of the Authority. A presentation had been received from Wakefield City Council regarding their new work on continuous professional development which had highlighted the amount of savings achieved by the introduction of the scheme in both hours and monetary terms; they had also spoken on the implications of Brexit for employers and the pay negotiations coming through for local government.

Councillor Howard requested that the Authority recognised the success of Sheffield Central White Watch, who had won first place in the national breathing apparatus challenge and had successfully defended their title for the second year running.

Councillor Ransome referred to an invitation she had received for audit training, to which she enquired whether the audit training was mandatory and when the rules had changed. She considered that there was a conflict of interest in utilising the BMBC Internal Audit trainer, and she requested that the training be provided by an independent trainer i.e. CIPFA.

Councillor Cave commented that the matter would be referred to the Audit and Governance Committee.

7 RECEIPT OF PETITIONS

None.

8 TO RECEIVE ANY QUESTIONS OR COMMUNICATIONS FROM THE PUBLIC

None.

9 MINUTES OF THE AUTHORITY MEETING HELD ON 19 SEPTEMBER 2016

Councillor Ayris commented that he had made it clear at the last Authority meeting that the pre-meetings held by himself and Councillor Ransome were not political and that there was not a Whip. He added that the minutes had not reflected that Councillor Ransome and himself were from separate political parties.

A Frosdick commented that, given the nature of the discussion at the last Authority meeting, the point that had been made was that a meeting involving Members from only one political group was not the same as multi political group meetings, and could therefore have the perception of being viewed as political meetings. This was viewed as not complying with good governance. Arrangements were being established to provide independent members with the access to have briefings from officers if they so wished. The Authority could not prevent or compel Members from joining such meetings, although the advice of the Statutory Officers was that it would be unwise to do so. He enquired whether Councillor Ayris required the minutes be amended to reflect that no political decisions were discussed at the pre-meetings.

Councillor Ransome commented that she did not agree that the Authority was not political. She requested that the minutes be amended to reflect that she had attended the Real Junk Food Project, and she suggested that the last four paragraphs under Item 2 'Reports by Members' be rewritten. She added that she had not said she had not observed political voting, but felt that it was. Councillor Ransome also expressed concerns in respect of correspondence she had received from the Clerk to the Authority in respect of her interaction with a former independent member.

A Frosdick confirmed that the minutes would be adjusted in relation to Councillor Ayris' comments to reflect that he did not feel that the discussions were of a political nature. A Frosdick added that, as far as officers were concerned, that the rest of that minute was a true reflection of the discussion.

Councillor Haith requested that the minutes be amended to reflect that she had requested an update on fitness testing rather than Councillor Hughes. Councillor Haith sought an update on the position.

DCFO Roberts commented that, since the last Authority meeting, the FBU and the Brigade Committee had met in relation to the fitness testing which had been accepted by the Fire Brigades' Union and the policy was now in place.

Councillor Ayris commented that he had not received a reply to his question as to whether any further contact had been made with previous employees in relation to Wirral Cladding and Roofing Ltd.

A Frosdick referred to ongoing matters that the Audit and Governance Committee was monitoring. Clarification would be established on the precise point to determine whether any follow up had been made with the employees and inform Councillor Ayris accordingly.

CFO Courtney commented that, at the last Audit and Governance Committee meeting, the BMBC Head of Internal Audit had reported that he had now contacted the two previous employees, but that this had not brought about any significant change in the position at that time.

Councillor Ransome commented that she had stated at the previous meeting that there were not just only two employees involved in this large chain, and that a large amount of time had been spent on chasing these two employees. She added that there were people within the Authority that worked within procurement who would know what was happening.

Councillor Ransome requested that the minutes be amended to reflect that she had been the first person to congratulate Firefighter North on his presentation on extrication given at the last meeting.

Councillor Ayris referred to Item 11 'Independent Members – Audit and Governance Committee' which had indicated that it had been agreed at the Authority's AGM on 27 June 2016 to significantly reduce the membership of the Committee from 10 to 5 elected Members. He commented that he had certainly not supported the decision, but that his recollection was that the Authority had noted to reduce the membership

of the Audit and Governance Committee. He added that, at the last Authority meeting, he had suggested consideration of an increase of independent members on the Audit and Governance Committee.

Councillor Haith commented that the Authority had agreed to reduce the number of elected Members on the Audit and Governance Committee to 5, that the number of independent members remained at 3 and that a review would take place in 2017.

A Frosdick referred to the comment Councillor Ayris had made, in that he did not support the resolution that the Authority had passed. He suggested that Councillor Ayris could have recorded his vote against that resolution of the Authority at the time. He added that the minutes would be revisited, although officers' recollection was that it had been a decision of the Authority to change its governance arrangements, and officers were acting upon the basis of that decision on the work being undertaken in terms of the future composition of the committee. Officers would report back if the decision of the minutes had been misunderstood.

RESOLVED – That subject to the above amendments, the minutes of the Authority meeting held on 19 September 2016 be agreed and signed by the Chair as a correct record.

10 CONFERENCE REPRESENTATION - LOCAL GOVERNMENT ASSOCIATION (LGA) ANNUAL FIRE CONFERENCE AND EXHIBITION - 7-8 MARCH 2017

A report of the Clerk to the Fire and Rescue Authority was presented to seek expressions of interest from Members to attend the LGA Annual Fire Conference and Exhibition 2017, on Tuesday 7 March to Wednesday 8 March 2017 at the Hilton Hotel, Newcastle Gateshead.

Councillor Cave suggested that Authority representation be limited to 6 individuals.

Councillor Ayris enquired whether Authority representatives had attended the conference last year, and whether a feedback report had been provided to the Authority from a value for money aspect on the benefits of sending such a number of representatives.

L Noble commented that a formal report had not previously been provided to the Authority, but that a very comprehensive Member bulletin had been provided to the Authority after the conference each year which attached all of the presentations and links to the LGA website. Members could give consideration to providing a formal report to the Authority in 2017.

Councillor Ayris suggested that, in light of the dispute around attendance at the Labour Party Conference, and considering that the Authority was looking at reduced financial resources as referred to in the report, that it was essential to provide a written report back to the Authority.

Councillor Haith added that the representatives at the LGA Fire Conference had also provided verbal reports to the Authority following the conference. She added that it was important for the Chair to attend the conference, as it was pertinent for

her to attend the Association of Metropolitan Fire Authorities meeting which was held within the event.

A Frosdick commented that it was general practice in the sector that LGA events were attended by most Member Authorities, and Members were being asked to support the sector conference organised by the LGA.

Councillor Ransome suggested that the conference be limited to 3 individuals.

Councillor Ayris added that he had no objection to individuals attending the conference, and he agreed that representation should be limited to 3 people. He added that SCC had ceased to send representation to the LGA conferences as part of a best value saving exercise. He suggested that the Authority should give consideration to this before sending representatives. He requested that a formal report come back to the Authority.

M McCarthy commented that, historically, given the nature and make-up of the Joint Authority consisting of representatives from the four geographical areas across South Yorkshire, that the recommendation had usually been to seek representation from at least one Member from each of those respective local authorities.

Members agreed that Councillors Cave, Weatherall, Buckley and Haith would represent the Authority at the conference.

RESOLVED – That Members approved representation at the LGA Annual Fire Conference and Exhibition 2017.

11 UPDATE ON PRINCE'S TRUST, INCLUDING PRESENTATION AND PRINCE'S TRUST TEAM PROGRAMME VIDEO

A report of the Chief Fire Officer and Chief Executive was submitted to provide an update on the Prince's Trust Team Programme which was delivered by South Yorkshire Fire and Rescue (SYFR) and South Yorkshire Police (SYP).

AM Helps informed Members that 10 young people had successfully completed the second 12 week Prince's Trust Team programme that had recently concluded at Barnsley Fire Station, to which they had gained the associated qualifications. Many of the individuals upon completion of the programme had moved onto further education, employment or training. The first two programmes had proved to be a huge success. The latest Barnsley programme had been nominated for the Barnsley Community Impact Award and the Prince's Trust Community Impact Award. The Prince's Trust awards regional finals would shortly be held in Leeds and the final would be held in London.

Members noted that, as a result of ongoing discussions with SYP and the Prince's Trust to identify further locations for delivery of the programme, that consideration was currently being given to commencing a new team programme in the S5 area of Sheffield to be delivered from Elm Lane Fire Station commencing in Spring 2017. An update would be provided at the next Authority meeting. Promotional material

to promote the joint delivery of the Prince's Trust by SYFR and SYP had been created which included banners, posters, social media advertisements and a DVD.

AM Helps commented that it was envisaged to run 3 programmes from each of the 6 sites per academic year. A total of approximately £21,000 of funding had been generated from Barnsley College per programme to date; the programme was being delivered cost neutral. A total of four courses would have been completed within 2016.

AM Helps commented that he could arrange for Members to meet the Prince's Trust team and students if required.

Councillor Atkin commented that he had attended the recent Prince's Trust award presentation at Barnsley Town Hall. It had been evident that the programme had helped to improve the confidence of the young people, who had all spoken individually on the activities undertaken within the programme. Councillor Atkin had recently visited the young people commencing on the third course at Dearne, where they had been in the process of setting up the equipment for a 'Dragon's Den' type exercise.

Councillor Cave commented that it had been absolutely amazing to see the young people when they had completed the initiative.

Councillor Howard added that the awards presentation had been very emotional, and that it had been fantastic to see the difference that the programme had made to the young peoples' lives. Councillor Howard referred to Joe, one of the individuals on the DVD that Members had introduced to the Dearne Area Council Manager and team. Joe was now volunteering with the Ward Alliance to improve his skills further.

Councillor Ransome gave her thanks for the excellent presentation. She enquired what time the training sessions were held, and whether school children were involved.

AM Helps commented that the 12 week training session programmes were held Monday to Friday from 9am to 3pm, and were available for school leavers from the age of 16 to 25 years. Members were requested to provide AM Helps with a few days' notice prior to making a visit due to residential, project or apprenticeship work being undertaken.

Councillor Atkin referred to the Prince's Trust project in Swinton to revive the flower beds in the precinct, which was being undertaken in collaboration with schools who had taken part in the exercise previously. A sponsored walk had recently been held at Parkgate with the youngsters dressed in onesies, as part of a confidence building exercise. The youngsters involved in the recently concluded programme had painted the railway bridges at Goldthorpe, and the Salvation Army had provided them with refreshments; the whole village and Network Rail had been involved in the initiative.

RESOLVED – That Members noted the updated information within the report.

12 SOUTH YORKSHIRE FIRE AND RESCUE ANNUAL REPORT FOR 2015/16

A report of the Chief Fire Officer, Chief Executive and Clerk and Treasurer was submitted to present the South Yorkshire Fire and Rescue Annual Report for 2015/16.

Councillor Hughes gave thanks for the very useful report which identified the work undertaken on a monthly basis.

DCFO Roberts commented that he would pass on Councillor Hughes' compliments to the report authors.

RESOLVED – That Members noted and approved the report.

13 CONTROL COLLABORATION PROJECT (CCP) UPDATE

A report of the Chief Fire Officer, Chief Executive and Clerk and Treasurer was presented to provide Members with the quarterly update on the progress of the joint Control Collaboration Project which was being undertaken in conjunction with West Yorkshire Fire and Rescue (WYFR). The project would deliver a combined mobilising system which was being developed and provided by SYSTEL.

Councillor Haith queried whether the remaining £37,982 had been allocated for spend or whether this would be returned back into the budget.

DCFO Roberts commented that the matter was still to be confirmed. The project had overrun in terms of the system being delivered along with the project timescales. From the inception of the project to the current position, the Service was now in process of moving from the airwave radio, which was used by all emergency services, to a new programme which was an emergency services network and mobile communication programme. It was difficult to determine costings at this stage. He added that SYSTEL was a standalone project, and that there was no reason why it should total any more than budgeted.

Councillor Hughes queried the definition of middleware.

DCFO Roberts commented that he would ascertain the definition.

Councillor Cave commented that middleware enabled the software to talk to the hardware.

Councillor Ransome enquired how the staff were coping with the new system.

DCFO Roberts commented that the system was now stable, although many difficulties had been encountered initially, as could be expected when moving onto a new software platform. The hardware used by the control operators had not changed, and the operators were now more confident in using the new system. The stability of the system was fundamental, and had been extremely stable of late.

RESOLVED – That Members noted the progress of the project to date.

14 CO-LOCATION OF SOUTH YORKSHIRE POLICE AND FIRE AND RESCUE SERVICES AT MALTBY POLICE STATION

A report of the Chief Fire Officer and Chief Executive was submitted to inform Members that the agreements had been completed with South Yorkshire Police (SYP) and Kier, the construction partner, to enable the construction phase of the project to commence on site on 25 October 2016 and that the site would be operational in mid-April 2017.

Councillor Hughes questioned whether the fire, police and ambulance services could be united on that site.

M Wright referred to discussions over the last 2 years with his opposite numbers to consider estate options and plans for change. The ambulance service was covered by the NHS who covered the whole of Yorkshire, whereas the Service and South Yorkshire Police (SYP) had common boundaries. SYP had a clear instruction to reduce their overheads with regard to property. The Edlington scheme had been borne from such discussions, and this was envisaged to come into effect within the next 12 months. The Maltby scheme had been partly funded by Government Transformation funding which had not met the ambulance service's requirements at the time of the submission of the application. The Authority had previously given the Service approval for the disposal of the site, and talks were underway with the local authority regarding the disposal of the existing station, which would tie in with their timetable for the disposal of the adjacent library. Options included a joint disposal, or to obtain a district valuers valuation for the site. Members would be kept updated on developments. The target for the disposal of the existing site was during the second quarter of 2017.

RESOLVED – That Members noted the content of the report and progress to date.

CHAIR

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Item 12

SOUTH YORKSHIRE PENSIONS AUTHORITY

6 OCTOBER 2016

PRESENT: Councillor S Ellis (Chair)
Councillor M Stowe (Vice-Chair)
Councillors: R Wraith, E Butler, J McHale, A Sangar, P Wood
and J Wood

Trade Unions: N Doolan-Hamer (Unison), G Warwick (GMB)
and F Tyas (UCATT)

Officers: S Barrett (Interim Fund Director),
G Chapman (Head of Pensions Administration) and
S Smith (Head of Investments)(SYPA)

F Foster (Treasurer), M McCarthy (Deputy Clerk) and
M McCoole (Senior Democratic Services Officer) (BMBC)

Apologies for absence were received from
Councillor H Mirfin-Boukouris, Councillor M Iqbal,
Councillor Z Sykes, Councillor K Wyatt, A Frosdick and J Bell

1 APOLOGIES

Apologies for absence were noted as above.

2 ANNOUNCEMENTS

Councillor Ellis introduced S Barrett, Interim Fund Director to the Authority. Members noted that J Hattersley had recently retired as Fund Manager; formal presentation would be made to him at the conclusion of the meeting.

Councillor Ellis expressed her gratitude, on behalf of Members to J Hattersley for all of his work provided to the Authority, which had helped to ensure that the Authority was in a good financial state and entered into an uncertain future in the best shape possible.

Councillor Wraith commented that it had been a great pleasure to work with J Hattersley, who had been a fine ambassador for Barnsley and South Yorkshire Pensions Authority.

3 URGENT ITEMS

None.

4 ITEMS TO BE CONSIDERED IN THE ABSENCE OF THE PUBLIC AND PRESS

RESOLVED – That agenda item 19 entitled ‘LGPS Pooling: Update on Proposals for BCPP’ be considered in the absence of the public and press.

5 DECLARATIONS OF INTEREST

None.

6 ACTUARIAL VALUATION 2016 - MERCER

Members were provided with a presentation from P Middleman and J Perera at Mercer on the Actuarial Valuation 2016. Members noted the following provisional results in terms of the contributions required from employers:-

- An initial meeting had been held with the district councils on 19 September 2016, in relation to affordability.
- The Fund objectives were to achieve a 100% solvency level within a reasonable timeframe, to maintain sufficient assets to pay all benefits as they arose and to have a sufficiently prudent funding plan to protect against downside outcomes.
- The Fund was maintaining a direct link with inflation.
- The allowance for future 50/50 scheme membership would be removed.
- Mercer would continue to work with the Fund to ensure that any refinement of data from the small funds was undertaken.
- Life expectancy analysis had indicated a reduction from last time of approximately 0.2 years for current pensioners in South Yorkshire. Across the board, male life expectancy was improving quicker than female life expectancy.
- South Yorkshire continued to have a lower rate of ill-health retirement compared with other LGPS areas.
- The short term pay figure assumed that it was incorporated for all employers at 1% for 4 years, which was unlikely to be the case in practice.
- Thought was required on how to develop the contribution plans, to ensure the financial health of the Fund was kept on an even keel moving forward.
- A funding strategy statement would be brought as part of the consultation.
- A formal consultation process would commence between now and the employer meeting at the end of November 2016. This would be extended to all employers as part of the overall governance arrangements, with a view to signing off the valuation at the end of March 2017.

Councillor Sangar referred to the valuation data and in particular the 2,350 active members with a missing CARE salary. He queried how this valuation compared with previous valuations.

G Chapman commented that as a result of the CARE Scheme there was a greater emphasis on ensuring that the contributions and pay data was accurate with only a short period of time. In recognition of this the new administration strategy penalised employers who submitted their annual return after the deadline employers and this has brought about an immediate improvement with 93% of returns at the end of May 2016.

Councillor Sangar queried Mercer's position in terms of communication with the four district authorities.

P Middleman referred to a number of meetings held over the summer period in relation to budgeting and other pressures faced by the district councils. Mercer had last met with the district treasurers on 19 September, and would meet with them today

in order to reach a sensible position for all parties. Members would be provided with an update in due course.

Councillor McHale referred to the budgetary pressures faced. He anticipated that the main authorities would be looking for a tapering down of recovery periods and percentage contributions.

P Middleman commented that the assumptions on pay growth were still incomplete. Mercer was talking to treasurers about the individual budgets; a key aspect would be to modify some of the contribution patterns, together with keeping watch on what could happen in the next 3 years.

Councillor Wraith congratulated G Chapman, F Foster and the other three district treasurers, on behalf of the Authority, for all of the work provided.

Councillor Ellis thanked Mercer for an informative presentation.

RESOLVED – That Members noted the presentation.

7 VERBAL UPDATE ON MATTERS ARISING SINCE THE LAST MEETING

None.

8 MINUTES OF THE ANNUAL AUTHORITY MEETING HELD ON 9 JUNE 2016

M McCarthy informed Members that Councillor M Iqbal had become the new Sheffield CC representative.

RESOLVED – That the minutes of the Annual Authority meeting held on 9 June 2016 be signed by the Chair as a correct record.

9 MINUTES OF THE ORDINARY AUTHORITY MEETING HELD ON 9 JUNE 2016

RESOLVED – That the minutes of the Ordinary Authority meeting held on 9 June 2016 be signed by the Chair as a correct record.

10 MINUTES OF THE EXTRAORDINARY AUTHORITY MEETING HELD ON 30 JUNE 2016

RESOLVED – That the minutes of the extraordinary Authority meeting held on 30 June 2016 were noted.

11 MINUTES OF THE CORPORATE PLANNING & GOVERNANCE BOARD HELD ON 2 JUNE 2016

RESOLVED – That the minutes of the Corporate Planning and Governance Board held on 2 June 2016 were noted.

12 MINUTES OF THE CORPORATE PLANNING & GOVERNANCE BOARD HELD ON 20 JULY 2016

RESOLVED – That the minutes of the Corporate Planning and Governance Board held on 20 July 2016 were noted.

13 MINUTES OF THE INVESTMENT BOARD HELD ON 30 JUNE 2016

RESOLVED – That the minutes of the Investment Board held on 30 June 2016 were noted.

14 MINUTES OF THE INVESTMENT BOARD HELD ON 15 SEPTEMBER 2016

RESOLVED – That the minutes of the Investment Board held on 15 September 2016 were noted.

15 WORK PROGRAMME

Members were presented with a copy of the cycle of future meetings work programme to 16 March 2017.

RESOLVED – That Members noted the contents of the report.

16 BOARD CHAIRS' REPORT

Councillor Ellis informed Members that J Hattersley would act as a temporary property investment manager for the Fund for the foreseeable future.

17 SECTION 41 FEEDBACK FROM DISTRICT COUNCILS

Members noted that actuarial valuation discussions were underway at the districts.

18 LGPS CURRENT ISSUES SEPTEMBER 2016

Members were presented with the LGPS Current Issues paper dated September 2016, which included a number of items for consideration including the 2016 Actuarial Valuation.

RESOLVED – That Members noted the contents of the report.

19 QUARTER 1 PERFORMANCE SNAPSHOT REPORT

Members were presented with a copy of the Business Planning and Performance Framework's Snapshot Report for 2016/17 Quarter 1.

RESOLVED – That the contents of the report be noted.

20 REVIEW OF PENSIONS ADMINISTRATION SINCE THE IMPLEMENTATION OF THE UPM SYSTEM

A report of the Head of Pensions Administration was submitted to provide Members with a comprehensive review of the experience of the Pensions' Administration Division of the Authority since the last report of this nature in October 2015.

Members noted that following the launch of the UPM Pensions Administration System in November 2014, a report had been submitted to the October 2015 Authority meeting. The Authority continued to encounter extremely problematic issues with the system and its development company Civica.

G Chapman reported that prior to the implementation of the new system, the Pensions Administration Division had met the 99% target performance target for scheme member transactions. This had declined to 56% following the introduction of the new system. Following overtime and a great deal of effort to improve the performance level, the level of all casework completed from 15 September 2015 to 14 September 2016 had increased to 83%. Over 44,000 statements had been issued to members by the 31 August 2016 deadline. One of the few areas which the UPM system had shown a marked improvement over a short period was the Pensions Payroll process, which had dramatically improved over the last two months. The UPM system had impacted upon the Authority's Information Technology (IT) Department, who had been inundated with user queries and helpdesk calls. Staff continued to express high levels of frustration with the system, and staff morale continued to be low.

Councillor Wraith expressed concern at the continued overtime payments. He enquired when the workload would resume to normal levels, and he queried whether senior representatives from Civica should be invited to attend a future Authority meeting.

G Chapman commented that the new scheme had placed many new demands upon the Pensions Administration Division to ensure that the CARE pension delivered into scheme members' pension accounts was correct. The statutory deadline for production of annual statements allows little time to complete the work required without compromising other areas of work. G Chapman said we were pushing the system in the right direction to achieve efficiencies, although staff manpower was required to achieve this. He hoped to meet shortly with the new Civica leadership, following which he would arrange for them to attend a future Authority meeting if required.

Councillor McHale enquired whether plans were in place to review the procedures and processes. He queried whether resources could be deployed more effectively.

G Chapman clarified his earlier comment by saying that bringing new staff at a fixed level for a specific task would bring immediate benefits to the team which would not happen if we went down the usual route of appointing career grade staff. A considerable amount of time had been spent by the UPM team to ensure the work processes were obtaining maximum efficiency and further to this the intention of the online employer system was to undertake straight through-processing, which would help the Pensions Administration Division to meet the statutory deadline and drive efficiencies to deal with Members and customers to provide the service. The Pensions Administration Division had previously achieved and continued to maintain

the Customer Service Excellence Award. It was essential to continue the link with scheme members, which had recently been compromised.

Members noted that a staffing issues report would be presented to the next Authority meeting, with a view to having a revised structure in place by 1 April 2017. The staffing levels had not increased since 1997, but the workload had grown immensely.

RESOLVED – That Members:-

- i) Considered the contents of the report and commented on any areas where there were new or continued concerns.
- ii) Agreed that a staffing review report would be presented to the next Authority meeting.
- iii) Agreed that Civica would be invited to attend an Authority meeting, at an appropriate time in the future.

21 SYPF ANNUAL FUND MEETING

A report of the Head of Pensions Administration was presented to advise Members of the 2016 Annual Fund Meeting which would be held on Thursday 20 October at the Holiday Inn, Dodworth, Barnsley, commencing at 5.30 pm. All Members were welcome to attend.

The meeting would follow the same style and format as last year's event, with additional time allocated for questions. The meeting would be available to view in near real time as at last year's meeting, which would enable scheme members with internet access to watch the event.

RESOLVED – That Members noted the forthcoming 2016 Annual Fund Meeting.

22 CP&GB AUDIT COMMITTEE FUNCTIONS ANNUAL REPORT

A report of the Clerk was submitted to present the Annual Report of the Corporate Planning and Governance Board's work during 2015/16 for Members consideration. The report provided evidence of the arrangements the Authority had in place to monitor, challenge and hold to account those responsible for managing its governance arrangements and the production and approval of its Annual Governance Statement.

Members noted that the draft Annual Report had been considered at the Corporate Planning and Governance Board meeting held on 2 June 2016.

RESOLVED – That Members:-

- i) Considered the Annual Report for 2015/16.
- ii) Noted that it would be published on the Authority's website.

23 WEBCASTING

A report of the Clerk was presented to provide Members with an update in respect of the Authority's webcasting contract.

Members had agreed at the last Authority meeting, to enter into a 3 year webcasting contract for the live transmission and archived viewing facility of Pensions Authority meetings. The Authority's cost to the webcasting contract was calculated against a percentage of the total broadcasting hours by the webcasting partners i.e. the Authority, Fire Authority and Sheffield City Region Combined Authority; both of which had approved their portion of the contract. Members had agreed to delegate final responsibility to the Chair and Vice Chair to agree to enter into the contract. The 3 year contract had been entered into on 26 September.

RESOLVED – That Members noted the cost of £2,511 (ex VAT) for webcasting meetings of the South Yorkshire Pensions Authority per annum, for the next 3 years as part of the Joint Authorities webcasting contract.

24 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act and the public interest not to disclose information outweighs the public interest in disclosing it.

25 LGPS POOLING: UPDATE ON PROPOSALS FOR BCPP

A report of the Interim Fund Director was presented to advise Members on the latest proposals for the BCPP and actions arising thereon.

RESOLVED – That Members agreed the recommendations outlined in the report.

CHAIR

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|-----------------|--------------------------------------|
| MEETING: | Planning Regulatory Board |
| DATE: | Tuesday, 27 September 2016 |
| TIME: | 2.00 pm |
| VENUE: | Council Chamber, Town Hall, Barnsley |

MINUTES

Present

Councillors D. Birkinshaw (Chair), G. Carr, Franklin, Gollick, David Griffin, Grundy, Hand-Davis, Hayward, Higginbottom, Leech, Mathers, Mitchell, Richardson, Riggs, Spence, Stowe, Tattersall, Unsworth, Wilson and R. Wraith

In attendance at site visit

Councillors D. Birkinshaw, G. Carr, Hand-Davis, Hayward, Mathers, Spence, Tattersall, R. Wraith and Wilson. Councillor Lofts attended as local ward member.

22. Declarations of Interest

Councillor Hand-Davis declared a non-pecuniary interest in **Planning Application No 2016/0340** – Outline application for residential development of up to 24 dwellings to include means of access and public open space – Land to the East of Cote Lane, Thurgoland, South Yorkshire, S35 7AB as he is a local ward member.

23. Minutes

The minutes of the meeting held on 6th September 2016 were taken as read and signed by the Chair as a correct record.

24. Land to the East of Cote Lane, Thurgoland, S35 7AB - 2016/0340 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/0340**, outline application for residential development of up to 24 dwellings to include means of access and public open space – Land to the East of Cote Lane, Thurgoland, South Yorkshire, S35 7AB.

Ms Claire Richards spoke in favour of the officer recommendation to grant the application.

Messrs Bob Blythe and Dave Ellis spoke against the officer recommendation to grant the application.

Members were informed that the officer's recommendation did not place reliance upon the Section 106 community benefit but if granted the offer would be accepted.

RESOLVED that the application be granted in accordance with the Officer recommendation.

25. Land at Carrington Avenue, Barnsley, S75 1BW - 2016/0552 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/0552**, Approval of reserved matters (appearance, landscaping, layout and scale), pursuant to outline planning application 2014/0807 at Land at Carrington Avenue comprising of 80 dwellings, associated car parking and landscaping and biodiversity mitigation and enhancement.

RESOLVED that the application be granted in accordance with the Officer recommendation subject to an additional condition, at the request of Members, for the provision of Grit Bins and subject to completion of United Utilities Agreement.

26. The Peel Centre, Dryden Road, Barnsley, South Yorkshire S71 1JE - 2015/0987 and 2015/0988 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2015/0987**, variation of condition 1 of planning permission B/05/1165/BA (which was previously varied by planning permission 2014/0663 to allow non-food retail use with up to 30% food retail use, of units 3C, 5 and 6) to allow additional retail goods to be sold at units 2, 3A, 3B and 3C, 4, 5, 6, 7 and 8 at the Peel Centre, Dryden Road, Barnsley S71 1JE **and Planning Application 2015/0988**, variation of condition 7 of B/88/0294/BA to allow additional retail goods to be sold at units 1A, 1B and 1C at the Peel Centre, Dryden Road, Barnsley S71 1JE.

RESOLVED that the applications be granted in accordance with the Officer recommendation. Members raised issues regarding litter within the site and lack of sufficient boundary to the north and asked that these be discussed with the applicant.

27. Unit 2A, The Peel Centre, Dryden Road, Barnsley, South Yorkshire S71 1JE - 2015/1028 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2015/1028**, Erection of a retail unit on the existing site of The Range Store – Unit 2A, The Peel Centre, Dryden Road, Barnsley, South Yorkshire S71 1JE

RESOLVED that the application be granted in accordance with the Officer recommendation.

28. River Mill Farm, Old Mill Lane, Thurgoland, Sheffield, S35 7EG - 2015/1285 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2015/1285**, erection of wooden stable block with concrete base and yard at River Mill Farm, Old Mill Lane, Thurgoland, Sheffield S35 7EG.

Mr Gary Jagger (applicant) spoke in favour of the officer recommendation to grant the application.

Mr Michael Walton spoke against the officer recommendation to grant the application.

RESOLVED that the application be granted in accordance with the Officer recommendation.

29. Land at Capitol Park, Capitol Close, Dodworth, Barnsley - 2016/0713 - For approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/0713**, outline planning application including means of access for general industrial (B2) use and storage and distribution (B8) use with ancillary office (B1) use – land at Capitol Park, Capital Close, Dodworth, Barnsley.

RESOLVED that the application be granted in accordance with the Officer recommendation subject to additional consultation period expiring and modification to conditions 4, 5 and 26.

30. Land at Highroyd Lane, Shortwood Business Park, Hoyland, Barnsley, S74 9NW - 2016/0764 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/0764**, erection of a hospital for the provision of child and adolescent mental health services (CAMHS) (outline), departure from UDP – land at Highroyd Lane, Shortwood Business Park, Hoyland, Barnsley S74 9NW.

RESOLVED that the application be granted in accordance with the Officer recommendation.

31. Ranah Stones Farm, Whams Road, Hazlehead, Sheffield, S36 4HT - 2015/1020 - For Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2015/1020** for caravan storage on hard core base (retrospective) at Ranah Stones, Whams Road, Hazlehead, Sheffield S36 4HT.

RESOLVED that the application be granted in accordance with the Officer recommendation.

32. Planning Appeals - 1 August 2016 to 31 August 2016

The Head of Planning and Building Control submitted an update regarding cumulative appeal totals for 2016/17.

The report indicated that 3 appeals were received in August 2016: **Planning Application 2016/0404** – raising height of roof to form loft conversion to dwelling at 89 Rotherham Road, Monk Bretton, Barnsley (written representation) – delegated; **Planning Application 2016/0345** – raising of roof level to existing garage to create additional accommodation at 118 Smithies Lane, Smithies, Barnsley (written representation) – appeal not accepted, out of time and **Planning Application 2016/0613** – erection of detached garage at 94 Barnsley Road, Brierley, Barnsley (written representation) – non determination.

It was reported that 7 appeals have been decided since 01 April 2016, 5 of which (71%) have been dismissed and 2 of which (29%) have been allowed.

Chair

| | |
|-----------------|--------------------------------------|
| MEETING: | Planning Regulatory Board |
| DATE: | Tuesday, 25 October 2016 |
| TIME: | 2.00 pm |
| VENUE: | Council Chamber, Town Hall, Barnsley |

MINUTES

Present Councillors D. Birkinshaw (Chair), G. Carr, Franklin, Gollick, David Griffin, Grundy, Hand-Davis, Hayward, Higginbottom, Leech, Makinson, Markham, Mitchell, Richardson, Riggs, Spence, Stowe, Wilson and R. Wraith

In attendance at site visit Councillors [add manually]

33. Declarations of Interest

There were no declarations of Pecuniary/Non-Pecuniary interest in respect of any of the items on the agenda.

34. Minutes

The minutes of the meeting held on 27th September 2016 were taken as read and signed by the Chair as a correct record.

35. Land off King Street, Elsecar - 2016/1105 - for Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1105** – Erection of 30 no. dwellings at Land off King Street, Elsecar

David Uhlar spoke in favour of the officer recommendation to grant the application.

RESOLVED that the application be granted in accordance with the Officer recommendation and subject to signing of Section 106 agreement.

36. Lairds Way, Penistone - 2016/0954 - for Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/0954** – Erection of 36 no. dwellings and associated infrastructure (Reserved matters in connection with outline approval under appeal reference APP/R4408/A/13/2202969) at land adjacent to Lairds Way, Penistone.

RESOLVED that the application be granted in accordance with the Officer recommendation and subject to the addition of two extra conditions relating to removal of brick pillars and provision of crossing point together with amendment to Condition 15 to show compliance with the remediation statement and validation proposal. The scheme will also be subject to signing of a Section 106 agreement.

37. Land off Green Road, Dodworth - 2016/0268 - for Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/0268** – Residential Development including means of access (outline) at land off Green Road, Dodworth.

RESOLVED that the application be granted in accordance with the Officer recommendation and subject to signing of Section 106 agreement.

38. Land off New Road/Lidgett Lane, Pilley - 2016/0952 - for Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/0952** – Variation of condition 3 of outline planning application 2013/1007 (residential development of up to 41 dwellings including means of access) to increase the maximum number of residential properties to 56 units, details of which shall be submitted as part of a separate application for the approval of reserved matters at land off New Road/Lidgett Lane, Pilley.

Gareth Lloyd spoke in favour of the officer recommendation to grant the application.

RESOLVED that the application be granted in accordance with the Officer recommendation and subject to signing of Section 106 agreement together with an additional condition that there should be both on and off-site affordable housing provision.

39. Barnsley Markets and adjoining land, Cheapside, Barnsley - 2016/0924 - for Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/0924** – Reserved matters application including details of access, appearance, landscaping, layout and scale in relation to the construction of a new public library (Phase 1) of outline application 2015/0549 at Barnsley Markets and adjoining land, Cheapside.

RESOLVED that the application be granted in accordance with the Officer recommendation and subject to amendment to condition 3.

40. Land at Priory Road, Bolton upon Dearne - 2016/0705 - for Approval

The Head of Planning and Building Control submitted a report on **Planning Application 2016/0705** – Erection of 3 no. detached dwellings at land at Priory Road, Bolton upon Dearne.

RESOLVED that the application be granted in accordance with the Officer recommendation and subject to signing of Section 106 agreement.

41. 4 Robin Lane, Royston, Barnsley - 2016/1050 - for Refusal

The Head of Planning and Building Control submitted a report on **Planning Application 2016/1050** – Erection of 1 no. detached bungalow at 4 Robin Lane, Royston.

Mr Simon Elliott spoke against the officer recommendation to refuse the application

RESOLVED that this item be deferred to enable a site visit to take place.

42. Land at Burntwood Cottages, Moor Land, Brierley - 2015/0416 - for Refusal

The Head of Planning and Building Control submitted a report on **Planning Application 2015/0416** – Change of use of land to gypsy/traveller site (8 no. pitches) including associated buildings and infrastructure at land adjacent Burntwood Cottages, Moor Land, Brierley.

RESOLVED that Members support the Officer's recommendation to refuse when going forward with the relevant appeal.

43. Planning Appeals - 1st September to 30th September 2016

The Head of Planning and Building Control submitted an update regarding cumulative appeal totals for 2016/17.

The report indicated that 2 appeals were received in September 2016: **Planning Application 2016/0714** – Erection of 1 no. detached dwelling (outline) at 66 Longfields Crescent, Hoyland, Barnsley and **Planning Application 2016/0769** – Formation of new access to residential property at Little Royd Farm, Halifax Road, Penistone, Sheffield S36 7GF

It was reported that no appeals were withdrawn in September 2016. One notification was received than an Appeal was submitted 'outside of the time limit' and will not be determined. Two appeals were decided in September 2016: **Planning Application 2016/0286** – outline application including details of access and layout for the development of 4 dwelling houses – 2 no. detached house and 2 no. semi-detached houses (resubmission) at 55 Woodstock Road, Barnsley and **Planning Application 2014/1449** – erection of boundary fence (retrospective) at 60 Wath Road, Elsecar, Barnsley. Both appeals were dismissed.

Nine appeals have been decided since 01 April 2016, seven of which (77.8%) have been dismissed and two of which (22.2%) have been allowed.

Chair

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| | |
|-----------------|------------------------------------|
| MEETING: | General Licensing Regulatory Board |
| DATE: | Wednesday, 26 October 2016 |
| TIME: | 2.00 pm |
| VENUE: | Reception Room, Barnsley Town Hall |

MINUTES

Present

Councillors C. Wraith MBE (Chair), J. Carr, Charlesworth, Clarke, Frost, S. Green, Daniel Griffin, W. Johnson, Millner, Richardson, Saunders, Shepherd and Wilson

4 Declaration of Interests

Councillor Richardson declared a non-pecuniary interest in item 6 in his capacity as Secretary of the IAM RoadSmart road safety charity.

5 Minutes

The minutes of the meeting held on 29th June, 2016 were taken as read and signed by the Chair as a correct record.

Arising therefrom, it was reported that a Home to School Transport Audit Operation would be undertaken sometime before Christmas. Details would be provided to Members of the Board should they wish to attend the Operation.

It was confirmed that a new member of staff had been recruited to the team and that licensing enforcement activities were fully operational.

The Board discussed concerns with regard to the dress code of some taxi drivers and was informed that, although such a dress code had been drafted and issued informally to drivers, it had not been formally approved as policy.

RESOLVED that a report on taxi drivers' dress code be submitted to the next Board meeting.

6 Driving Standards Agency - taxi tests

The Service Director Culture, Housing and Regulation provided the Board with details of the decision of the Driving Standards Agency (DSA) to no longer offer the DSA driving test to taxi drivers. This has caused some concern as the Council, along with the majority, if not all, local authorities use the DSA test as the compulsory part of their licensing processes. As a result the following actions have been taken:-

- Short term – New applicants and drivers who are mandated to undertake the test will be directed to the nearest DSA test centre in Sheffield.
- Longer term - The Council will need to set our own minimum driver standards and then invite expressions of interest from DSA accredited organisations that are

able to deliver to that standard. Such standards would mirror the standards currently required by the DSA and the aim would be to have more than one provider, in the interest of fair and healthy competition.

- The Council will need to change its conviction policy to reflect the fact that the DSA test was no longer available and make reference to alternative driving test stations approved by the Council.
- The approved list of test centres will be made available and published in due course, and in time for the New Year.

RESOLVED:-

- (i) that the latest position in respect of the Driving Standards Agency taxi drivers test and the action taken by officers as reported above, be noted;
- (ii) that a further report containing details of our own minimum drivers standards and progress towards an approved list of test centres be submitted to the next Board meeting;
- (iii) that a briefing note on this issue be circulated to all Members of the Council;
and
- (iv) that Uber taxis be discussed at a future Board meeting.

Chair

| | |
|-----------------|--------------------------------------|
| MEETING: | Statutory Licensing Regulatory Board |
| DATE: | Wednesday, 26 October 2016 |
| TIME: | 2.30 pm |
| VENUE: | Reception Room, Barnsley Town Hall |

MINUTES

Present

Councillors C. Wraith MBE (Chair), J. Carr, Frost, S. Green, Daniel Griffin, W. Johnson, Saunders, Shepherd and Wilson

4 Declaration of Interests

There were no declarations of pecuniary and non-pecuniary interests from Members in respect of items on the agenda.

5 Minutes

The minutes of the meeting held on 29th June, 2016 were taken as read and signed by the Chair as a correct record.

Arising therefrom it was noted that the Government were giving consideration to the policy in respect of fixed odds betting terminals in betting shops.

6 Licensing Act 2003 - Statement of Licensing Policy Consultation (Cab.21.9.2016/8)

The Service Director Culture, Housing and Regulation submitted a report informing Members of a review of the existing Licensing Policy, governing the licensing of the retail sale of alcohol, the provision of regulated entertainment and the provision of late night refreshment, and seeking the Board's approval to go out to public consultation on a new Statement of Licensing Policy for the Council.

The report outlined the aim of the Policy to promote the four licensing objectives:-

- The prevention of crime and disorder;
- Public safety;
- Prevention of public nuisance; and
- The protection of children from harm.

In the ensuing discussion, reference was made to the following:-

- Members recognised that the licensing entertainment and hospitality industry was a major provider of full-time, part-time and casual employment and made a significant contribution to the local economy. It fulfilled an important and social community role providing facilities for both residents and businesses and provides vital support for related sectors such as retail and tourism.

- Members recognised the need for the new Policy to support businesses and regeneration across the Borough and the town centre in particular, whilst protecting the public and ensuring the four licensing objectives identified earlier were met, resulting in a safe and varied night time economy.
- It was noted that the Policy made it clear that the Planning permission and Licensing application process were completely separate processes.
- The powers available in the Police Reform and Social Responsibility Act 2011 to charge a levy to persons who are licensed to sell alcohol late at night were noted. The requirements and process for introducing a levy was discussed and it was noted that such levy would require significant evidence to be produced by the Police and that it would be the decision of the Police to apply for a levy. The use of such levies was not yet common practice across the country.
- Members indicated that, although this may be a useful tool, it was stated that great care would need to be taken to consider the implications of such a levy on businesses.

RESOLVED:-

- (i) that the draft Licensing Act - Statement of Licensing Policy 2016, as now submitted, be approved for release for consultation; and
- (ii) that a further report back on the outcome of the consultation be submitted to the Board.

Chair

Item 17

NOTES OF GENERAL LICENSING REGULATORY BOARD PANEL

4th October, 2016

- 1 Present:** Councillors C Wraith MBE (Chair), Hampson and Wilson together with Councillor Markham (Reserve Member)

Members of the Public and Press were excluded from the meeting.

2 Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest.

3 Hackney Carriage and Private Hire Driver's Licence – Determination – Mr P D

The Panel considered a report of the Service Director Culture, Housing and Regulation requesting Members to determine the Hackney Carriage and Private Hire Driver's Licence held by Mr P D.

The driver was in attendance together with his representative Mr G B (Licensing Consultant) who gave evidence in support of his case.

The Panel was reminded that the hearing had originally been scheduled to be held on the 30th August, 2016 but had been postponed to enable the driver to obtain medical evidence in support of his case. The Panel was then asked for a further adjournment as the driver had still not been able to obtain that evidence. That request was turned down on the grounds that Mr P D had been given sufficient time to obtain that evidence and also because of the need to ensure the safety of the travelling public.

After considering all the evidence presented together with the representations made the Panel determined that the licence be revoked as there were no extenuating circumstances to warrant a deviation from the Council's Guideline Policy for Criminal Convictions and the Licensing Service had presented sufficient evidence to show that the driver was not considered to be a fit and proper person to hold such a licence.

The decision of the Panel was unanimous.

4 Hackney Carriage and Private Hire Driver's Licence – Determination – Mr Z A

The Panel considered a report of the Service Director Culture, Housing and Regulation requesting Members to determine the Hackney Carriage and Private Hire Driver's Licence held by Mr Z A.

The driver was in attendance and gave evidence in support of his case.

After considering all the evidence presented together with the representations made the Panel determined that the licence be revoked as there were no extenuating circumstances to warrant a deviation from the Council's Guideline Policy for Criminal

Convictions and the Licensing Service had presented sufficient evidence to show that the driver was not considered to be a fit and proper person to hold such a licence.

The decision of the Panel was unanimous.

5 Hackney Carriage and Private Hire Driver's Licence – Renewal Application Mr G J D

The Panel considered a report of the Service Director Culture, Housing and Regulation requesting Members to consider the renewal of the Hackney Carriage and Private Hire Driver's Licence held by Mr G J D.

The driver was not in attendance and submitted no documentary evidence in support of his case.

After considering all the evidence presented, as the Panel was unable to ascertain the background to the issues reported due to the driver's non-attendance and his failure to submit documentary evidence in support of his case, it could not be satisfied that there were any extenuating circumstances to warrant a deviation from the Council's Guideline Policy for Criminal Convictions and the licence was, therefore, not renewed. In addition, the Licensing Service had presented sufficient evidence to show that the driver was not considered to be a fit and proper person to hold such a licence.

The decision of the Panel was unanimous.

1st November, 2016

6 Present: Councillors C Wraith MBE (Chair), Clarke and S Green together with Councillor Shepherd (Reserve Member)

Members of the Public and Press were excluded from the meeting.

7 Declarations of Interests

There were no declarations of pecuniary or non-pecuniary interest.

8 Hackney Carriage and Private Hire Driver's Licence – Determination – Mr J S

The Panel considered a report of the Service Director Culture, Housing and Regulation requesting Members to determine the Hackney Carriage and Private Hire Driver's Licence held by Mr J S.

The driver was in attendance together with his representative Mr S S (Chair of the Private Hire Association) who gave evidence in support of his case.

After considering all the evidence presented together with the representations made the Panel determined that in view of:

- the mitigating and extenuating circumstances presented, including the fact that some of the offences had occurred a number of years ago;
- the manner in which he presented himself (which indicated that he was a changed man);
- the assurances given that he would abide by all the Licensing Conditions and the assurance from Mr S S that he would take personal responsibility for Mr J S's employment, ongoing training and mentoring

there was sufficient justification to warrant a deviation from the Council's Guideline Policy for Criminal Convictions and the Licence was granted subject to a review in six months' time.

The decision of the Panel was unanimous.

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Item 18

APPEALS, AWARDS AND STANDARDS REGULATORY BOARD

(a) School Admission Appeals Panel – 13th September 2016

| | |
|------------------------------------|------------------------|
| Penistone Grammar | 1 Refused 1 Allowed |
| Ward Green Primary | 2 Allowed |
| The Forest Academy | 1 Refused |
| Outwood Academy Littleworth Grange | 1 Refused |

(b) School Admission Appeals Panel – 20th September 2016

| | |
|--------------|--------------------------|
| Holy Trinity | 3 withdrawn 1 Refused |
|--------------|--------------------------|

(c) School Admission Appeals Panel – 22nd September 2016

| | |
|----------------------------------|-----------|
| Birdwell School | 1 Refused |
| Brierley School | 1 Refused |
| Kexborough Primary | 1 Refused |
| Outwood Primary Academy Darfield | 1 Allowed |

(d) School Admission Appeals Panel – 26th September 2016

| | |
|-------------------|------------------------|
| Penistone Grammar | 5 Refused 1 Allowed |
| Horizon College | 2 Refused 1 Allowed |

(e) School Admission Appeals Panel – 27th September 2016

| | |
|-------------------------|-----------|
| Barugh Green Primary | 1 Refused |
| Darton Primary | 1 Refused |
| Athersley South Primary | 2 Refused |

(f) School Admission Appeals Panel – 30th September 2016

| | |
|--------------------------|-----------|
| Hoyland Common Primary | 1 Refused |
| The Hill Primary Academy | 1 Refused |

| | | |
|--|---|-------------|
| | Outwood Primary Academy Littleworth Grange | 1 Refused |
| (g) | School Admission Appeals Panel – 5th October 2016 | |
| | Worsborough Common Primary | 1 Allowed |
| | Worsborough Bank End Primary | 1 Refused |
| | Kirk Balk Academy | 1 Withdrawn |
| (h) | School Admission Appeals Panel – 2nd November 2016 | |
| | Lacewood Primary | 1 Refused |
| | Home to School Transport Appeal | 1 Refused |
| (i) | School Admission Appeals Panel – 10th November 2016 | |
| | Gawber Primary | 1 Refused |
| | Worsborough Common Primary | 1 Refused |
| | Darton Primary | 1 Refused |
| Other appeals withdrawn prior to the allocation of a date | | |
| | Highgate Primary Academy | 2 Withdrawn |
| | Darton College | 1 Withdrawn |
| | Milefield Academy | 1 Withdrawn |
| | Lacewood Primary | 1 Withdrawn |
| | Kirk Balk Academy | 1 Withdrawn |
| | Birkwood Primary | 1 Withdrawn |
| | Shawlands Primary | 1 Withdrawn |

| | |
|-----------------|------------------------------------|
| MEETING: | Health and Wellbeing Board |
| DATE: | Tuesday, 4 October 2016 |
| TIME: | 4.00 pm |
| VENUE: | Reception Room, Barnsley Town Hall |

MINUTES

Present

Councillor Sir Steve Houghton CBE, Leader of the Council (Chair)
 Councillor Margaret Bruff, Cabinet Spokesperson - People (Safeguarding)
 Councillor Jenny Platts, Cabinet Spokesperson - Communities
 Rachel Dickinson, Executive Director People
 Wendy Lowder, Interim Executive Director Communities
 Julia Burrows, Director Public Health
 Nick Balac, NHS Barnsley Clinical Commissioning Group
 Lesley Smith, NHS Barnsley Clinical Commissioning Group
 Adrian England, HealthWatch Barnsley
 Sean Rayner, District Director
 Diane Wake, Barnsley Hospital NHS Foundation Trust

24 **Declarations of Pecuniary and Non-Pecuniary Interests**

Councillor Platts declared a pecuniary/non-pecuniary interest in Minute 32 in her capacity as member of Barnsley Hospital NHS Foundation Trust Governing Body, in so far as discussion related to the trust.

25 **Minutes of the Board Meeting held on 9th August, 2016 (HWB.04.10.2016/2)**

The meeting considered the minutes of the previous meeting held on 9th August, 2016.

In relation to minute 17, the meeting noted the task group arrangements in place to take forward the Better Housing, Better Health action plan, which would be the subject of reports to future meetings of the Board.

RESOLVED that the minutes be approved as a true and correct record.

26 **Minutes from the Children and Young People's Trust Executive Group held on 4th August, 2016 (HWB.04.10.2016/3)**

The meeting considered the minutes from the Children and Young People's Trust Executive Group held on 4th August, 2016.

The meeting noted that the Trust Executive Group had focused in particular on progress on the Early Help offer in relation to Healthy Weight and supporting an Active Lifestyle. The Group had also considered progress in access to emotional wellbeing services. The Director of Public Health reported that the 0-19 Healthy Child service had now formally transferred to the Council and the meeting noted progress made in the period up to the transfer of the service.

RESOLVED that the minutes be received.

27 Minutes from the Barnsley Community Safety Partnership held on 12th September, 2016 (HWB.04.10.2016/4)

The meeting considered the minutes from the Community Safety Partnership held on 12th September, 2016.

The Board noted that continuing work between the Council and South Yorkshire Police to create a new integrated approach to policing across Barnsley. In relation to minute 4, the progress on the Safer Barnsley Partnership Plan (2016-2020) was noted, and that it would come forward to the Board for consideration in due course.

RESOLVED that the minutes be received.

28 Minutes from the Provider Forum held on 15th June, 2016 and 14th September, 2016 (HWB.04.10.2016/5)

The meeting considered the minutes from the Provider Forum meeting held on 15th June, 2016, and 14th September, 2016.

RESOLVED that the minutes be received.

29 Minutes from the Stronger Communities Partnership held on 16th August, 2016. (HWB.04.10.2016/6)

The meeting considered the minutes from the Stronger Communities Partnership held on 16th August, 2016.

In relation to minute 6, the meeting noted the successful bid by SYHA to run an employee led skills pilot across the Sheffield City Region under the Building Better Opportunities fund.

RESOLVED that the minutes be received.

30 Health and Wellbeing Board Terms of Reference and Membership (HWB.04.10.2016/7)

The Board received a report reviewing the terms of reference and membership of the Board. The meeting noted the minor changes in membership, and, more significantly, the Board's role in approving the local version of the Sustainability and Transformation Plan, and monitoring its delivery, was clarified.

RESOLVED

- (i) That the terms of reference for the Board and for SSDG be recommended to Cabinet for approval; and
- (ii) That both terms of reference and membership be reviewed after a period of 12 months.

31 Health and Wellbeing Strategy (HWB.04.10.2016/8)

The Board received a report on a draft Health and Wellbeing Strategy 2016-2020. The report outlined the Vision and Principles of the Strategy and Key Objectives and Priorities.

The meeting noted the rationale for highlighting the areas to improve at section 3 and the need to emphasise the programme of work in other areas, particularly in relation to children and young people.

The meeting discussed how the strategy could be progressed, particularly through the CCG's locality arrangements, and the extent to which the Area Councils could support this. The meeting noted work being undertaken under Manchester's devolved arrangements to seek support from employers for carers who needed to work flexibly, which might merit consideration in Barnsley.

RESOLVED:

- (i) that the draft Health and Wellbeing Strategy be approved and adopted, subject to the revisions now identified;
- (ii) that, subject to the completion the further amendments, the Strategy be referred for consideration by the executive boards of partner organisations for approval and adoption, to be taken into account in their service delivery;
- (iii) that, once amended, the final, interactive version of the Strategy be published online with steps to be taken to promote the document within local communities;
- (iv) that regular reports concerning progress towards achieving the Key Objectives and Strategic Priorities of the Strategy, together with an analysis of any risks be submitted for the consideration of the Board;
- (v) that the Council's Interim Executive Director Communities investigate the approach being taken in Manchester to seek the support of employers for people with caring responsibilities.

32 Sustainability and Transformation Plan update (HWB.04.10.2016/9)

The Board received a report on the progress of work on the South Yorkshire and Bassetlaw Sustainability and Transformation Plan, and the associated Local Plan, noting the publication for consultation of a first, high level, plan on 31st October 2016. Partners continued to work together on the more detailed plans, with a further consultation due in January 2017 on the governance for delivery of a system wide plan and the preparation of individual cases for change in the plan in advance of Government approval.

The meeting noted that consultation on detailed plans for the Hyper Acute Stroke Unit and Children's Surgery at Barnsley Hospital would start during week commencing 10th October. This would outline the case for change in detail, but Members noted that no changes were proposed to the "general" stroke ward.

RESOLVED that the report be noted.

Chair

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|-----------------|-------------------------------------|
| MEETING: | Overview and Scrutiny Committee |
| DATE: | Tuesday, 4 October 2016 |
| TIME: | 2.00 pm |
| VENUE: | Council Chamber, Barnsley Town Hall |

MINUTES

Present

Councillors Ennis (Chair), P. Birkinshaw, G. Carr, Charlesworth, Clarke, Clements, Gollick, Daniel Griffin, Hand-Davis, Hayward, W. Johnson, Makinson, Mathers, Philips, Pourali, Sheard, Sixsmith MBE and Tattersall together with co-opted members Ms J. Whitaker and Mr J. Winter

24 Apologies for Absence - Parent Governor Representatives

Apologies for absence were received from Ms Kate Morritt in accordance with Regulation 7 (6) of the Parent Governor Representatives (England) Regulations 2001.

25 Declarations of Pecuniary and Non-Pecuniary Interest

There were no declarations of pecuniary or non-pecuniary interest.

26 Minutes of the Previous Meeting

A Member commented in relation to Item 14 that further information had been received regarding the Royal Voluntary Service (RVS) contract in the Central Area Council with the aim of progress being made on this before the contract comes to an end in March 2017.

In relation to Item 17, a Member commented that further clarification was needed over the timescales for resolving issues with the South Yorkshire Police (SYP) 101 non-emergency telephone number. The committee were advised that a report has been published the previous week advising of the investigation into this undertaken by SYP and the corrective actions which have been planned. The Member was advised further information could be given outside the meeting if required.

The minutes of the meeting held on 19 July 2016 were then approved as a true and accurate record.

27 South West Yorkshire NHS Foundation Trust (SWYPFT) Care Quality Commission (CQC) Inspection Outcome

The Chair welcomed the following witnesses to the meeting:

- Sean Rayner, District Service Director, Barnsley and Wakefield, SWYPFT
- Tim Breedon, Director of Nursing, Clinical Governance and Safety, SWYPFT
- Kate Gorse-Brightmore, Inspection Manager, CQC

- Brigid Reid, Chief Nurse, Barnsley Clinical Commissioning Group (CCG)
- Rachel Dickinson, Executive Director, People, BMBC
- Carrie Abbott, Service Director, Public Health, BMBC
- Cllr Jim Andrews, Deputy Leader & Cabinet Spokesperson for Public Health, BMBC
- Cllr Margaret Bruff, Cabinet Spokesperson - People (Safeguarding), BMBC

Sean Rayner gave a brief presentation to the committee advising the service welcomed the CQC inspection with the requirements leading to an improvement in services for local people. The CQC inspection was thorough and involved seeking comments from service users, of which they received 676, as well as speaking with them directly. The inspection team consisted of 76 inspectors, lasting 5 days with 100% of inpatient services and 32% of services in the community being inspected. The overall rating consists of 14 separate reports, collected from over 230 individual services, which have nearly 1 million contacts a year over 4 geographical areas. The CQC report was presented on the 14th July 2016 to partner organisations. The inspection found without exception, all services were caring and the report highlights how the staff treat patients with kindness, care and compassion. The first 4 lines of Item 4c relate to services provided in Barnsley only, whereas the other ratings are Trust-wide. The inspection found there to be 'outstanding' areas of care, as well as no scores of 'inadequate' or any return visits from the CQC being required.

Members proceeded to ask the following questions:

- What improvements are being implemented to address the waiting times for specialist community mental health services and psychological therapy services for children and young people?

The committee were advised the concerns over the length of waiting times are in relation to Trust-wide provision of Child and Adolescent Mental Health Services (CAMHS) and are not specific to Barnsley. There is an improvement plan in conjunction with Barnsley Council and Barnsley Clinical Commissioning Group (CCG) which is monitored by the Children's Trust Executive Group (TEG). The service is acutely aware this is an area where it needs to improve and is due to be considered separately by this Overview and Scrutiny Committee in May 2017.

- What are the future challenges to improve the overall rating from 'requires improvement' to 'outstanding'?

Members were advised the service is always striving for a rating of 'outstanding' and is always looking for areas of improvement. Prior to the inspection, the service had already recognised areas where they needed to improve; the same areas were subsequently identified in the CQC report, which demonstrates the organisation's own self-awareness. Whilst aspiring to a rating of 'outstanding' the service appreciates the challenge to achieve this.

- The opening introduction referred to a figure of 32% for community services, what is being done to improve this?

The group were advised this figure refers to the percentage of community services which were inspected by the CQC, against 100% of inpatient services.

iv. Can you outline the scope of the inspection?

The committee were advised the CQC inspected 14 core services across the SWYPFT geographical footprint, which included 10 mental health services, 4 community health core services, 70 wards, spoke to 590 employees, and 225 patients, 49 carers and relatives, facilitated 45 focus groups, reviewed 326 patient records and collected feedback from 676 patients, carers and staff using comment cards. The CQC also attended and observed 24 hand-over meetings and 34 home visits. All of this was done over 3 core inspection days. Consistency is ensured as the inspections employ the same methodology across the whole of the country.

The Chair of the committee commented that nationally there are only two Trusts which are rated as 'outstanding'.

v. What is being done to improve existing staff standards and increase the recruitment of new staff?

Members were advised the service has learnt a lot from the inspection and to ensure this is communicated across the Trust, teams were brought together to share and understand their individual ratings and contribute to action plans. The resulting overall improvement plan was then submitted to the CQC.

In relation to staffing levels, the Trust took a decision to make sure staff levels are set to appropriate need and not just basic safety levels; therefore it is hard to keep up the recruitment of nurses as there are shortages. However, they emphasised that they have made sure they have appropriate recruitment and retention strategies in place. Within the last 4 months there have been 55 new starters in terms of the Registered Care Workforce and the Trust has proactively contacted universities in anticipation of their newly qualified students to make sure they are aware of vacancies.

The Trust advised they have looked at re-organising the skill mix in the workforce as there have been difficulties in recruiting middle grade doctors and consequently consultants are now being recruited to fill these roles. The required staffing levels are being achieved, although in some wards on certain days this has not been possible due to employee sickness. They also stated that they have a peripatetic workforce who can be drafted in to cover vacant shifts.

vi. The report identifies technical issues with the Trust's electronic recording system, which may lead to the good work being done not being adequately documented; what is in place to improve this infrastructure and the training of staff in using it?

The group were advised the Trust's electronic information system was in the process of being upgraded at the time of the inspection. There have been some unforeseen technicalities with its implementation, which the Trust made the Lead Inspector aware of. During and since the inspection we have renewed our work in relation to IT and have been dealing with issues on a daily basis. We have kept an action log and there are now only 2-3 issues left in the system which are still causing problems.

Throughout the report there is evidence of information being recorded; however the service appreciates it is better in some areas than others. Prior to the CQC

inspection the Trust were emphasising the importance of recording information, for example we are making sure employee supervision is recorded. The Trust are now around 98/99% in terms of data recording completeness.

An item not included in the report is the complaint from patients that different NHS services don't have access to the same information. In Barnsley we have System 1 which enables read only versions of information from GPs to be available. The service also now has agile working which means staff can record information on visits straight into the system.

- vii. A member of the committee commented on the 'grey on white' text which has been used in the CQC report as being difficult to read for those who are visually impaired; suggesting for future reports, colours where there is a greater contrast should be used to enable the text to be read more easily.

The committee were advised the CQC would take this feedback to all their directorates.

- viii. Whilst the report highlights the positive work which has been undertaken, the overall rating is 'requires improvement'; are there to be any changes with either the senior management or board members in view of this?

Members were advised following the results of the inspection, a formal process ensues, which has resulted in a prescribed action plan having been implemented. However continual improvement goes beyond the action plan. A new Chief Executive, has been appointed, Rob Webster, who has a wealth of experience in organisational change and leading continuous improvement. The evidence of our continuous improvement is in the action plan and we're also looking for this in patient feedback and outcomes.

The term 'requires improvement' is clearly defined by the CQC and means an organisation has the capacity to improve; therefore it's not the capacity that needs to change but the actions. Prior to the inspection, the Trust already had some of its improvement plans in place and when these were presented to the CQC, these corresponded to their recommendations. The progress that has been made against the action plan is reviewed at the monthly board meetings.

- ix. In relation to mental health services, SWYPFT used to have staff available to contact in the community however these links are now missing; please can you comment on this and advise how you ensure patient involvement in the design and delivery of services?

The Trust advised that they have a specific officer, Zahida Mallard, who is responsible for community engagement and they would provide the appropriate contact details to the committee. Also, they have held a number of engagement events to involve the public such as at the Salvation Army in the Dearne.

- x. The report identified one of the Trust's buildings in Barnsley had a leaking roof which had no impact on patients, but impacted on staff, therefore must have affected morale; has this now been repaired?

The group were advised this had now been dealt with.

- xi. How frequent should the medication of Mental Health patients within the community be reviewed?

The committee were advised this is monitored on an individual basis; for many patients this is reviewed on a fortnightly or monthly basis, but as a minimum it should be no longer than six months.

- xii. Are there plans in place to reduce the waiting times for children needing to access mental health services?

Members were advised waiting times for CAMHS have reduced, but there are still issues that need resolving; however an improvement plan is in place for this service.

- xiii. In 4 months' time, what do you expect the waiting time to be for children wanting to access these services?

The group were advised the improvement plan target is 18 weeks however our plan is to reduce this further. There has been national 'Future in Mind' investment which is now gathering pace and in October the '4Thought' service will be available for secondary school aged children which is focused around preventing the need for CAMHS and to help those who are on the waiting list for services. Similarly, in relation to primary school children the 'Thrive' approach is being rolled out. The CCG advised they could provide additional information to the committee on both of these schemes.

- xiv. How effective is the leadership and management within the organisation? To what extent are staff confident in this and engaged in improvement work, as often front line staff have the best ideas?

The group were advised the Trust has excellent employee engagement processes. These include having a Health and Wellbeing survey which is over and above standard NHS processes and 55/60% of staff responded. The survey includes questions around training and the working environment being one in which to thrive. We also have a family and friends test so employees can say whether they would refer their family and friends to services and the scoring on this is high. Information on our processes and the results are available to everyone.

- xv. How up to date is the Trust in relation to completion of staff Personal Development Plans (PDPs)?

The committee were advised this information is routinely presented to the board. For employees on Band 6 and above, by the next quarter 90% will have had their appraisal. Our overall current performance is 80%. Our new Chief Executive has reviewed the data and has said that we score well in terms of staff appraisals. We assign priority to this as our service users are reliant on our staff.

- xvi. The report highlights that risk assessments were not done in line with procedures, has this been resolved and can you provide reassurance that services are safe?

Members were advised the problems regarding risk assessments were as a result of issues with the recording system and there were some that had not been completed. The Trust indicated that they are confident that they are taking place, which is being checked, and that patients are receiving a safe service. Also, just because the CQC has rated the service as 'requires improvement' does not mean that it is not safe.

- xvii. What are the contact details in relation to complaints, also what procedures are in place to ensure the Trust is held to account on an ongoing basis?

The Trust advised that they would forward contact details in relation to complaints to the committee. Also, they advised that ongoing scrutiny of their services would take place through the Council's Cabinet, Overview and Scrutiny Committee, as well as by the Health and Wellbeing Board. It was also highlighted that the Chair and Officer for the Council's Overview and Scrutiny committee attended the CQC Quality Summit and provide challenge to the Trust on an ongoing basis. The CQC advised that the Trust's action plan has been submitted to them and is reviewed on a monthly basis as well as quarterly meetings held to discuss improvements. The action plan goes above and beyond the CQC requirements and it is anticipated that most of the actions will be completed by December 2016, however the work in relation to CAMHS will take longer as this service is undergoing system changes.

- xviii. The report identifies the lowest number of comment cards (0.5%) which were received were from the 'crisis and health based place of safety'; why was this number so few?

The committee were advised the reason for this is the nature of the situation the service users are in. In these instances, the patient will be in crisis and will not be in a suitable state to be able to send a comment card in therefore comments have to come from family and friends.

The Chair gave a summary of the discussion and thanked the witnesses for their attendance and valuable contribution.

28 BMBC's Customer Service Strategy 2015-18 - Implementation Update

The Chair welcomed the following witnesses to the meeting:

- Ann O'Flynn, Service Director, Customer Services, BMBC
- Hazel Shaw, Head of Customer Support & Development, BMBC
- Wendy Lowder, Acting Executive Director Communities, BMBC
- Cllr Jenny Platts, Cabinet Spokesperson - Communities, BMBC

Ann O' Flynn explained this report is an update on the Council's Customer Service Strategy 2015-18 implementation following the investigation undertaken by the Scrutiny Task and Finish Group (TFG). Good progress has been made and a lot of the new processes have now been introduced, however there is significant work to be done over the next 6 to 9 months.

Members proceeded to ask the following questions:

- i. A member of the committee explained they had contacted customer services over an enquiry about a change in procedures for the collection of household

waste and the person they spoke with was unable to fully answer their enquiry.

The group were advised the service will take away this valuable feedback, explaining staff in the contact centre need to be informed of any changes to practices or procedures to ensure they are able to respond to all enquiries.

- ii. A member complimented the service on the improvements to the Council's website including ease of viewing Member attendance at meetings and asked what the customer feedback had been in relation to the changes made?

The committee were advised the service seeks feedback from customers and listens to what is said. On every page of the website a feedback box is available and when we launch any online process we end that with a questionnaire. The ambition of the service is to get more people using online services, therefore need to ensure they are good. We also need to monitor the feedback in relation to telephone and face to face contact.

- iii. Searching for a particular service on the website can prove difficult at times particularly when the public may not necessarily know which word or phrase to use e.g. Governance; is anything done to address this?

Members were advised the search engine is powered by Google and for enquiries made through the 'search box', the service input additional key words that have the same meaning and would bring up the correct page for the customer. For example for a Household Waste Recycling Centre (HWRC), searches for 'dump it site' or 'tip' would take customers to the same page.

- iv. The report identifies a target set for 2020, whereby 70% of all customer contact is completed online. Currently the figure is 37%; does the target refer to just Customer Services or is it online contact across all departments?

The group were advised this is a general target across all contact channels. We have a complex range of contact channels but we need to get many more people online and our ambition is to achieve that across the board. There has been a gradual transition from face to face contact to telephone enquiries, but this needs to continue and we need to move customers to online access.

- v. When we see people who are digitally challenged we refer them to our library service for online access; a report has recently been through Cabinet in relation to this service, therefore is it important that we maintain an extensive library service in order to meet our targets?

The committee was advised that it is important for us to have a library service however we need to make sure our offer is modern and responsive as people are currently coming and queuing to use PCs. We also have free WiFi in our libraries so it's important that when we do the new design it has to be a modern offer. We used to have a lot of face to face contact in libraries but this demand has now reduced, therefore we need to think differently. There are also lots of clever systems available to manage buildings, for example we can extend opening hours with a technology system, so could open on Saturday afternoons and Sundays without needing staff.

- vi. How successful have the Digital Champions been since their introduction?

Members were advised there are 2 Digital Champions who work in the community and travel to where their skills are required. They have worked with a number of community groups; however it is difficult to assign a direct correlation between Digital Champions being brought in and a specific increase in the use of online services. At the end of the Quarter 1 performance reporting period, the percentage of online users was 37%, by comparison this was less than 10% eighteen months ago. The target of 70% is steep and the closer we get to it, the harder it will be to achieve; therefore we need Members to contribute to achieving this by advising the service of where the difficulties/challenges are in their individual Wards.

- vii. A Member asked how our telephone services work as they have tried to contact officers and have just ended up on a loop system bouncing from phone to phone which would not be a good experience for our customers. Also, asked are the changes we have implemented fully integrated as they had recently contacted a neighbouring Council and found they completed an online form but then received a paper form from the service asking the same questions?

The group were advised there is still further work to be done; on the website there are 1200 telephone numbers including those for Councillor Surgeries and partner agencies, specific ones of which won't be changed. There are 500 Council numbers on the website which we plan to streamline down to just four, for Adults, Children, Finance and Customer Services. Processes have been set-up to redesign services from end to end in collaboration with the service providers. The service has been working with the Council's IT department as they are central to the changes; however there are still underlying issues that need resolving.

- viii. To ensure residents are able to access Council Services online, it is essential the WiFi facilities provided in our libraries are working, however this has not been the case at Dodworth and Royston libraries, therefore please can something be done about this?

The committee were advised the service would follow these queries up with the libraries.

- ix. Can the WiFi password be displayed in a prominent position in the libraries to avoid having to ask for it?

Members were advised there are complex reasons why WiFi password can't be displayed and we need customers to have individual log-ins so that we have an audit trail of what they have viewed should we be challenged to provide this by other agencies such as the Police.

Members of the committee complimented the service on both the instructional video that is now on the Council's website, which provides advice on waste and recycling which was one of the TFG recommendations. Also, they complimented staff at the libraries who have been on hand to help customers get online.

- x. Will there be a single telephone number for Members similar to the Highways department pilot scheme to make enquiries, also there have been recent issues in accessing this service?

The committee were advised Members have an emergency contact card for key numbers. Also, the Member pilot has since been transferred back to the Highways department, where there is a dedicated office rota to deal with the telephone enquiries; however the service will follow this up with Highways if there are issues. The service advised they are currently working with services to look at Member demand so they can review how their enquiries are dealt with on a service by service basis.

The Chair thanked the witnesses for their attendance and valuable contribution to the meeting and the work they have been doing.

Action Points

- 1) Further information to be passed to the Member who enquired regarding progress with improvements to South Yorkshire Police 101 number.
- 2) CQC to inform all their directorates to review the colour contrast used in reports for ease of use for those who are visually impaired.
- 3) SWYPFT to provide contact details to the committee of Zahida Mallard who is responsible for community engagement.
- 4) Barnsley CCG to provide additional information to the committee on the 4Thought service and Thrive approach being used in schools in relation mental health.
- 5) SWYPFT to provide contact information in relation to complaints to the committee.
- 6) Members to advise the service of any key areas within their wards where there are challenges in terms of getting our customers online and where our Digital Champions will be able to offer support.
- 7) Service to follow up WiFi issues at Dodworth and Royston libraries and ensure it is working.
- 8) Service to follow up issues with Members being able to access the Highways department to make enquiries.

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| MEETING: | Central Area Council |
| DATE: | Monday, 19 September 2016 |
| TIME: | 2.00 pm |
| VENUE: | Reception Room, Barnsley Town Hall |

MINUTES

Present

Councillors D. Green (Chair), D. Birkinshaw, P. Birkinshaw, G. Carr, J. Carr, Clarke, K. Dyson, M. Dyson, W. Johnson, Mathers, Pourali, Riggs and Williams

8. Declaration of Pecuniary and Non-Pecuniary Interests

Councillor D Green declared a pecuniary interest in minute number 11 due to her employment at Lifeline.

Councillor Williams declared a non-pecuniary interest in minute number 10 due to his involvement with the YMCA and with DIAL.

9. Minutes of the Previous Meeting of Central Area Council held on 4th July, 2016 (Cen.19.09.2016/2)

The meeting received the minutes from the previous meeting of Central Area Council held on 4th July, 2016.

With regards to the reconvening of advisory group meetings for the contract with RVS, it was noted that this would be covered within the Performance Report.

RESOLVED that the minutes of the Central Area Council held on 4th July, 2016 be approved as a true and correct record.

10. Quarterly Performance Management Report (Cen.19/09/2016/3)

The report was introduced by the Area Council Manager, which covered the period April-June 2016.

Members considered Part A of the report. This detailed the cumulative impact of the services commissioned by the Area Council. The number of sessions delivered to children and young people to date was 1455, with 547 attending 3 or more sessions. 1616 Fixed Penalty Notices had been issued for dog fouling and littering. 949 private sector households had been engaged, and 444 had received 3 or more contacts.

Members noted that 283 adult volunteers had been engaged to date with 23 community groups supported. 13.5 full time equivalent jobs had been created and 22 part time/sessional jobs.

The meeting went on to consider Part B of the report, and feedback from each of the commissions.

With reference to the contract with RVS, members noted that amber ratings had been given for 'Milestones achieved' and 'Overall satisfaction with delivery against

contract'. This was due to delays in establishing regular Service Advisory Group meetings. The service had engaged with 107 additional older people in the quarter, with the total number of people engaged at 616. Many of these were now taking part in community activities.

Thanks were given to the inclusion worker from RVS, for their support to community activities over and above the demands of the contract.

Members noted that referrals from GPs to the service had not increased and that pressure on the CCG to help remedy this should continue.

Members heard of the performance of the contract with YMCA, with all areas rated as 'green'. 83 new children aged 8-12 years had been engaged, with 2487 attendances within the quarter. 61 children had also achieved accreditation. 3 sessions were held in each ward every week, and there were 14 active peer supporters involved with the service. The service continued to work in partnership with other organisations in the area.

Members considered the performance of the contract with Kingdom Security, noting that 276 Fixed Penalty Notices had been issued for dog fouling and littering within the quarter. The rate for payment for notices was approximately 70%.

The meeting considered the service provided by Twiggs Grounds Maintenance. Feedback in relation to the service was positive, including on social media, and all targets had been met or exceeded. All requests for service had also been responded to.

With regards to the Private Sector Housing and Enforcement service level agreement, 269 different properties had been visited within the quarter equating to 949 since the service commence. Approximately half of all properties received 3 or more visits. The meeting noted that officers are normally called to addresses for a single issue however, once engaged families were often supported with multiple issues. The performance in relation to 'outcome indicators met' was rated as 'amber' as a result of an outstanding piece of work to more specifically define the term 'vulnerable households', though generally the service was performing well. The feedback provided to Members was thought exemplary.

The Home Visiting Service for those in private rented housing had started in June and had engaged with 4 families within the first month, and had established a family support group, which 6 families had attended.

The meeting considered the three elements of the Youth Programme. The Addaction Immortals project had involved 2 additional adults and 3 young people in volunteering during the quarter. The period was said to be one of development, and although a number of performance indicators were rated as 'amber', the Area Council Manager felt confident that this would improve over the next period.

The Exodus Project had supported many community events over the period and engaged 41 young people in volunteering, 13 of which had supported activities for children and younger adults. Feedback was positive and Members commented that the team had been very visible in the area.

The YMCA Y Stay In project had been active in Dodworth, Gilroyd and the Aldham House area of Stairfoot Ward. Members noted that there were 2 active Peer Supporters involved and 3 Young Volunteers. The meeting heard of the activities undertaken including support provided to many of the events organised over the summer.

RESOLVED:-

- (i) That the report be noted: and
- (ii) That thanks be expressed for the continued hard work of all involved delivering the services, including the Area Team, and the corresponding positive impact within the area be noted.

11. Procurement and Financial Update (Cen.19.09.2016/4)

The Central Area Council Manager introduced the item, referring to the report circulated.

Members were reminded of the Area Council's priorities and underpinning principles. With regards to the priority of 'Clean and green/environmental' Members acknowledged that this was being addressed through the contracts with Twiggs Grounds Maintenance and with Kingdom Security. It was noted that the previous meeting of the Area Council agreed to the development of a business case for a new private rented housing management service to run from April 2017, for which work was underway.

In order to address the priority of 'Reducing loneliness and isolation in vulnerable adults and older people' information was being gathered in order to inform discussion at a task and finish group on the subject, which was to be arranged towards the end of September, 2016.

With reference to the priority 'Family support' the meeting heard that a number of initial meetings had taken place with relevant officers with the Family Centre and Family Support service. However, it was noted that the service only came in to operation on 1st April 2016. It was therefore suggested that a 'Check and Challenge' exercise be undertaken on this subject towards the end of the first year of operation i.e. at the end of March 2017, with the findings feeding into a task and finish group to discuss how the Area Council could address any gaps highlighted.

The priority 'Building emotional resilience and wellbeing and resilience in children' was discussed, noting that a task group had met to consider the area. The group considered a briefing paper, which highlighted the national context and the Barnsley context, including statistical comparisons. Learning from existing contracts was included, as was current provision. The preferred option suggested was to procure a service for 8-14 year olds in the area, based on the approaches detailed in the 'Resilience Framework' document, with a budget of up to £200,000 delivered through one provider.

The meeting discussed the proposal in depth, including the positives and negatives from such a sizeable commission, and from commissioning a single provider. It was felt important to balance the difficulties in managing a number of providers, with the desire to support smaller organisations in the area. It was thought of paramount importance to ensure a sizeable budget was available to ensure any commission had

the desired impact, though the finite budget of the Area Council was noted. The meeting also discussed the age range proposed and noted the rationale behind this.

Following the discussion it was agreed that the business case be supported, however rather than the service being delivered by a single provider, it was agreed that opportunities should also be made available for a number of smaller local providers to deliver a supplementary/complementary service. It was agreed that a specification of requirements and procurement strategy (including cost) to procure a main provider to deliver a service to 'build emotional resilience and wellbeing and resilience in children' be brought to the next meeting of Central Area Council for approval. A proposal for securing local providers to deliver a complementary/supplementary service would also be presented.

The Area Council Manager drew attention to appendix 4 of the report, and it was noted that £104,704 remained unallocated for the current financial year. Members heard that a balance of £467,204 remained unallocated for 2017/18, however it was acknowledged that this was subject to formal approval by Full Council, and proposals were being discussed for a reduction in Area Council Budgets.

Members were made aware that Lifeline had recently won a borough-wide young contract to help address young people's substance misuse in Barnsley, previously delivered by Addaction. As a result Addaction would no longer be in a position to continue delivery of the Youth Programme service commissioned by the Area Council. Following legal advice and discussion with both organisations, work has been progressed to enable Lifeline to take responsibility for managing the Central Area Council Youth Programme contract. This would ensure continuity of service.

RESOLVED:-

- (i) That the progress made to date in relation to the revised Central Area Council priorities be noted;
- (ii) The course of action to progress the Family Support Priority, as detailed within the report be approved;
- (iii) That the business case and associated recommendations to procure a service to build the emotional resilience and wellbeing of children and young people aged 8-14 years living in the Central Council area be supported, with the preferred option being delivery through one main provider;
- (iv) That the financial position for 2015/16 and projected financial position for 2016/17 and 2017/18 be noted;
- (v) That the changes to the contractual arrangements for the management of the Youth Programme Immortals Engagement project from 1st October, 2016 be noted; and
- (vi) That an additional meeting of the Central Area Council be held on Monday 17th October, 2016.

12. Community Magazines (Cen.19.09.2016/5)

The item was introduced by the Locality Manager, who reminded Members that the other 5 Area Councils had produced and distributed two issues of a community magazine for their area.

A recent review of the community magazines by Communications had identified a few minor issues, such as with delivery, but it was hoped that sequencing the production of magazines would help alleviate this.

Members were asked whether they would like to reconsider their position, and agree to produce a community magazine. This would be funded through advertisements in the publication; however distribution to every household in the area would be in the region of £3,500 per edition.

The meeting discussed the proposal, noting that a number of the Ward Alliances produced their own magazine. Concern was expressed at the resource implications in producing a publication, noting the workload of officers.

RESOLVED: - that the Area Council does not produce a community magazine at this time.

13. Notes of the Ward Alliances (Cen.19.09.2016/6)

The meeting received the notes of various meetings of the Central, Dodworth, Kingstone, Stairfoot, and Worsbrough Ward Alliances held in May, June, July, and August 2016.

Attention was drawn to the membership of the Worsbrough Ward Alliance, and its diversity was commended.

Members heard that the Ardsley Picnic in the Park had been well attended and a brief update was provided on the work on the Stairfoot area of the Transpennine Trail and Barnsley Main site.

Noted was the request for the redeployment of the Dome Camera in the Worsbrough Ward, and the response provided that they would no longer be being redeployed.

RESOLVED that the notes and feedback from the Ward Alliances be received.

14. Report on the Use of Ward Alliance Funds (Cen.19.09.2016/7)

The meeting received a report detailing expenditure from Ward Alliance Funds for the year to 17th August, 2016.

It was suggested that a future meeting of the Area Council discusses the current spending profile of the Ward Alliance Funds, and the process for delegating any additional funds from the Area Council in future.

RESOLVED:-

- (i) that the report be noted
- (ii) that a future meeting of the Area Council considers the spending profile of Ward Alliance Funds and the process for agreeing any future devolvement of Area Council Funds to the Ward Alliances.

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| MEETING: | Dearne Area Council |
| DATE: | Monday, 19 September 2016 |
| TIME: | 10.00 am |
| VENUE: | Meeting Room, Goldthorpe Library |

MINUTES

Present Councillors Noble (Chair), Gardiner, Gollick, C. Johnson, Philips and Sixsmith MBE.

19 Declarations of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

20 Minutes of the Previous Meeting of Dearne Area Council held on 25th July, 2016 (Dac.19.09.2016/2)

The meeting received the minutes from the previous meeting of Dearne Area Council, held on 25th July, 2016.

RESOLVED that the minutes of the Dearne Area Council meeting held on 25th July, 2016 be approved as a true and correct record.

21 Community Safety in the Dearne

Allan Sneddon, the Tasking Officer for the Area, was welcomed to the meeting to provide an update on Community Safety.

Members were notified of the hotspots in each of the PACT areas. Much of the problem was associated with youths, which included graffiti, cannabis use and criminal damage.

The meeting noted the issue of reporting, which had been raised at PACT meetings, and the need for correct and timely reporting of incidents to the authorities by victims was stressed.

The Tasking Officer gave feedback on the use of CCTV cameras in the area, which had been successful in detecting and preventing dog fouling, littering, parking violations and fly tipping.

The meeting heard how plans were already in place to organise diversionary activities with schools and youth providers around Halloween and bonfire night.

The meeting discussed the recent visit from the Police and Crime Commissioner, where a number of issues were raised including the number of off-road motorcycles riding through the area.

Members were pleased to hear that there would shortly be a greater Police presence in the area. It was noted that there was a planned restructure in Community Safety within the authority, and the Area Council would be made aware of any changes within due course.

RESOLVED that thanks be given to the Tasking Officer for his attendance, and that the report be noted.

22 Dearne Area Council updated financial position (Dac.19.09.2016/4)

The Area Council Manager introduced the item, providing an overview of the financial position of the Area Council.

Including monies carried forward £220,664 was available for 2016/17. Of this the Area Council had allocated £178,582. When taking into account income from Fixed Penalty Notices so far, this left £45,957 remaining to allocate in the current financial year.

It was noted that additional income from Fixed Penalty Notices would be credited in due course, but that this was likely only to be in the region of £5,000.

RESOLVED that the current financial position for the Area Council be noted.

23 Community Magazine (Dac.19.09.2016/5)

The item was introduced by the Area Council Manager, who reminded Members that the Area Council had previously approved the production of two issues of a community magazine, funded through advertising space in the publication. Also approved were costs for distributing the magazine to every household in the area.

The meeting was reminded that the Salvation Army had received £500 as a result of a feature in the magazine and the allotment group had also received donations.

Feedback received on the publication had been positive, though it had been suggested that feedback on Council services and projects, in addition to those delivered by the community, could also be included.

It was proposed that the Area Council should commit to producing and distributing two further editions of the magazine, reconvening the editorial group in order to assist the process. One issue would be produced to be distributed in the summer, with another in the winter.

It was suggested that feedback ought to be sought from businesses advertising in the magazine, which would help to highlight the reach of the magazine. It was also suggested that the magazine could be more forward thinking, advertising planned events for example.

Members were in support of the proposal, though it was suggested that the possibility of using community organisations to distribute the magazine be explored.

RESOLVED:-

- (i)** That approval be given to produce two further issues of the Community Magazine with the editorial group being reconvened to assist the process;
- (ii)** That up to £2,667 be approved for distribution of two issues of the community magazine; and
- (iii)** That the process for the production of the magazine be noted.

24 Future Commissions and use of Area Council finance (Dac.19.09.2016/6)

The Area Council Manager presented the item. Members were made aware that the current environmental service provided by Twiggs would finish 31st March, 2017. For the service to continue after this date a recommissioning exercise would need to be undertaken. The meeting discussed the merits of recommissioning a Clean, Tidy, and Volunteering Service, the draft specification for which was attached, and all were in support of recommissioning. A number of suggestions were made in order to improve the service specification, and it was agreed to amend the final version in order to take these into account.

The meeting went on to discuss the Dearne Development Fund, which in the previous financial year had allocated around £80,000 to a number of projects that delivered to the priorities of the Area Council. For the current financial year, £50,000 had been allocated. Members noted the high quality of projects being delivered as a result of the fund, and the impact seen in the area. A proposal was made to allocate a further £30,000, with this being used as match funding to draw additional monies into the area where possible. All members were supportive of the proposal.

It was noted that officers had recently held discussions with Community Link Officers, recently employed by Dearne ALC, around possible support from the Fund. The meeting discussed possible future possibilities, but noted the historical issues with the ALC, including the cost and inaccessibility of the ALC as a venue. It was suggested that relationships with the ALC could help improve this.

The Area Council Manager referred to the work undertaken to improve the railway embankment. Many partners had been involved with Network Rail providing £20,000 towards the scheme. The meeting heard how students from Sheffield University had also been involved in undertaking a feasibility study around the design of the scheme and future funding possibilities.

Members heard how many residents had been involved in the work and the area had improved considerably as a result, with a sustained reduction in fly tipping and graffiti. The work had featured in social media, and feedback had been extremely positive. It was noted that the biodiversity in the area was being mapped and newts had been discovered.

Members praised the scheme and the impact seen in the area. A suggestion was made to record the good practice undertaken in delivering the project to replicate in other similar areas. The Area Council Manager proposed that £10,000 of Area Council finance be allocated to the railway embankment scheme in order to support further work, using this finance for match funding wherever possible.

Members noted the current levels of finance within Ward Alliance Fund budgets, and a decision was taken to devolve an additional £10,000 per fund, to be allocated through existing approval mechanisms.

RESOLVED:-

- (i) That approval be given to procure a Clean, Tidy and Volunteering Service, to a value of £75,000 per annum for a one year period, with the possibility to extend this for a further year period;

- (ii) That the specification of requirements for the Clean, Tidy and Volunteering Service be approved, subject to minor amendments made by the Interim Executive Director Communities, in consultation with the Service Director Environment and Transport;
- (iii) That a further £30,000 is allocated to the Dearne Development Fund, to be allocated through the process previously agreed;
- (iv) That £10,000 per ward be delegated to Dearne North and Dearne South Ward Alliances, to be allocated through existing Ward Alliance Fund procedures; and
- (v) That £10,000 be allocated to support the railway embankment scheme, with final approvals for expenditure delegated to the Interim Executive Director Communities.

25 Notes from the Dearne Approach Steering Group held on 11th July, 2016 (Dac.19.09.2016/7)

Members considered the notes from the meeting held on 11th July, 2016.

RESOLVED that the notes from the Dearne Approach Steering Group be received.

26 Notes from the following Ward Alliances (Dac.19.09.2016/8)

The meeting received the notes from the Dearne North Ward Alliance held on 21st July, 2016 and Dearne South Ward Alliance held on 8th August, 2016.

RESOLVED that notes from the respective Ward Alliances be received.

27 Report on the Use of Ward Alliance Funds (Dac.19.09.2016/9)

Members noted the expenditure to date from Dearne North and Dearne South Ward Alliance Funds. Dearne North had allocated £5,352.50 of its £10,069, with £4,716.50 remaining. Dearne South had allocated £6,613.50 of its £11,160 allocation, with £4,546.50 remaining. It was noted that the figures presented did not take into account the £10,000 additional finance devolved from the Area Council budget earlier in the meeting.

The meeting discussed the bulky waste collection scheme jointly funded by both Ward Alliances. It was noted that the scheme started on 1st September, 2016 and had been well advertised.

RESOLVED that the report be noted.

28 Appreciation

The Chair gave thanks to Joe Micheli, the Stronger Barnsley Locality Manager for the area, for his contribution to the work of the Area Council and Ward Alliances. Members of the Area Council echoed the sentiment and best wishes were given for his future employment in York.

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| MEETING: | North Area Council |
| DATE: | Monday, 19 September 2016 |
| TIME: | 2.00 pm |
| VENUE: | Meeting Room 1, Barnsley Town Hall |

MINUTES

Present Councillors Leech (Chair), Burgess (Mayor), Cave, Charlesworth, Grundy, Miller, Platts, Spence and Tattersall

21 **Declarations of Pecuniary and Non-Pecuniary Interests**

Councillor Burgess declared a non-pecuniary interest in item 3 on the agenda as she is a Director of the Barnsley Business Innovation Centre.

22 **Minutes of the North Area Council meeting held on 25th July 2016**

The Area Council received the minutes of the previous meeting held on 25th July 2016.

RESOLVED that the minutes of the North Area Council meeting held on 25th July 2016 be approved as a true and correct record.

23 **Economic Regeneration - Business Support Survey (presentation by representatives from BBIC)**

Adrian Waite and Kevin Steel from the Barnsley Business Innovation Centre (BBIC) were welcomed to the meeting. BBIC was commissioned by the North Area Council to carry out a small review of a representative sample of small independent businesses across the four wards to ascertain whether there was a need for any form of business support with a view to offering a pilot programme of business support for existing companies. Findings highlighted included:

- There are 1100 businesses in the North Area, 138 (13%) of these received specialist 1:1 support, with a value of more than £800,000.
- Between 2009-2016, 350 businesses have already received support from Enterprising Barnsley, equating to 2010 days of 1:1 support.
- 44 businesses took part in the survey, of which 23% had current business plans, 18% had apprentices, with a further 32% having opportunities in the short term. The average number of employees was 3.7 and the average trading time was 20 years.
- None of the businesses spoken to were currently mentoring a young person, although 13 businesses said they would consider this if approached. 16 (36%) of the businesses spoken to had already received some form of business support. There was very little evidence of proactive marketing.

Members raised a number of questions around feedback of information to the North Area Council, mentoring, apprenticeships, categories of business and business support from the Sheffield City Region (SCR).

Of the 44 businesses surveyed, these were predominantly from retail (28) and the service sector. Although a new programme of support through SCR is to be launched shortly, many local businesses will not be eligible for this support.

Kevin Steel and Adrian Waite were thanked for their attendance and contribution.

24 Private Sector Housing Enforcement (briefing by BMBC Safer Communities)

Jane Brannan and Cath Fairweather were welcomed to the meeting and provided Members with an overview of the Private Sector Housing and Environment Service. It was explained that the service proactively deals with all issues capable of having a detrimental impact on others in the community, including anti-social behaviour and criminal activity, environmental issues, property/housing conditions, fly-tipping and littering. This is done in conjunction with other agencies such as SYP, SYFRS, Social Care, Landlords/letting agents and local residents. A number of case studies were outlined, including the work that had been done and the outcomes from the intervention. The service has been commissioned by other area councils, including Dearne, Central and the North East.

A discussion took place around statutory responsibilities, including anti social behaviour and safeguarding of children and vulnerable adults. In terms of private landlords, this becomes a statutory duty when offences are committed. Landlords have a duty to provide a safe home for every tenant and in some instances serious enforcement action has been taken. The Accredited Landlord Scheme was also discussed. It was felt that this scheme was imperfect and should be reviewed.

Members queried the size of the problem in the North Area Council area with regard to private landlords. Cath explained that she is aware of a number of streets in the area with a high concentration of private landlords. A huge proportion of her work relates to private tenants or landlords, with 65% of complaints received identified as emanating from privately rented properties. A similar problem sometimes occurs when Berneslai Homes properties have been sold under the Right to Buy scheme and then rented out privately. A number of new build properties have also been bought by private individuals and then rented out.

Jane and Cath were thanked for their attendance and contribution.

25 Stronger Communities Grants Projects - Quarterly Updates

The North Area Council Manager provided an update in respect of the performance of the North Area Council Stronger Communities Grant Projects, including the Ad Astra Barnsley CIC project, Emmanuel Methodist Church, Reds in the Community and Royal Voluntary Service for Older People.

A grants workshop will take place on 20th September which is open to all Members. It is envisaged that Members will agree at the workshop how the remaining £29,766.00 of the 2016/17 allocation will be utilised.

RESOLVED that:

- (i) Members note the update together with the outcome and learning from the evaluation and approval process and agree to an amendment to the approval process
- (ii) Members approve a revision of the guidance documentation both for applicants and the panel to provide clear instruction to applicants with regard to year on year applications from the same organisation
- (iii) Members note the forthcoming grants workshop, prioritise attendance and consider if they wish to run the grants programme in 2017/18.

26 Commissioning and Procurement Update including Financial Position and Project Performance Update

The item was introduced by the Area Council Manager, who provided the Area Council with a financial position and forecast for expenditure. It was highlighted that £53,997 remains unallocated. The financial implications of the Opportunities for Young People: Positive Progressions – Stronger Futures pilot together with the funding considerations required for a project that would build on the Small Business Survey results were reported. If the Environmental Enforcement project for 2017/18 and the Positive Progressions project both go ahead the Area Council will have committed £80,000 of the 2017/18 allocation. As yet there is no clear indication regarding future budget allocations post 2016/17 so for the foreseeable future contracts will be let on a year by year basis with break clauses.

A discussion took place regarding whose responsibility it is to clean graffiti from bus shelters and boxes. A member asked if the Clean and Green Team could do this but it was felt that this is not sustainable and that it needs to be established if it should be SYPTE. If the graffiti is of an obscene or prejudicial nature this should be reported to SYPTE for speedy removal.

RESOLVED that:-

- (i) The Area Council note the existing budget position and give consideration to how the funding is utilised to meet the needs of the North Area;
- (ii) Members consider which priorities they wish to concentrate on for the design and procurement of further commissioned projects which will address the Area priorities.

27 Economic Regeneration Project Development - agree next steps

Concerns were expressed regarding the marketing campaign, targeted mail shots and web-based booking system recommended by BBIC in respect of the business support review. It was felt that more information was required.

A discussion took place regarding the next steps in respect of the Private Sector Enforcement Service. Members were generally supportive of progressing the project, as there appears to be a need for this in the North Area, with the proviso that there will be a legacy.

RESOLVED that:-

- (i) The Area Council Manager be tasked with providing more information regarding the marketing and promotion for the North Area Business Support Review together with the level of involvement and commitment required from the North Area Council;
- (ii) The Area Council Manager be tasked with taking the Private Sector Enforcement Service to the next stage in order to establish the level of need, working with Council services for advice regarding setting up the specification.

28 Opportunities for Young People Project - decision to procure

The item was introduced by the Area Council Manager, who updated Members on the progress that has been made by the working group to develop a project to meet the priority 'Opportunities for Young People'. Although the Area Council was pleased with the Summer Internship project it was felt that a more targeted piece of work might be more appropriate.

To this end, a project proposal has been developed, working with up to four local schools to target 20 young people at risk of becoming NEET (Not in Education, Employment or Training) for a period of 18 months with the option to extend this by a further two years. The contract value is approximately £55,000 - £60,000 per annum for programme staffing and contract management, activities for the participants and overheads. A further meeting is to be held next week to establish local schools involvement.

RESOLVED that:

- (i) The North Area Council note the procurement strategy
- (ii) The North Area Council Chair will sign off the procurement strategy to enable the procurement advert to be placed in October 2016.

29 Report on the use of Ward Alliance Fund

The Area Council Manager provided an update with regard to progress in each Ward in expending the Ward Alliance Fund. Various projects across the wards were discussed, together with the positive impact they had generated in the community.

RESOLVED that

- (i) The update be noted
- (ii) Each Ward prioritises the efficient expenditure of the remaining Devolved Ward Budget and Ward Alliance Funds in line with the guidance on spend.

30 Notes from the following Ward Alliances

The meeting received the notes from the Darton East Ward Alliance held on 14th July 2016; Darton West Ward Alliance held on 1st August 2016; Old Town Ward Alliance held on 13th July 2016 and St Helen's Ward Alliance held on 21st July 2016.

Darton East: The post box on Shaw Lane will be moved as soon as approval is received from the Highways department. The project on Shaw Lane with Greenworks and Neighbourhood Services for 15 trees is underway.

Darton West: The defibrillator has now been fitted in Darton, although it is not operational at this time.. A blue plaque has been installed at the site of the old Gawber glass works.

Old Town: The LWYL events have been very positive. The Friends of Wilthorpe Park won a silver gilt award in the recent Yorkshire in Bloom Competition. Details of how to enter will be provided.

St. Helens: The Gala was a great success. The St Helens Ward directory has been posted to all residents but will be particularly useful for isolated and vulnerable residents. Work on the two community allotments on Marston Crescent is ongoing.

RESOLVED that the notes of the respective Ward Alliances be noted.

Chair

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| MEETING: | North East Area Council |
| DATE: | Thursday, 29 September 2016 |
| TIME: | 2.00 pm |
| VENUE: | Meeting Room 1, Barnsley Town Hall |

MINUTES

Present Councillors Hayward (Chair), Cheetham, Clements, S. Green, Hampson, Higginbottom, Houghton CBE, Richardson, Sheard and C. Wraith MBE

21 **Declarations of Pecuniary and Non-Pecuniary Interests**

There were no declarations of pecuniary or non-pecuniary interests.

22 **A presentation about the Fit Reds initiative by Kieron Campbell and the Fit Me initiative by Shelly Wareing and Suzanne Storey.**

Kieron Campbell and James Ritchie were welcomed to the meeting to deliver a presentation about the Fit Reds initiative. It was explained that the Fit Reds Programme is delivered through a series of weekly sessions over the course of nine weeks with the aim of using football and Barnsley Football Club as an incentive to support men over the age of 35 to make positive lifestyle changes and to become more physically active. Sessions last for two hours per night, with the first hour involving discussions and advice about diet, health and wellbeing and the second hour taken up with circuit training and/or football training.

In addition, Fit Reds 'Veterans' sessions enable participants to sustain their behaviour change long term. It was highlighted that Barnsley is ranked 129th out of 150 local authorities nationally in relation to levels of physical activity. 320 premature deaths per 100,000 people are attributed to inactivity in Barnsley and cardiovascular disease is the leading cause of death in Barnsley. Although the programme targets those aged 35+, there are a number of programmes for both younger and older participants. Members were reassured that nobody is turned away because of age. The 'walking football' initiative is particularly popular for those aged 50+.

Kieron and James were thanked for their attendance and contribution.

Members were asked to note that the 'Fit Me' presentation has been deferred to a future meeting.

23 **Minutes of the Previous Meeting of North East Area Council held on 28th July 2016**

The meeting considered the minutes from the previous meeting of the North East Area Council held on 28th July 2016.

RESOLVED that the minutes of the North East Area Council held on 28th July 2016 be approved as a true and correct record.

24 Notes of the Following Ward Alliances with Feedback from each Ward Alliance Chair

The meeting received notes from the Cudworth, Monk Bretton, North East and Royston Ward Alliances held throughout July and August 2016. The following updates were noted:-

Cudworth – Two brass band proms had been held and the acoustics in the Pocket Park were excellent. Councillors are organising these events next year. Planned future expenditure was outlined.

Monk Bretton – Three applications have been approved recently, in relation to the Friends of Carlton Park, the bowling club and to fund a booklet about Monk Bretton. The Gala at Silverdale was a great success, particularly the fruit stall. Thanks were expressed to all involved. Over 4000 people attended. It was highlighted that the 'Knit and Natter' group which runs on Tuesday morning was proving very successful. A MacMillan coffee morning has recently been held.

North East – Members were updated with regard to various projects in the community which had received Ward Alliance funds, including Shafton Parish Council, Milefield Community Farm, DIAL and funding for Christmas trees and lights.

Royston – The Ward Alliance continues to support activities in the Ward, including the canal and gardening clubs. Unfortunately some of the flowers on the bandstand have been vandalised. Royston in Bloom and Royston Canal Club both won awards in the recent 'Yorkshire in Bloom' awards. Summer events were very successful and planning for Christmas events is now underway.

RESOLVED that the notes from the Ward Alliances be received.

25 Report on the use of Ward Alliance Funds

The Area Council Manager provided members with an update with regard to progress in each Ward in expending the Ward Alliance Fund. Various projects across the wards were discussed, together with the positive impact they had generated in the community.

RESOLVED that

- (i) The update be noted
- (ii) Each Ward prioritises the efficient expenditure of the remaining Ward Alliance Funds in line with the guidance on spend, ideally by January 2017 if possible.

26 NEAC Project Performance Report - update on the delivery of commissioned projects

This item was introduced by the Area Council Manager, who provided the Area Council with an update with respect to the providers who had now been appointed to deliver a series of services to address the North East Area Council priorities. The

report included information about contract value, length and start date. A number of case studies were also included. It was highlighted that a NEET team apprentice, with special needs, had been successful in gaining employment.

RESOLVED that the Area Council note the update

27 NEAC Commissioning Budget Financial Analysis

This item was introduced by the Area Council Manager, who provided the Area Council with an updated financial analysis and forecast for expenditure.

RESOLVED that the Area Council note the existing budget position and give consideration to how the funding is utilised to meet the needs of the North East Area.

28 Continuation of funding for the Fit Reds and Fit Me initiative

This item was introduced by the Area Council Manager, who explained that approval is sought to commission five more sessions of the Fit Reds programme at a cost of £19,000 which is the same cost as last year. It was felt that the focus needs to be not just on football training, but also circuit training as this would be of wider appeal. Another Member expressed the view that the Fit Reds programme was the single most effective health intervention for men in the Borough. Discussion regarding the 'Fit Me' initiative was deferred to the next meeting.

RESOLVED that

- (i) The Area Council Manager establish if circuit training forms part of the programme, and
- (ii) The North East Area Council approve further funding for the Fit Reds programme at a cost of £19,000.

29 Future publication of the Community Magazine

The Area Council Manager reported that positive feedback and suggestions had been received following the publication of the last edition of the Community Magazine and sought approval for a further edition at a cost of £6,000. It was suggested that a future events calendar should be provided in future editions. A discussion took place regarding value for money but it was felt that the distribution cost was reasonable as advertisements covered the cost of publication.

RESOLVED that a further edition of the Community Magazine be commissioned at a cost of £6,000.

30 Undergraduate Placement Update

Jake Finney was welcomed to the meeting as the new undergraduate apprentice placement. Jake will be working alongside the North East Area Council Team and will be looking at monitoring and evaluating projects, communicating the positive

work of the North East Area Council in different ways, helping at volunteer events and working with the Ward Alliances on projects such as the 'winter warmer' packs.

31 Volunteer Celebration event feedback

It was felt that the volunteer celebration event was a great success but that lessons could be learned for next year and some aspects may be done differently. Thanks were expressed to Cllr Richardson and the Area Council officers for their hard work in organising the event.

RESOLVED that a meeting of the subcommittee will be organised in due course.

32 Yorkshire in Bloom results

It was reported that the North East Area Council had done very well in the recent Yorkshire in Bloom awards. Awards included:

- Carlton Marsh Nature Reserve – Public Open Spaces – Gold
- Friends of Monk Bretton Park – Public Open Spaces – Gold
- Friends of Monk Bretton Memorial Garden – Public Open Spaces – Gold
- Royston Canal Club – Public Open Space – Silver Gilt
- Cudworth Environmental Group – It's your neighbourhood – Level 5 Outstanding
- Robert Street Community Allotment – It's your Neighbourhood – Level 5 Outstanding
- Royston in Bloom – It's your Neighbourhood – Level 4 Thriving
- Birkwood Primary School – Youth Enterprise Award – Silver Gilt.

It was also highlighted tht Barnsley MBC Barnsley in Bloom Team won the Discretionary Award for Outstanding Large Community, the first time this has been awarded to a Local Authority.

Chair

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| MEETING: | Penistone Area Council |
| DATE: | Thursday, 6 October 2016 |
| TIME: | 10.00 am |
| VENUE: | Council Chamber, Penistone Town Hall |

MINUTES

Present Councillors Barnard (Chair), David Griffin, Hand-Davis, Millner and Wilson.

20 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

21 Minutes of the Penistone Area Council meeting held on 21st July, 2016 (PAC.06.10.2016/2)

The Area Council received the minutes of the previous meeting held on 21st July, 2016.

The Chair provided an update on the provision of Wifi within the Market Barn. A quote had been sourced in order to provide an insight into the work required and associated cost. It was suggested that the work would be in the region of £3,600, with the system have the capability to be extended to the High Street. The benefits of cashless transactions, and click and collect possibilities for traders were noted.

Members were supportive of the project and it was agreed to progress this with officers from the Markets Department, to explore the possibility of securing external funds.

RESOLVED:-

- (i) that the minutes of the Penistone Area Council meeting held on 21st July, 2016 be approved as a true and correct record; and
- (ii) that the provision of Wifi in Penistone Market Barn be progressed with officers from the Markets Department.

22 Notes from the Penistone East and West Ward Alliance 14th July, and 25th August, 2016 (PAC.06.10.2016/3)

The meeting received the notes from the Penistone East and West Ward Alliance held on 14th July, and 25th August, 2016.

With regards to the recently installed defibrillators, it was noted that training was being organised as part of a wider health event.

The meeting discussed the recent Penistone Literary Festival, which was held on 10th and 11th September, 2016 at Penistone Grammar School and Springvale Primary School. It was hoped that the festival could be built upon in future years to become a positive addition to the visitor economy.

RESOLVED that the notes from the Penistone East and West Ward Alliance held on 14th July, and 25th August, 2016 be received.

23 Report on the use of Ward Alliance Funds (PAC.06.10.2016/4)

The Area Council Manager introduced the item, and Members were made aware that of the £51,000 total available in 2016/17 £20,225.06 had been allocated.

In addition to this it was noted that applications of around £2,000 were being processed. It was suggested that a future meeting of the Area Council may wish to consider devolving further funding to the Ward Alliance.

The meeting discussed whether the public were aware of Area Council's financial support of the projects, and if this was included in publicity and promoted through social media. It was noted that this was a condition for successful applicants. It was also suggested that successful applicants ought to provide a case study or similar, for the Area Team to include on their Facebook page or use in the community magazine.

RESOLVED that the report be noted.

24 Performance Report (PAC.06.10.2016/5)

The Area Council Manager introduced the item, reminding Members that Part A provided an overview of the impact of all commissions against the Council's Corporate Priorities, and those of the Area Council.

Members noted that 3.5 full-time equivalent jobs had been created, 14 young people had been engaged in volunteering, 37 community groups had been supported, and 88 residents had received advice and support, 7 of which had been referred to receive health advice.

Part B of the project provided feedback on each of the commissions funded by the Area Council.

A contract meeting had been held to discuss the performance Clean and Tidy commission on the 22nd September, 2016, and it was noted that the team now had an apprentice in place. The apprentice had started their training, which was hoped could be cascaded to community groups.

With regards to the targets set, a number had been exceeded including for proactive and reactive clean and tidy activities. It was thought that this could be attributable to an increase in awareness of the service. However there were a number of areas where targets had not been met, though progress had been made. This had contributed in an 'amber' rating being given for performance overall.

Members heard how the service was working alongside the Area Team on 'love your street' schemes, which would deliver against a number of areas within the contract.

Members remarked how they were asked to be kept informed when activities with groups would be taking place, but this information had not been forthcoming. It was agreed that the Area Council Manager would remind the Clean and Tidy team of the request.

The meeting went on to consider the performance of the DIAL outreach project, which continued to perform well. Between 3 and 5 people were attending each session, and to date £41,318 in previously unclaimed benefit had now been claimed, £38 for each £1 invested in the project. Members heard how the sessions were busy, but all clients had been seen.

Members noted that the drop in session had questioned clients about their access to the internet and their confidence in using it to manage their affairs. The outcome of which suggested that there was a barrier with accessing services using the internet.

Members noted that DIAL sessions were due to come to an end on 31st December, 2016. It was agreed that the Area Council Manager considers how this may be extended, at first until 31st March, 2017 to allow Members to discuss the provision of advice in the area in the interim.

The meeting heard how the project with Penistone FM had commenced on 1st September, 2016 and a part-time training coordinator, and a part time training support and admin officer had been appointed. Members heard how the project was working with the Youth Service to recruit young people and that Penistone FM was now an accredited NCFE centre.

RESOLVED:-

- (i) that the progress of the Penistone Area Council commissions, service and projects; and
- (ii) that the Area Council Manager considers how best to extend advice provision in the area.

25 Procurement and financial update (PAC.06.10.2016/6)

The item was introduced by the Area Council Manager. Members were provided an update in relation to the service for Isolated and Vulnerable Older People. It was noted that the commission was now on YorTender with returns due by the 17th October, 2016. It was hoped that the contract would start 1st January, 2017.

Members discussed the Working Together Fund, acknowledging that this had started slowly but interest in the fund had grown as it has been promoted. A budget of £78,033 remained, however a number of applications were currently in development.

The report provided details on the Clean and Tidy Team Service, and the meeting noted that an annual review would be completed at the end of November, 2016.

The meeting considered the financial profile of the Area Council, with £33,719 remaining for allocation in 2016/17. Members considered a number of ideas being put forward, including the commissioning of an Environmental Enforcement Service, further devolving finance to the Ward Alliance Fund, and recommissioning the Community Magazine for a further year.

It was suggested that Members may wish to review data and local intelligence for the area, the performance of currently funded projects, and discuss whether the existing priorities remained valid. It was agreed that a workshop be organised for this to be undertaken.

RESOLVED:-

- (i) that the update on commissioned projects be noted;
- (ii) that the proposed way forward to organise a workshop for Members to reconsider the needs of the area, and potential future commissions be approved; and
- (iii) the current financial position of the Area Council commissioning budget be noted

26 Community Magazines (PAC.06.10.2016/7)

The Area Council discussed the Community Magazine, Penistone Matters, which had been produced as a pilot for two editions.

Members discussed the positives of producing a magazine, but noted its reach could not easily be measured, and it was felt that the cover photo could be more representative of the content within. A suggestion was made to include a competition in order to help measure the readership of the publication.

It was noted that four other Area Councils produced a community magazine, and therefore discussion was taking place with the Communications to stagger production in order to reduce lead in times for production. This would help to ensure articles were more timely.

The proposal to produce two further issues was supported, and Members requested final draft copies to be circulated prior to publication.

RESOLVED:-

- (i) that approval be given for the production of two further editions of a community magazine for the Penistone area, with £3,362.44 approved for distribution costs; and
- (ii) that the human resource requirements for the production of the magazine, and the process for signing off future productions be noted.

27 Volunteer Car Scheme (PAC.06.10.2016/8)

The meeting welcomed Steve Cresswell from South Yorkshire Passenger Transport Executive (SYPTEx) to the meeting. Members were provided with feedback from recent discussions on a volunteer car scheme for the area. Such a scheme was seen to be a useful resource in addition to the bus network, and would help to bridge any gaps following any withdrawal of services in rural areas.

Discussions had taken place with Sheffield Community Transport, Barnsley Dial A Ride, and Yorkshire Ambulance Service to create a pool of multi-skilled drivers who could volunteer for any driving service. However, it was suggested that there wasn't sufficient appetite to progress this currently.

The meeting noted proposals to work with Sheffield Community Transport to utilise their current resources to book journeys, but an appropriate pool of volunteer drivers was required in the area.

The proposal suggested applying for grant finance to al campaign in order to recruit volunteer drivers and promote the service. It was stress that local intelligence was important for any campaign to be successful.

A number of potential external funding sources were suggested including the Working Together Fund, and enquiries would be made as to whether there would be funds available through SYPTE.

Links to the commission to reduce isolation and loneliness in older people were noted, and it was suggested that the organisation with the successful tender had a key role in promoting the scheme.

RESOLVED that discussions continue between the Area Team, Elected Members, SYPTE, and Sheffield Community Transport to progress the development of a Community Car Scheme.

Chair

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| MEETING: | Central Area Council |
| DATE: | Monday, 17 October 2016 |
| TIME: | 2.00 pm |
| VENUE: | Reception Room, Barnsley Town Hall |

MINUTES

Present Councillors D. Green (Chair), Bruff, G. Carr, J. Carr, W. Johnson, Mathers, Pourali, Riggs and Williams.

15. Declaration of Pecuniary and Non-Pecuniary Interests

There were no declarations of pecuniary or non-pecuniary interests.

16. Minutes from the previous meeting held on 19th September, 2016 (Cen.17.10.2016/2)

The meeting received the minutes from the previous meeting of Central Area Council held on 19th September, 2016.

RESOLVED that the minutes of Central Area Council meeting held on 19th September, 2016 be approved as a true and correct record.

17. Financial update (Cen.17.10.2016/3)

The Area Council Manager introduced the item.

Attention was drawn to the table within the report at Appendix 1 which detailed expenditure that had been agreed, was in the process of being taken forward, and areas where approval had yet to be given, but were those where Members had previously indicated they were keen to see investment. It was noted that the budget had yet to be formally agreed, but proposals being put forward suggested that the Area Council budget for 2017/18 would be reduced from £500,000 to £450,000 for the year.

The information presented also took into account an amount of income from the contract with Kingdom security, with this projected to decline in the future as residents respond to the continued presence. However, it was acknowledged that this was difficult to predict and there was a significant time delay from issuing tickets and receiving payment, especially if the matter was referred to court.

Based on the figures supplied, Members noted that in year balances of approximately £62,000 remained in 2017/18, £30,000 in 2018/19, and £13,000 in 2019/20.

The meeting noted that within the financial overview presented, there had been no provision made for any further devolving of funds to the Ward Alliances or towards the family support priority previously agreed.

Members went on to consider proposals related to monies devolved from the Area Council to each Ward Alliance Fund in the area. Previously £10,000 had been

devolved, and attention was drawn to the balances at the start of the current financial year, alongside those remaining unallocated.

The meeting discussed a proposal to return any of the additional £10,000 that had been unspent at the end of the 2016/17 financial year, noting that Ward Alliances would be allocated a further £10,000 of 'core' funding for 2017/18. The meeting discussed the proposal in some detail. The need for public monies to be spent appropriately, and in a timely way, in order to address the needs identified within each Ward was noted. However, it was also noted that when deadlines such as the end of the financial year were imposed, this could provide an unnecessary barrier to in taking forward some worthwhile projects, especially when they were reliant on other agencies which may be prone to delays. In order to take account of this, it was agreed that any of the £10,000 devolved to Ward Alliance Funds not spent by 31st July, 2016 be returned to the Area Council.

In light of the discussion, it was agreed that any further discussion on devolving of Area Council funds to Ward Alliance Funds in 2017/18 be deferred to a future meeting.

RESOLVED:-

- (i) That the financial position for 2017/18-2019/20 based on Central Area Council's existing commitments, and any procurements, SLAs and programmes agreed in principle and currently in development be noted;
- (ii) That the proposal for return of monies devolved from Central Area Council to the five Ward Alliances in the area, should it not be spent by 31st July, 2016, be approved; and
- (iii) That the discussion of any further devolving of the Area Council budget to Ward Alliance Funds in 2017/18 be deferred to a future meeting.

18. Procurement update (Cen.17.10.2016/4)

The Central Area Council Manager introduced the item, reminding Members that the current Youth Programme would come to an end on 31st March, 2016, as would the Service Level Agreement (SLA) to provide support to those in Private Sector Rented Housing.

Members were reminded that at the previous meeting of the Area Council, the business case for a 'service to build emotional resilience and wellbeing in children and young people aged 8-14 years' was supported. In addition Members agreed that the service ought to be delivered by one main provider. Consequently a specification of requirements and a procurement strategy synopsis had been development and had been circulated.

The Area Council Manager drew Members' attention to the documents circulated and points within, including the background, context, and the aims and objectives of the commission. It was noted that the suggested value was for £130,000 per year, initially for one year, but with the ability to extend the contract.

Members noted that the specification included the minimum requirement to provide three sessions per ward each week, with these ideally held in community venues. It was discussed whether this may be too prescriptive, and it was agreed that the

specification be made more flexible for any prospective provider to highlight what provision they considered appropriate.

It was noted that this exercise would hopefully result in a single provider, which would then be augmented by other smaller providers. It was suggested that a proposal as to how this might be taken forward would be considered at the next meeting of the Area Council and it was seen essential that this provision be complementary to the main contract.

The meeting went on to consider the business case relating to the SLA with the Safer Communities Service to provide a Private Rented Housing Management and Enforcement Service. To date the current service had engaged 949 households with over half having three or more contacts with the service.

Members noted that the approach taken with regards to private rented sector housing had been reviewed within the Safer Communities Service, and as a result the service was looking to provide an additional resource. It was likely that this would be an officer covering two Area Councils. Members were supportive of the proposal to extend the SLA for an additional year, noting the success of the current service. The need to work with any centrally provided service was acknowledged. It was suggested that a full review of the service takes place towards the end of 2017/18.

RESOLVED:-

- (i) That the progress made in taking forward the procurement for a service to build emotional resilience and wellbeing in children and young people aged 8-14 years be noted;
- (ii) That, subject to the minor amendments discussed, the specification of requirements, associated costs and procurement strategy synopsis for the service to build emotional resilience and wellbeing in children and young people aged 8-14 years be approved at a cost of £130,000 per annum for one year with the ability to extend the contract for two further 12 month periods subject to the availability of Area Council finance, the satisfactory performance of the provider and the provision continuing to be a priority within the Area;
- (iii) That Councillor Williams take part in the Tender Evaluation Panel for the service to build emotional resilience and wellbeing in children and young people aged 8-14;
- (iv) That the business case for the continuation to provide a Private Rented Housing Management and Enforcement Service be supported and a Service Level Agreement with the Safer Communities Service for a further 12 months, 1st April 2017-31st March, 2018 be approved at a cost of £76,175.

Chair

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| MEETING: | Appointment Panel |
| DATE: | Wednesday, 2 November 2016 |
| TIME: | 3.00 pm |
| VENUE: | Meeting Room 1, Barnsley Town Hall |

MINUTES

Present Councillors Houghton CBE (Chair), J. Carr, Gardiner, Lamb and Platts

1 Declarations of Pecuniary and Non-Pecuniary Interest

There were no declarations of pecuniary or non-pecuniary interest from Members in respect of items on the agenda.

2 Exclusion of the Public and Press

RESOLVED that the public and press be excluded from this meeting during consideration of the following item because of the likely disclosure of personal information defined by the Data Protection Act 1998.

3 Appointment of Executive Director (Communities)

The Panel interviewed the single applicant for the above post.

RESOLVED that Ms W Lowder be appointed to the position of Executive Director (Communities) on the terms and conditions as advertised and subject to the requirements of the Local Authorities (Standing Orders) (England) Regulations 2001.

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Chair

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Item 29



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|-----------------|------------------------------------|
| MEETING: | Cabinet |
| DATE: | Wednesday, 21 September 2016 |
| TIME: | 10.00 am |
| VENUE: | Reception Room, Barnsley Town Hall |

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Gardiner, Howard, Miller and Platts

Members in Attendance: Councillors Franklin, David Griffin, Lamb, Mitchell, Sheard and Shepherd

77. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

78. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 7th September, 2016 had been called in.

79. Minutes of the previous meeting held on 7th September, 2016 (Cab.21.9.2016/3)

The minutes of the meeting held on 7th September, 2016 were taken as read and signed by the Chair as a correct record.

80. Decisions of Cabinet Spokespersons (Cab.21.9.2016/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 9th September, 2016 were noted.

81. Petitions received under Standing Order 44 (Cab.21.9.2016/5)

It was reported that no petitions had been received under Standing Order 44.

Leader/Corporate Services Spokesperson

82. Service and Financial Planning 2017/18 - 2019/2020 (Cab.21.9.2016/6)

RESOLVED:-

- (i) that the Future Council 2020 report, at Section 1 of the report now submitted, giving an update on progress of the Future Council Strategy and the planned change, improvement and growth to a sustainable Future Council be noted;
- (ii) that the Efficiency Plan 2020 at Section 2 and its submission to the DCLG be agreed;
- (iii) that the Financial Planning for 2020 report including the Medium Term Forecast at Section 3 of the report be noted;

- (iv) that the current Future Council proposals included at Section 4 be noted and the Director of HR, Performance and Communications be authorised to take appropriate action in relation to them;
- (v) that SMT be requested to identify further potential proposals to close the remaining gaps for consideration as part of the Service and Financial Planning process;
- (vi) that the outcomes from the ongoing consultations and equality impact assessments on all proposals be reported back to inform any future decisions; and
- (vii) that further consideration be given to the implementation of proposals at the Budget Council on 23rd February, 2017, where final decisions will be taken.

People (Safeguarding) Spokesperson

83. Commissioning of the Young People's Substance Misuse Service 2016-19 (Cab.21.9.2016/7)

RESOLVED that approval be given to the award of a contract to Lifeline Projects Ltd for the provision of a Young People's Substance Misuse Service, in Barnsley for a period of up to 3 years, commencing on 1st October, 2016, at a value of £1,020,000, as detailed in the report now submitted.

Place Spokesperson

84. Licensing Act 2003 - Statement of Licensing Policy Consultation (Cab.21.9.2016/8)

RESOLVED that the draft Licensing Act Statement of Licensing Policy 2016 be received as far as Cabinet is concerned and be referred to Statutory Licensing Committee for consideration prior to public consultation.

85. Air Quality Action Plan (Cab.21.9.2016/9)

RESOLVED that the production of the revised Air Quality Action Plan and actions contained within, as detailed in the report now submitted be noted, and authorisation be given for the Plan to go forward to formal consultation and further discussion, including stakeholders external to the Council.

Cabinet Spokesperson without Portfolio

86. Appointments to Outside Bodies - Shaw Lands Trust (Cab.21.09.2016/10)

RECOMMENDED TO COUNCIL ON 29TH SEPTEMBER, 2016 that approval be given to the appointment of two representatives as Trustees to the Shaw Lands Trust for a three year term.

(Note: The above item was accepted by the Chair as an urgent item in view of the need to make appointments before the next meeting of the Trust.)

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Chair

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Item 30



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|-----------------|------------------------------------|
| MEETING: | Cabinet |
| DATE: | Wednesday, 5 October 2016 |
| TIME: | 10.00 am |
| VENUE: | Reception Room, Barnsley Town Hall |

MINUTES

Present Councillors Houghton CBE (Chair), Andrews BEM, Bruff, Cheetham, Franklin (for Gardiner), David Griffin (for Howard), Miller and Platts

Members in Attendance: Councillors Cherryholme, Lamb, Saunders and Sheard

87. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

88. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 21st September, 2016 had been called in.

89. Minutes of the previous meeting held on 21st September, 2016 (Cab.5.10.2016/3)

The minutes of the meeting held on 21st September, 2016 were taken as read and signed by the Chair as a correct record.

90. Decisions of Cabinet Spokespersons (Cab.5.10.2016/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 16th September, 2016 were noted.

91. Petitions received under Standing Order 44 (Cab.5.10.2016/5)

It was reported that no petitions had been received under Standing Order 44.

Communities Spokesperson

92. Re-Modelling Customer Services - Community Engagement (Cab.5.10.2016/6)

RESOLVED that a 6 week period of community engagement be undertaken to inform the development of a new operating model for Customer Services Operations (including libraries) in order to build a modern, dynamic and sustainable public library and customer service operation for the Borough, which meets the Council's statutory requirements.

Place Spokesperson

93. Community Infrastructure Levy Draft Charging Schedule (Cab.5.10.2016/7)

RESOLVED:-

- (i) that approval be given to proceed with consultation on the Community Infrastructure Draft Charging Schedule as outlined within the report now submitted;
- (ii) that the budget for the implementation of the Community Infrastructure Levy as outlined in Appendix A to the report be approved and the Place Directorate revenue and capital budgets be amended accordingly; and
- (iii) that a further report be submitted following completion of the consultation exercise.

94. Longcar Housing Development (Cab.5.10.2016/8)

RESOLVED:-

- (i) that approval be given in principle to the proposal for direct development of the Longcar Professional Development (Longcar PDC) site by the Council, on the basis of the viability report at Appendix 3, such site to provide 32 residential units for both sale (28) and rent (4);
- (ii) that Cabinet note that the project has been included within the capital investment priority proposals for 2020 for spending in 2016/17, should the scheme not attract Sheffield City Region Devolution funding and that earmarking of the potential costs will be in advance of the report on the overall priorities for the investment available being brought to Cabinet;
- (iii) that delegation for the final scheme approval (inclusive of the agreed funding and project delivery route) and responsibility for the appointment of suitably qualified contractors be granted, to the Executive Director of Place, following consultation with the Director of Finance, Assets and Information Services. A final decision regarding the progression of the development will be made following a full financial appraisal at tender evaluation stage;
- (iv) that approval be given for the appropriation of the 4x affordable units associated with the development into the Housing Revenue Account (HRA) to be managed by Berneslai Homes (in line with transfer valuations);
- (v) that approval be given to refund the costs associated with the demolition of the former Longcar PDC buildings (completed by Berneslai Homes in December 2015) back into the HRA via a funding transfer or via a reduction in the Capital Receipt to be paid for Section 106 units; and
- (vi) that approval be given to appoint NPS Barnsley as Employer Agent to provide the project management and contract administration role for the duration of the project.

People (Safeguarding) Spokesperson

95. HMIP Inspection of Barnsley Youth Offending Team (Cab.5.10.2016/9)

RESOLVED:-

- (i) that the positive findings of the Short Quality Screen (SQS) Inspection of Barnsley Youth Offending Team by Her Majesty's Inspectorate of Probation in terms of the quality of service provided to support youth offenders and the continued progress being made in the Borough, as detailed in Appendix 1 of the report now submitted, be noted; and
- (ii) that Cabinet place on record its congratulations and thanks to the staff and management of the service for the excellent assessment of the service.

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Chair

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Item 31



| | |
|-----------------|------------------------------------|
| MEETING: | Cabinet |
| DATE: | Wednesday, 19 October 2016 |
| TIME: | 10.00 am |
| VENUE: | Reception Room, Barnsley Town Hall |

MINUTES

Present Councillors Andrews BEM (Chair), Bruff, Cheetham, Franklin, Howard, Miller and Platts

Members in Attendance: Councillors Cherryholme, Clements, Frost David Griffin and Sheard

96. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

97. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 5th October, 2016 had been called in.

98. Minutes of the previous meeting held on 5th October, 2016 (Cab.19.10.2016/3)

The minutes of the meeting held on 5th October, 2016 were taken as read and signed by the Chair as a correct record.

99. Decisions of Cabinet Spokespersons (Cab.19.10.2016/4)

The Record of Decisions taken by Cabinet Spokespersons under delegated powers during the week ending 7th October, 2016 were noted.

100. Petitions received under Standing Order 44 (Cab.19.10.2016/5)

It was reported that no petitions had been received under Standing Order 44.

Communities Spokesperson

101. Housing Options and Welfare Review (Cab.19.10.2016/6)

Item withdrawn.

102. Community Safety Restructure (Cab.19.10.2016/7)

RESOLVED:-

- (i) that the outcome of the Community Safety Review (CSR) and proposed redesign of the service as detailed in the report now submitted be approved;
- (ii) that the consultation and communication proposals detailed in the report be approved;

- (iii) that approval be given to the move to implementation stage as from 1st April, 2017; and
- (iv) that further information regarding the Council's enforcement powers in respect of Japanese knotweed be circulated to Members.

People (Achieving Potential) Spokesperson

103. Education Outcomes in Barnsley 2015-16 (Cab.19.10.2016/8)

RESOLVED:-

- (i) that the education outcomes for children and young people aged 5-18 in educational settings in Barnsley in 2015/16 and the progress made from 2015 results, as detailed in the report, be noted; and
- (ii) that the action to be undertaken to progress further improvements at all key stages, be noted.

104. Barnsley Alliance Education Improvement Strategy (Cab.19.10.2016/9)

RESOLVED that the Barnsley Alliance Schools Improvement Strategy, as detailed in the report now submitted, be endorsed and the Key Performance Indicators be noted.

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Chair

Item 32



| | |
|-----------------|------------------------------------|
| MEETING: | Cabinet |
| DATE: | Wednesday, 2 November 2016 |
| TIME: | 10.00 am |
| VENUE: | Reception Room, Barnsley Town Hall |

MINUTES

Present Councillors Houghton CBE (Chair), Cheetham, Gardiner, David Griffin (for Howard), Miller, Platts and Saunders (for Bruff)

Members in Attendance: Councillors Cherryholme, Franklin, Frost, Lamb and Sheard

105. Declaration of pecuniary and non-pecuniary interests

There were no declarations of pecuniary or non-pecuniary interests.

106. Leader - Call-in of Cabinet decisions

The Leader reported that no decisions from the previous meeting held on 19th October, 2016 had been called in.

107. Minutes of the previous meeting held on 19th October, 2016 (Cab.2.11.2016/3)

The minutes of the meeting held on 19th October, 2016 were taken as read and signed by the Chair as a correct record.

108. Decisions of Cabinet Spokespersons (Cab.2.11.2016/4)

There were no Records of Decisions by Cabinet Spokespersons under delegated powers to report.

109. Petitions received under Standing Order 44 (Cab.2.11.2016/5)

It was reported that no petitions had been received under Standing Order 44.

Leader

110. Health and Wellbeing Board - Review of Terms of Reference and Membership (Cab.2.11.2016/6)

RESOLVED:-

- (i) that the changes to the Terms of Reference of the Health and Wellbeing Board and Senior Strategic Development Group (SSDG), and their memberships, be approved; and
- (ii) that both Terms of Reference be subject to a further review in 12 months.

Corporate Services Spokesperson

111. Quarterly Analysis of Selective Voluntary Early Retirement and Voluntary Severance - July to September 2016 (Cab.2.11.2016/7)

RESOLVED that the Selective Voluntary Early Retirement and Voluntary Severances which have taken place in the period July to September 2016, as detailed in the report now submitted, be noted.

Communities Spokesperson

112. Safer Barnsley Partnership Plan Consultation (2016 - 2020) (Cab.2.11.2016/8)

RESOLVED:-

- (i) that the Safer Barnsley Partnership Plan for 2016 – 2020 and the outcome of the consultation exercise, as detailed in the report now submitted, be noted; and
- (ii) that an annual position statement on the delivery of the Safer Barnsley Partnership Plan and priorities for the coming year be submitted to Cabinet in due course.

113. Housing Options and Welfare Review (Cab.2.11.2016/9)

RESOLVED:-

- (i) that the Housing Options function be integrated into the Safer Communities Team, as detailed in the report now submitted;
- (ii) that the Welfare Advice Specialist Service be provided by the Council as an integral service offer in Community Safety, as set out in the report now submitted;
- (iii) that the grant to Citizen Advice Bureau (CAB) be reduced to £50,000;
- (iv) that the grant of £9,324 to DIAL Barnsley be maintained; and
- (v) that staff consultation commences with a view to implementation from April 2017.

Place Spokesperson

114. Residential Investment Fund (Cab.2.11.2016/10)

RESOLVED:-

- (i) that agreement be given to the principle of promoting housing growth through a Residential Investment Fund, as detailed in the report now submitted;
- (ii) that approval be given for individual investment proposals to be approved on a case by case basis, initially by the Capital Oversight Board, and, if necessary, dependent upon the nature of the investment, by Cabinet or under delegated provisions in accordance with the Council's established governance procedures; and
- (iii) that, in addition to prioritising these measures to improve housing supply, the availability of multi-agency measures to deal with problem housing in the Borough be investigated.

People (Achieving Potential) Spokesperson

115. Family Centres: Developing a Model of Early Help for Families in Barnsley - Review and Progress (Cab.2.11.2016/11)

RESOLVED:-

- (i) that the overview of the first six months of operation of the Family Centre service (from 1st April, 2016 to 30th September, 2016), as detailed in the report now submitted, be noted;
- (ii) that the implementation of the recommendations agreed at Cabinet on 9th September, 2015 be noted, as follows:-
 - A new service delivery model had been implemented based on Family Centre main, linked and outreach sites.
 - Services are now offered and continue to be developed across the extended age range of pre-birth to 19 years old (25 years old if the young person has a disability).
 - Family Centre main sites are designated as 'Children's Centres' in order to meet the statutory duty to ensure sufficient Children's Centres and therefore are regulated and inspected by Ofsted under the current inspection framework for Children's Centres. This relates to services for children pre-birth to 5 years old.
 - Services for families continue to be offered on a Borough-wide basis including on site and outreach in communities and within the home.

- The Council ceased to directly deliver childcare in the areas agreed where demand can be met by the private, voluntary and maintained sector, in line with statutory guidance that the Council should be the provider of last resort.
 - The Council is delivering early education and care for 2, 3 and 4 years old on a sessional, term time only basis in the areas agreed, where there is a need to do so due to sufficiency.
 - The Council has de-commissioned the external providers of Children's Centres; and
- (iii) that updated information on the availability of alternative childcare provision be issued for use by parents and carers.

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Chair

Declarations of Interest contained within the Minute Book

The following Members declared an interest in the minutes indicated:-

| <u>Councillor</u> | <u>Minute No.</u> | <u>Subject</u> | <u>Interest</u> |
|---|-------------------|---|---|
| <u>Planning Regulatory Board</u> | | | |
| Hand-Davis | 24 | Planning Application No 2016/0340 – Outline application for residential development of up to 24 dwellings to include means of access and public open space – Land to the East of Cote Lane, Thurgoland | Non-Pecuniary – Local Ward Member for the Area |
| | | | |
| <u>General Licensing Regulatory Board</u> | | | |
| Richardson | 6 | Driving Standards Agency – Taxi Tests | Non-Pecuniary – in his capacity as Secretary of the IAM RoadSmart road safety charity. |
| | | | |
| <u>Health & Well Being Board</u> | | | |
| Platts | 32 | Sustainability and Transformation Plan update | Pecuniary/Non-Pecuniary – in her capacity as a member of Barnsley Hospital NHS Foundation Trust Governing Body in so far as the discussion related to the Trust |
| | | | |
| <u>Central Area Council</u> | | | |
| D Green | 11 | Procurement and Financial Update | Pecuniary – due to her employment at Lifeline |
| | | | |
| Williams | 10 | Quarterly Performance Management Report | Non-Pecuniary - due to his involvement with the YMCA and with DIAL |
| | | | |

| <u>Councillor</u> | <u>Minute No.</u> | <u>Subject</u> | <u>Interest</u> |
|--------------------------|--------------------------|---|--|
| Burgess | 23 | Economic Regeneration - Business Support Survey (presentation by representatives from BBIC) | Non-Pecuniary – as a Director of BBIC |